

GRETCHEN WHITMER
GOVERNOR

# STATE OF MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS LANSING

ORLENE HAWKS DIRECTOR

## MICHIGAN BOARD ARCHITECTS MEETING

## APPROVED MINUTES SEPTEMBER 9, 2020

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Board of Architects met on September 9, 2020. The meeting was held via Zoom, pursuant to Executive Order 154.

#### **CALL TO ORDER**

Scott Gustafson, Chairperson, called the meeting to order at 1:00 p.m.

#### **ROLL CALL**

Members Present: Scott Gustafson, Architect, Chairperson

Patrick Barry, Architect, Vice Chairperson Gilbert Barish, Professional Surveyor

Jay Larson, Public Member Allan Machielse, Architect Jennifer R. Myers, Architect

Deveron Q. Sanders, Professional Engineer

**Members Absent:** Matthew Slagle, Architect

Joseph Welmers, Public Member

Staff: Weston MacIntosh, Senior Policy Analyst, Boards and Committees Section

Kiran Parag, Senior Analyst, Compliance Section

Stephanie Wysack, Board Support, Boards and Committees Section

## APPROVAL OF AGENDA

MOTION by Myers, seconded by Barry, to approve the agenda, as presented.

A roll call vote was held: Yeas: Barish, Larson, Machielse, Myers, Sanders, Barry,

Gustafson

Nays: None

MOTION PREVAILED

Michigan Board of Architects Meeting Minutes September 9, 2020 Page 2 of 5

## **APPROVAL OF MINUTES**

MOTION by Barry, seconded by Myers, to approve the minutes from January 8, 2020, as written.

A roll call vote was held: Yeas: Barish, Larson, Machielse, Myers, Sanders, Barry,

Gustafson

Nays: None

#### **MOTION PREVAILED**

#### REGULATORY CONSIDERATIONS

## **Petition for Reinstatement**

## **James Roy Dufty**

MOTION by Barry, seconded by Sanders, to discuss.

A roll call vote was held: Yeas: Barish, Larson, Machielse, Myers, Sanders, Barry,

Gustafson

Nays: None

#### **MOTION PREVAILED**

Discussion was held.

MOTION by Barish, seconded by Myers, to accept the Petition for Reinstatement and grant the Petitioner reinstatement of licensure to practice as an architect.

A roll call vote was held: Yeas: Barish, Larson, Machielse, Myers, Sanders, Barry,

Gustafson

Nays: None

#### **MOTION PREVAILED**

### **Hearing Report**

#### Peter Landon

MOTION by Barry, seconded by Sanders, to discuss.

A roll call vote was held: Yeas: Barish, Larson, Machielse, Myers, Sanders, Barry,

Gustafson

Nays: None

Michigan Board of Architects Meeting Minutes September 9, 2020 Page 3 of 5

#### **MOTION PREVAILED**

Discussion was held.

MOTION by Barry, seconded by Barish, to receive the Hearing Report and place the Respondent on probation for a minimum of one day not to exceed one year. During the probationary period, Respondent shall complete and submit proof to the Department of successful completion of the deficient 11.5 hours of continuing education. This continuing education shall not apply in computing Respondent's current continuing education requirement for license renewal. Respondent is fined \$1,055.00 which must be paid within 90 days. Failure to comply with terms shall result in license suspension.

A roll call vote was held: Yeas: Barish, Larson, Machielse, Myers, Sanders, Barry,

Gustafson

Nays: None

MOTION PREVAILED

#### **OLD BUSINESS**

None

#### **NEW BUSINESS**

#### **2021 Public Notice**

Gustafson presented the 2021 Public Notice. Wysack stated that the notice will be placed in the Department Resources folder in Egress. MacIntosh asked that the Board make sure to mark their calendars and to let the Department know when they cannot attend a meeting.

#### **Elections**

MacIntosh ran the election for Chairperson.

MOTION by Barry, seconded by Sanders, to re-elect Gustafson as Chairperson.

A roll call vote was held: Yeas: Barish, Larson, Machielse, Myers, Sanders, Barry,

Gustafson

Nays: None

#### **MOTION PREVAILED**

MacIntosh ran the election for Vice-Chairperson.

MOTION by Barry, seconded by Barish, to elect Myers as Vice Chairperson.

Michigan Board of Architects Meeting Minutes September 9, 2020 Page 4 of 5

A roll call vote was held: Yeas: Barish, Larson, Machielse, Myers, Sanders, Barry,

Gustafson

Nays: None

### **MOTION PREVAILED**

Gustafson assigned the following to the Rules Committee:

Gustafson Barry Sanders

## **Chair Report**

Gustafson stated that the National Council of Architectural Registration Boards annual business meeting was held virtually. A new Board of Directors was elected.

Gustafson stated that he took part in a round table call with Licensing and Regulatory Affairs Director Orlene Hawks. He stated that he learned a lot about the other occupational boards who were in attendance, as well as their relationship with the Department. He stated that more interaction with the Department would be beneficial to the Board.

## **Department Update**

Wysack reminded the Board Members to check their new state email address regularly as it is now the source of communication with the Department. She stated that the state email address will soon be used as the User ID for Egress, so it is important to get in the habit of checking the email on a regular basis.

MacIntosh stated that the Bureau will hold the next new Board Member Training on February 18, 2021. All Board members are welcome to attend. He stated that the training has been split into two parts, Health and Occupational boards.

#### **PUBLIC COMMENT**

Dennis King thanked the Board for serving the architectural community.

#### **ANNOUNCEMENTS**

The next regularly scheduled meeting will be held January 13, 2021 at 1:00 p.m., at 611 West Ottawa Street, Upper Level Conference Center Room 3, Lansing, Michigan 48933.

Michigan Board of Architects Meeting Minutes September 9, 2020 Page 5 of 5

## **ADJOURNMENT**

MOTION by Sanders, seconded by Larson, to adjourn the meeting at 1:47 p.m.

A roll call vote was held: Yeas: Barish, Larson, Machielse, Myers, Sanders, Barry,

Gustafson

Nays: None

## **MOTION PREVAILED**

Minutes approved by the Board on: January 13, 2021.

Prepared By: Stephanie Wysack, Board Support Bureau of Professional Licensing

September 10, 2020