



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

MICHIGAN BOARD OF PROFESSIONAL SURVEYORS September 7, 2016 MEETING

APPROVED MINUTES

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Board of Professional Surveyors met on September 7, 2016, at the Ottawa Building, Conference Room 4, 611 West Ottawa Street, Lansing, Michigan 48933.

CALL TO ORDER

Gilbert Barish, Chairperson, called the meeting to order at 9:05 AM.

ROLL CALL

Members Present: Gilbert Barish, Chair, Professional Surveyor
Ginger L. Michalski-Wallace, Vice Chair, Professional Surveyor
Jeffrey Bartlett, Professional Surveyor (arrived at 9:12 a.m.)
Steven Gravlin, Professional Surveyor
Jeffrey Hertrich, Public Member
Michael Drewyor, Professional Engineer

Members Absent: Kenneth Van Tine, Architect
Ronald Brand, Professional Surveyor
Nickolas Darin, Public Member

Staff: Andrew Brisbo, Director, Licensing Division
Belinda Wright, Manager, Licensing Division
Janielle Houston, Board Support, Boards and Committees Section
Karen Carpenter, Board Analyst, Boards and Committees Section
Ron Hitzler, Board Analyst, Boards and Committees Section
Patricia Leary, Board Analyst, Boards and Committees Section

APPROVAL OF AGENDA

MOTION by Hertrich, seconded by Drewyor, to move item #7d after item #4

A voice vote was taken.

MOTION PREVAILED

APPROVAL OF MINUTES

MOTION by Gravlin, seconded by Michalski-Wallace, to approve the minutes from May 11, 2016 meeting as written.

A voice vote was taken.

MOTION PREVAILED

Department Update

Brisbo spoke about the upcoming audit for the Professional Surveyors who renewed in 2015 to confirm they have completed the Continuing Education requirement. The notices for the audit will be sent out and those who receive the notice have to return documentation to the Department indicating compliance to the CE requirement. Brisbo stated that the Department will be working with the Board for guidance on compliance standards.

Brisbo discussed the new requirement that all Occupational Code licensees have to renew their license online. There is a postcard sent to licensees prior to their expiration date, indicating they have to renew online.

Brisbo discussed Senate Bill 954 and that it was in the House Committee on Regulatory Reform.

Barish wanted to know how many complaints have been filed against Surveyors in 2015. Ron shared that from January 1, 2015, to September 1, 2016, there were a total of 18 complaints filed with the Department (5 complaints in 2015 and 13 complaints in 2016). Of the 18 complaints filed with the Department, there were 0 dismissals and 5 non-disciplinary closings.

REGULATORY CONSIDERATIONS

None

OLD BUSINESS

Minimum Standards Committee

The Minimum Standards Committee will have an update at the next meeting.

NEW BUSINESS

Election of Officers

Barish ran the election for Chairperson.

MOTION by Barish, seconded by Michalski-Wallace, to elect Michael Drewyor as Chairperson.

A roll call vote was taken.

Yeas - Barish, Michalski-Wallace,
Bartlett, Gravlin, Hertrich
Nays - None
Abstain – Drewyor

MOTION PREVAILED

Drewyor ran the election for Vice Chairperson.

MOTION by Barish, seconded by Gravlin, to elect Ginger Michalski-Wallace as Vice Chairperson.

A roll call vote was taken.

Yeas - Barish, Bartlett, Drewyor, Gravlin,
Hertrich
Nays - None
Abstain – Michalski-Wallace

MOTION PREVAILED

Committee Assignments

Carpenter suggested the Board Chairperson appoint individuals to create a Rules Committee. The Board Chairperson appointed Drewyor, Darin, Barish, and Bartlett.

NCEES Conference

Barish mentioned that NCEES has updated their website to include a CBT registry that tracks licensure and the rules and regulations of each state, and a CE tracker.

There was also a vote to allow 3 fully funded delegates from each state instead of only two. There was also a vote regarding the fee for the FE exam. The fee will be reduced to \$175 by 2018.

Barish also mentioned that the 2017 ~~Denver~~ *Western Central Zone meeting in Denver* is May 17-18-20 and the Board can pick delegates at the January meeting. The Annual Meeting in August 2017 will be in Miami, Florida. He also mentioned that Michigan will be hosting the Annual Meeting in May of 2020. Gravlin discussed the Board's responsibilities that are included for hosting.

PUBLIC COMMENT

None

ANNOUNCEMENTS

The next regularly scheduled meeting will be held January 11, 2017, at 9:00 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 4, Lansing, Michigan.

ADJOURNMENT

MOTION by Gravlin, seconded by Barish to adjourn the meeting.

A voice vote was taken.

MOTION PREVAILED

Drewyor adjourned the meeting at 9:48 a.m.

Minutes approved by the Board on January 11, 2017.

Janielle Houston, Board Support

Date Minutes Prepared: 9-13-16