



# Adult-Use Equivalent License Transfer Guidelines for Michigan

In accordance with the Adult-Use Marihuana Establishments Emergency Rules promulgated by the Marijuana Regulatory Agency July 3, 2019, existing medical marihuana facilities may transfer product from their facility to their establishment.

The applicable rule citations are included below.

*Rule 40 states the agency may authorize licensees who hold equivalent licenses to transfer marihuana product from the inventory of their marihuana facility to the inventory of their marihuana establishment. This applies if they hold marihuana grower/grower, marihuana processor/processor, or marihuana retailer/provisioning center equivalent licenses.*

*Rule 40 (3) states that the agency shall publish a specific start date, end date, and other requirements for the transfer of marihuana product between equivalent licenses.*

Beginning December 1, 2019:

- **Growers** may transfer not more than 50% of their passed harvest batches from their marihuana facility to their marihuana establishment. All test results must show passed in the statewide monitoring system.
- **Processors** may transfer not more than 50% of their passed finished products from their marihuana facility to their marihuana establishment. All test results must show passed in the statewide monitoring system.
- **Provisioning centers** may transfer not more than 50% of each passed product type (marihuana infused product, marihuana concentrate, buds, etc.) that has been in inventory for a minimum of 30 days to their marihuana retailer. All test results must show passed in the statewide monitoring system.

These transfers may only be made from a medical facility to an adult-use establishment with the **same ownership**. These are standard transfers and will **NOT** have a price associated with them.

The following pages will detail how to compliantly complete the transfers.

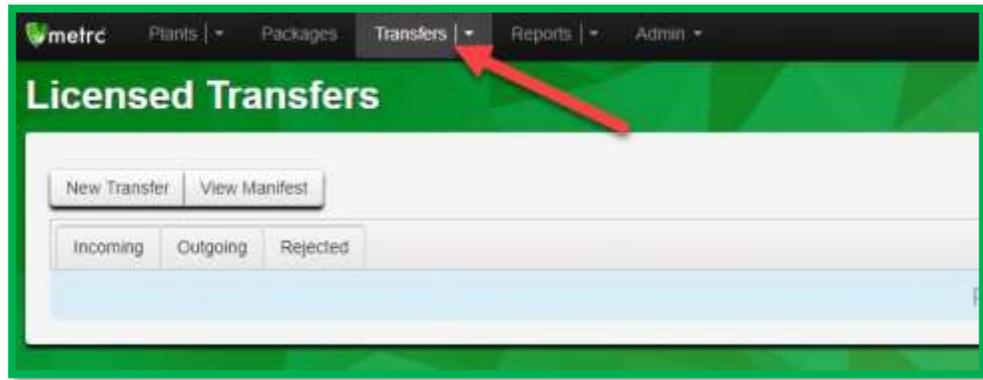
Starting on December 1<sup>st</sup>, 2019 medical facilities will see the new transfer types below available for selection.

Transfer Type	Facilities	Purpose
Grow to Grow Med to AU	Grower A, B, and C to Common ownership adult-use marihuana growers A, B, and C	Growers may transfer not more than 50% of their passed harvest batches from their marihuana facility to their marihuana establishment. All products must have passed test results in the statewide monitoring system.
Processor to Processor Med to AU	Processor to Common ownership adult-use marihuana processors	Processors may transfer up not more than 50% of their passed finished products from their marihuana facility to their marihuana establishment. All products must have passed test results in the statewide monitoring system.  <b>Please note:</b> all products must adhere to the maximum THC limits established by the agency for adult-use products.
PC to Retailer Med to AU	Provisioning center to Common ownership adult-use marihuana retailers	Provisioning centers may transfer not more than 50% of each passed product type (marihuana infused product, marihuana concentrate, buds, etc.) that has been in inventory for a minimum of 30 days to their marihuana retailer. All product transferred must have passed test results entered in the statewide monitoring system.  <b>Please note:</b> all products must adhere to the maximum THC limits established by the agency for adult-use products.

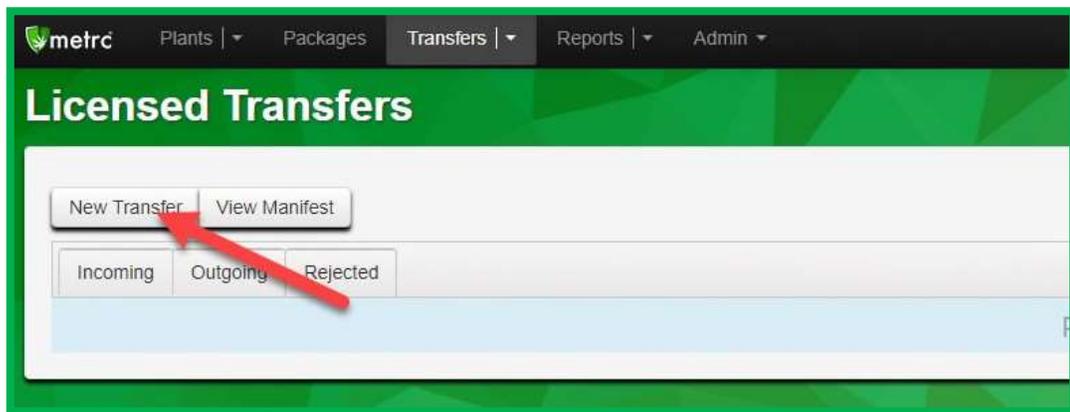
## Transferring Packages from Medical Facilities to Adult-Use Establishments

The following is guidance with screenshots on how a grow facility will compliantly transfer a package to their marihuana grow establishment.

**Step 1:** Navigate to the “Transfers” area for your medical marihuana licensed facility



**Step 2:** Select “New Transfer”



### Step 3: Choose a destination license number

The screenshot shows a 'New Licensed Transfer' window. At the top, there is a red error message: 'This field is required'. Below this, the 'Destination 1' section has a search field with the placeholder text 'Type part of the License Number' and a search icon. A red arrow points to this search field. To the right of the search field is a 'Type' dropdown menu set to '- Select -'. Below the search field is a 'Planned Route' area with a text input field. To the right of the 'Planned Route' are date and time pickers for 'Est. Departure' and 'Est. Arrival', both set to '11/06/2018' and '09:09 AM'. Below these is a 'Package # 1' section with another search field and a search icon. At the bottom of the window are two buttons: 'Designate Transfer' and 'Cancel'.

Please note this destination license number **MUST** have the **same ownership**.

### Step 4: Choose your corresponding affiliated adult-use establishment to which you are transferring product

The screenshot shows a 'Select' window with a table of establishments. A red arrow points to the row for 'AU-G-C-XXXXXX AU Grower C'. The table has the following data:

License No.	Legal Name	Type	Address	Main Phone	Mobile Phone
AU-G-EX-XXXXXX	AU Excess Grower	AU Excess Grower	N/A		
AU-G-A-XXXXXX	AU Grower A	AU Grower A	N/A		
AU-G-B-XXXXXX	AU Grower B	AU Grower B	N/A		
<b>AU-G-C-XXXXXX</b>	<b>AU Grower C</b>	<b>AU Grower C</b>	N/A		
AU-MB-XXXXXX	AU Microbusiness	AU Microbusiness	N/A		
AU-P-XXXXXX	AU Processor	AU Processor	N/A		
AU-P-000000	AU Processor Two	AU Processor	N/A		
AU-R-XXXXXX	AU Retailer	AU Retailer	N/A		
AU-R-000000	AU Retailer Two	AU Retailer	N/A		
AU-SC-XXXXXX	AU Safety Compliance Facility	AU Safety Compliance Facility	N/A		

The footer of the table shows pagination: 'Page 1 of 4', '10 rows per page', and 'Viewing 1 - 10 (34 total)'. At the bottom of the window are 'Select' and 'Cancel' buttons.

**Step 5:** Select the type of transfer (e.g. Grow to Grow Med to AU)

The screenshot shows the 'New Licensed Transfer' form. The 'Destination 1' field contains 'AU-G-C-XXXXXX'. The 'Planned Route' field is empty. The 'Type' dropdown menu is open, showing options: '- Select -', '- Select -', 'Grow to Grow Med to AU' (highlighted), 'Immature Plants Med to AU', 'Infusion Transfer', 'Med Affiliated Transfer', 'Microbusiness Transfer', 'Testing Transfer (to SCF)', and 'Wholesale'. A red arrow points to the 'Type' dropdown. The 'Est. Departure' and 'Est. Arrival' fields are empty. The 'Package # 1' field contains 'Type part of Package number'. The 'Register Transfer' and 'Cancel' buttons are at the bottom.

*Please note the Grow to Grow Med to AU transfers are for harvest batch packages.*

**Step 6:** Complete the transfer form with Planned Route, Est Departure and Arrival, and Transporter Information

The screenshot shows the 'New Licensed Transfer' form with all fields filled out. The 'Destination 1' field contains 'AU-G-C-XXXXXX'. The 'Planned Route' field contains 'Transfer from Room 1 to Room 2.'. The 'Type' dropdown menu is set to 'Grow to Grow Med to AU'. The 'Est. Departure' field is set to '11/06/2019' with time '09:09 AM'. The 'Est. Arrival' field is set to '11/06/2019' with time '09:09 AM'. The 'Transport # 1' field contains 'ST-XXXXXX'. The 'Employee ID' field contains 'Abcd'. The 'Driver's Name' field contains 'Test Driver'. The 'Driver's Lic. No.' field contains 'D0123456789'. The 'Phone No.' field contains '517-867-5309'. The 'Vehicle Make' field contains 'Chevrolet'. The 'Vehicle Model' field contains 'Express Cargo Van'. The 'License Plate' field contains 'Sec. Trans'. The 'Gross Weight' field contains 'ex. 100.23'. The 'Register Transfer' and 'Cancel' buttons are at the bottom.

**Step 7: Lookup the Package(s) that will be transferred**

The screenshot shows a 'New Licensed Transfer' form. At the top, 'Destination 1' is 'AU-G-CXXXXXX' and 'Type' is 'Grow to Grow Med to AU'. The 'Planned Route' is 'Transfer from Room 1 to Room 2.'. 'Est. Departure' and 'Est. Arrival' are both set to '11/05/2019' at '09:09 AM'. 'Transport # 1' is 'ST-XXXXXX'. Below this, there are fields for 'Abcd (Abcd)', 'Employee ID', 'Driver's Name', 'Driver's Lic. No.', and 'Phone No.'. To the right, there are fields for 'Vehicle Make', 'Vehicle Model', and 'License Plate'. A 'Package # 1' search field is highlighted with a red arrow. At the bottom, there are 'Register Transfer' and 'Cancel' buttons.

**Step 8: Choose the Package(s) to be transferred**

The screenshot shows a 'Select' dialog box with a table of items. A red arrow points to the row with 'White Widow 715' in the 'Item' column. The table has columns for 'Tag', 'Sec. ID', 'Sec. Bldg', 'Item', 'Category', and 'Item Stock'. The 'Tag' column contains alphanumeric codes, and the 'Item' column contains various plant-related items. The 'Category' column lists 'Immature Plants', 'Buds', 'Seeds', and 'Flower'. The 'Item Stock' column shows 'White Widow'.

Tag	Sec. ID	Sec. Bldg	Item	Category	Item Stock
1A4FF0100000071000000016			White Widow Clones	Immature Plants	White Widow
1A4FF0100000071000000017			White Widow Clones	Immature Plants	White Widow
1A4FF0100000071000000018	White Widow 151		White Widow Flower	Buds	White Widow
1A4FF0100000071000000020			White Widow Seeds	Seeds	White Widow
1A4FF0100000071000000015	White Widow 11		White Widow Flower	Buds	White Widow
1A4FF0100000071000000003	White Widow 715		White Widow Flower	Buds	White Widow
1A4FF0100000071000000004	White Widow 715		White Widow Trim	ShakeTrim (By Stock)	White Widow
1A4FF0100000071000000013	White Widow 728		White Widow Flower	Buds	White Widow
1A4FF0100000071000000011			White Widow Seedlings	Immature Plants	White Widow
1A4FF0100000071000000009	2019-08-22-Harvest Room-H		White Widow Flower	Buds	White Widow

### Step 9: Enter the Gross Weight

The screenshot shows the 'New Licensed Transfer' form with the following details:

- Destination 1:** AU-G-C-XXXXXX
- Planned Route:** Transfer from Room 1 to Room 2.
- Type:** Grow to Grow Med to AU
- Est. Departure:** 11/05/2019, 09:09 AM
- Est. Arrival:** 11/05/2019, 09:09 AM
- Transport # 1:** ST-XXXXXX
- Driver:** Abcd (Abcd), Employee ID: Abcd, Driver's Name: Test Driver, Driver's Lic. No.: D0123456789, Phone No.: 517-867-5309
- Vehicle:** Abcd Abcd Abcd, Vehicle Make: Chevrolet, Vehicle Model: Express Cargo Van, License Plate: Sec Trans, Layover:
- Package # 1:** 1A4FF0100000071000000018, Gross Weight: 100, Units: Grams

A red arrow points to the 'Gross Weight' field, which is currently set to 100.

### Step 10: Register the Transfer

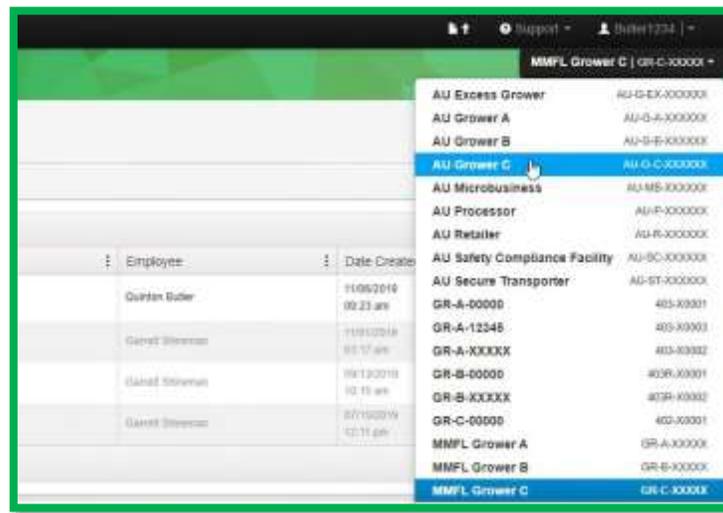
This screenshot is identical to the previous one, showing the 'New Licensed Transfer' form with all fields filled out. A red arrow points to the 'Register Transfer' button at the bottom of the form.

## Receiving the Package from Your Equivalent Marihuana Facility

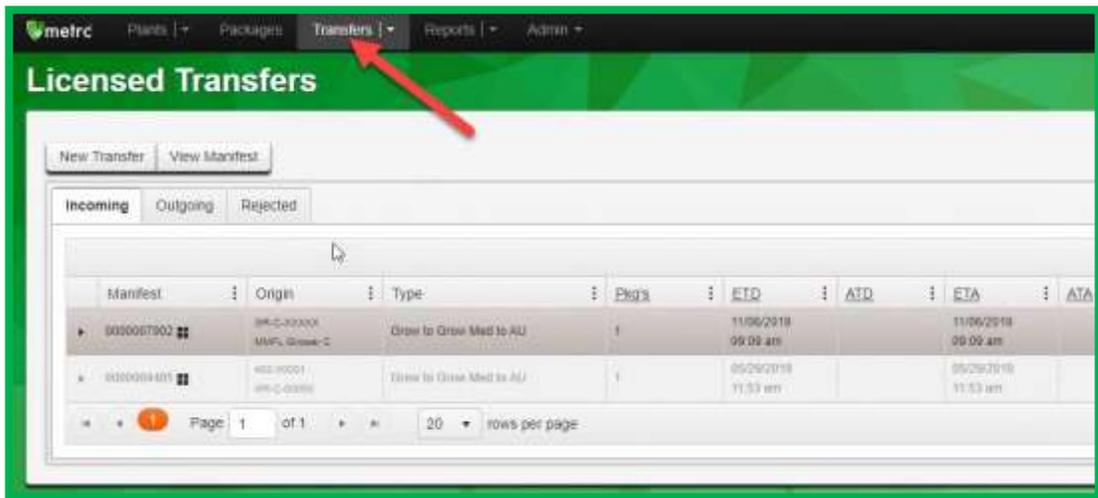
The following is a step-by-step guide with screenshots for how a marihuana grower establishment would receive a transfer package from their grower facility.

**Please note:** All medical products will be labeled with the **YELLOW** METRC package tag when transferred. Once the package has been accepted into the establishment's inventory, a new **BLUE** METRC package tag will need to be created, and the package will be labeled with this tag.

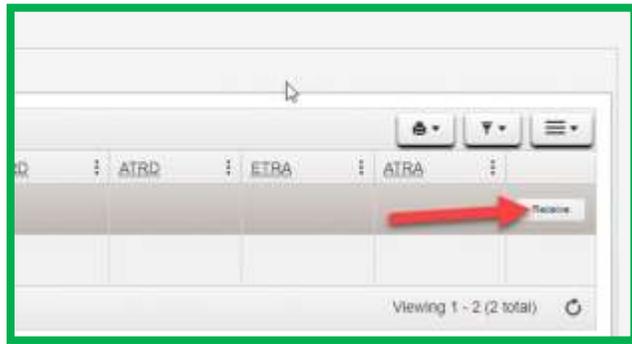
**Step 1:** Select the establishment to which the product was transferred



**Step 2:** Select the "Transfers"



### Step 3: Select "Receive"



### Step 4: Select the room for your package

A screenshot of the 'Receive Licensed Transfer' form. The form contains fields for Manifest (000007902), Transfer Type (Grow to Grow Med to AU), Origin Lic. No. (GR-C-XXXXX), Origin Name (MMFL Grower C), Transporter Lic. No. (ST-XXXXXX), Transporter Name (MMFL Secure Transporter), Employee ID (Abcd), Vehicle Make (Chevrolet), Driver's Name (Test Driver), Vehicle Model (Express Cargo Van), Driver's Lic. No. (D0123456789), License Plate (Sec Trans), and Phone No. for Questions (517-667-5309). Below these fields is a table for packages. The first package is 'White Widow Flower' with a shipped quantity of 297. The 'Room' field is currently empty and has a red arrow pointing to it. A red box highlights the 'Room' field with the text 'This field is required'.

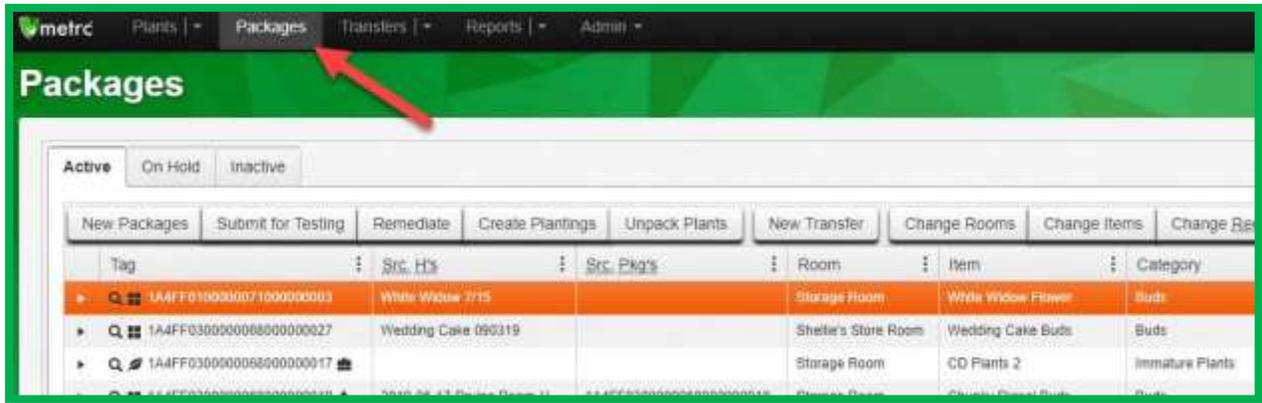
Package #	Item	Shipped Qty	Reject
1	White Widow Flower	297	0

Room	Gross Wgt	g	Receive Qty	Grams
	100	0	297	

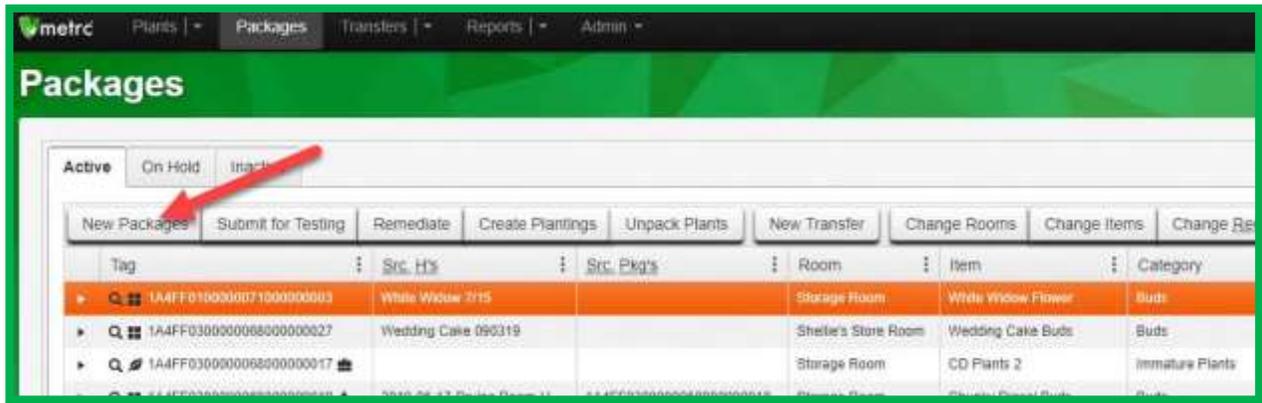
### Step 5: Receive the transfer

A screenshot of the 'Receive Licensed Transfer' form, identical to the previous one, but with the 'Room' field now containing 'Storage Room'. A red arrow points to the 'Receive Transfer' button at the bottom of the form.

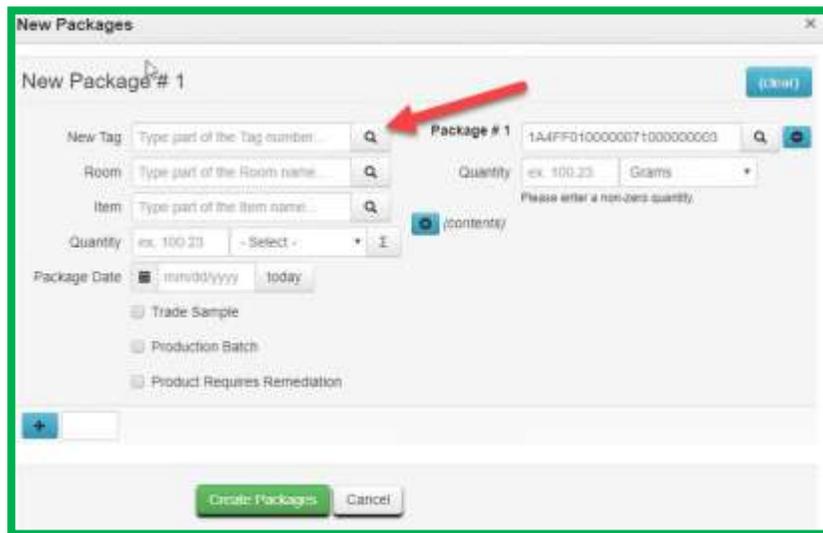
**Step 6: Select “Packages”**



**Step 7: Select your newly transferred package and then select “New Package”**



**Step 8: Select “New Tag”**



**Step 9:** Choose the tag for your package that is assigned to your adult-use license

Tag	Type
1A4FF030000068000000028	RetailPackage
1A4FF030000068000000029	RetailPackage
1A4FF030000068000000030	RetailPackage
1A4FF030000068000000031	RetailPackage
1A4FF030000068000000032	RetailPackage
1A4FF030000068000000033	RetailPackage
1A4FF030000068000000034	RetailPackage
1A4FF030000068000000035	RetailPackage
1A4FF030000068000000036	RetailPackage
1A4FF030000068000000037	RetailPackage

Page 1

Select Cancel

**Step 10:** Complete the “New Package” form  
(Ensure that you use the entire weight of the package and select the “Finish Package” checkbox.)

**New Packages**

New Package # 1 (clear)

New Tag: 1A4FF030000068000000028

Room: Storage Room

Item: White Widow Flower

Quantity: 297 Grams

Package Date: 11/06/2019

Trade Sample

Production Batch

Product Requires Remediation

Package # 1: 1A4FF010000071000000003

Quantity: 297 Grams

**Packaging** - new total will be 0 g

Finish Package

(contents)

Create Packages Cancel

**Step 11: Select “Create Package”**

The screenshot shows a web-based form titled "New Packages". At the top, it says "New Package # 1" with a "(clear)" button. The form is divided into several sections. On the left, there are input fields for "New Tag" (containing "1A4FF030000068000000028"), "Room" (containing "Storage Room"), "Item" (containing "White Widow Flower"), and "Quantity" (containing "297"). To the right of these are search icons. On the right side, there are fields for "Package # 1" (containing "1A4FF0100000071000000003"), "Quantity" (containing "297"), and "Grams" (a dropdown menu). Below these are checkboxes for "Packaging" (with a note "- new total will be 0 g") and "Finish Package". At the bottom left, there is a "Package Date" field with a calendar icon, showing "11/06/2019" and a "today" button. Below the date are three checkboxes: "Trade Sample", "Production Batch", and "Product Requires Remediation". At the bottom of the form, there is a blue "+" button and a white input field. At the very bottom, there are two buttons: a green "Create Packages" button and a grey "Cancel" button. A red arrow points to the "Create Packages" button.

All adult-use inventory **MUST** be designated with a **BLUE** package tag. Your new adult -use package should appear under your “Active” packages, and the package with the **YELLOW** METRC package tag should be moved to the “Inactive” packages.

*Please contact Metrc support at [support@metrc.com](mailto:support@metrc.com) or 877-566-6506 with any Metrc questions.*

*Please contact the Marijuana Regulatory Agency Compliance Section via email at [MRA-Compliance@michigan.gov](mailto:MRA-Compliance@michigan.gov) with any Compliance questions.*