



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

**MICHIGAN BOARD OF NURSING HOME ADMINISTRATORS
DISCIPLINARY SUBCOMMITTEE
SEPTEMBER 5, 2017 MEETING**

APPROVED MINUTES

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Board of Nursing Home Administrators Disciplinary Subcommittee met on September 5, 2017, at the Ottawa Building, Conference Room 4, 611 West Ottawa Street, Lansing, Michigan 48933.

CALL TO ORDER

Ian Koffler, Acting Chairperson, called the meeting to order at 10:41 a.m.

ROLL CALL

Members Present: Ian Koffler, Public Member, Acting Chairperson
Margaret Chatti, BSN, NHA
Paul Barber, NHA
Jana Broughton, NHA

Members Absent: Bridget Looby Staffileno, Public Member, Chairperson

Staff Present: Brian Hoot, Board Support, Boards and Committees Section
Weston MacIntosh, Analyst, Boards and Committees Section
Kiran Parag, Analyst, Compliance Section

APPROVAL OF AGENDA

MOTION by Broughton, seconded by Chatti, to approve the agenda as presented.

A voice vote was taken.

MOTION PREVAILED

APPROVAL OF MINUTES

MOTION by Broughton, seconded by Barber, to approve the June 6, 2017 meeting minutes as presented.

A voice vote was taken.

MOTION PREVAILED

REGULATORY CONSIDERATIONS

Constance L. Hervey, N.H.A. – Consent Order and Stipulation

MOTION by Chatti, seconded by Barber, to accept the Consent Order and Stipulation as presented.

A roll call vote followed: Yeas –Chatti, Koffler, Barber, Broughton
 Nays – None

MOTION PREVAILED

PUBLIC COMMENT

None

ANNOUNCEMENTS

The next regularly scheduled meeting will be held December 5, 2017, immediately following the Michigan Board of Nursing Home Administrators meeting scheduled to begin at 10:00 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 4, Lansing, Michigan.

ADJOURNMENT

MOTION by Barber, seconded by Koffler, to adjourn the meeting at 10:45 a.m.

A voice vote was taken.

MOTION PREVAILED

Minutes approved by the Board on December 5, 2017.

Prepared by:
Brian Hoot, Board Support
Bureau of Professional Licensing

September 5, 2017