

**ADULT FOSTER CARE LICENSING ADVISORY COUNCIL  
MEETING MINUTES**

August 12, 2020

1. **Meeting Called to Order:** Kathy Lentz called meeting to order.
2. **Roll Call:** Roll call of council members completed, showing a quorum.
  - a. **Members Present:** Bishop Ira Combs, Kathy Lentz, Jessica Kross, Connie Clauson, Belinda Hawks and Salli Christenson.
  - b. **Members Absent:** Jennifer Warnos
  - c. **Adult Foster Care/Home for the Aged Licensing Staff Present:** Jay Calewarts, Director, Dawn Timm, AFC Area Manager and Ashley Harris, Executive Secretary.
3. **Approval of Agenda:** Kathy Lentz moved to approve the Agenda as reviewed, Agenda approved per common consensus. Kathy Lentz added 6a. to the agenda; review by-laws, approved per common consensus.
4. **Approval of Minutes – May 20, 2020: Approval of Minutes:** Bishop Ira Combs moved to approve Minutes with support from Salli Christensen, approved per common consensus.
5. **Public Comments:** N/A
6. **Council Business:**
  - A. **By-Laws Review:** Kathy Lentz recommends that by-laws be sent out for review and can be added for November 2020 agenda.

**Other Council Business:** A general discussion was had with feedback on how things are currently going related to COVID-19. Lots of positive feedback regarding licensing consultants.

7. **Division/Bureau Updates – Jay Calewarts**
  - **Bureau Updates:** Jay Calewarts went over the statistics that were provided to council members. No major changes to licensing.

PPE is adequate now to allow licensing staff to start to return to facilities. Licensing staff is doing as much as possible prior to arriving at the facility to limit exposure time in the facility. In 2018, changes to the AFC Act were made to which allow LARA to have someone designated to oversee an AFC Closure Team during summary suspensions. The options are currently

being explored. We see about six summary suspensions per year on average and the AFC Closure Team would be primarily used for the larger facilities.

Environmental Health Inspections have some delays in renewals due to COVID-19 and it varies widely by county. Looking into seeing if we can do our own or waive inspections for renewals.

Still no word on reappointing the four council members whose terms expired.

Our division has published a FAQ on our website.

[https://www.michigan.gov/lara/0,4601,7-154-89334\\_63294\\_27717---,00.html](https://www.michigan.gov/lara/0,4601,7-154-89334_63294_27717---,00.html)

**B. ADJOURNMENT:** meeting adjourned

**The next meeting will be scheduled for November 4, 2020 at 10:00am; Upper Level (UL) Conference Room 3; 611 W. Ottawa Street, Lansing, MI 48933.**