

**Bureau of Professional Licensing
Athletic Trainer FAQs**

**1. How long are Athletic Trainer licenses valid? Can I renew my license early?
How will I know when I need to renew?**

Your initial Athletic Trainer license is good for 3 years. All subsequent AT renewals will also be valid for 3 years.

You will be mailed and emailed a renewal notification postcard to your mailing and email addresses on record approximately 90 days prior to the expiration date of your license. Remember to notify the Department of any address change by submitting a MiPLUS modification. It is your responsibility as a licensed health professional to renew your license on time. **Failure to receive the renewal postcard or email notification, or to notify to Department of an address change does not exempt you from renewing your license on time.**

You can renew online by logging into your MiPLUS account at <http://www.michigan.gov/MiPLUS>. You may pay your renewal fee by using a debit or credit card containing a Discover, MasterCard, American Express, or Visa logo.

2. Can I provide Athletic Training in Michigan with only BOC certification?

Michigan law requires a license to practice athletic training. BOC certification does not satisfy this requirement.

3. Can I apply for my Athletic Trainer license before I get my BOC certification?

Yes, but the license will not be issued until proof of BOC certification is received.

4. Do I have to send in proof of completing the continuing education (CE) requirements with my renewal application?

An applicant for renewal is not required to submit proof of completion of their CE hours. However, an applicant for renewal shall retain documentation of meeting the requirements for a period of 4 years from the date of applying for license renewal. If selected for audit, a licensee is required to submit copies of their documentation confirming the completion of the CE requirements.

5. Am I required to maintain BOC certification to renew my license?

BOC certification is not a requirement for license renewal. However, some employers require BOC certification for employment. Licensees are encouraged to confirm their employer's requirements.

Please note: Current BOC certification is required for relicensure.

6. Do I have to take CE to maintain my BOC certification? Can I use that CE for my license renewal?

The 75 CE hours required to maintain BOC certification may be used toward the 75 CE hours required to renew a Michigan license. A licensee is required to complete 75 CE hours during the 3-year license cycle with a minimum of three hours of CE relating to pain and symptom management. Additionally, a licensee must possess current certification in emergency cardiac care.

7. When do I have to meet the requirements for the completion of training in identifying victims of human trafficking?

Beginning with the 2019 renewal cycle, and all renewal cycles thereafter, licensees must have completed training in identifying victims of human trafficking that meet the standards established in Administrative Rule 338.1303 to renew their license.

Beginning on April 22, 2021, individuals seeking initial licensure must have completed human trafficking training prior to obtaining a license as an Athletic Trainer.

Licensees, or individuals seeking licensure, must complete the training in identifying victims of human trafficking only one time. The Department may select an audit sample and request documentation of proof of completion of the training.

8. Does my training on Identifying Victims of Human Trafficking count towards my CE hours?

No. However, if the training also satisfies the Board's requirements for CE, then the training may be applied toward your CE requirement.

9. There have been changes to the Public Health Code and Administrative Rules that require licensees and individuals seeking licensure to complete implicit bias training. When does this take effect?

Beginning June 1, 2022, completion of 2 hours of implicit bias training within the 5 years immediately preceding issuance of the license or registration is required.

For initial renewals completed after June 1, 2022, completion of one hour of implicit bias training is required for each year of licensure since June 1, 2021. Once the initial renewal is completed, then 1 hour of implicit bias training will be required for each year of the current license cycle going forward. **Please note, this training must be completed for each renewal cycle prior to the renewal being completed.**

The Board conducts a random audit after each renewal period. At that time, a percentage of all licensees renewing will be randomly selected and notified by mail that they must submit evidence of having obtained their implicit bias training. If you

are selected in an audit, then you will be required to submit a copy of your implicit bias training documentation. **(Please retain your original.)**

10. Does my Implicit Bias Training count towards my CE hours?

If otherwise permitted by the code and rules, this training may be used to satisfy other training or continuing education requirements.

11. Are Athletic Trainers from other states coming into Michigan with their teams required to obtain a license?

An out-of-state athletic trainer coming into Michigan with his or her team does not have to obtain a license if the athletic trainer will be in the state for an event that uses the services of athletic trainers and is in Michigan not more than 30 consecutive days. The out-of-state athletic trainer must either be BOC certified or licensed as an athletic trainer in another state.

12. How do I file a complaint against a health care professional?

Information on how to [File an Allegation Against a Health Care Licensee](#) can be located on the Bureau of Professional Licensing's website at www.michigan.gov/bpl.

13. Where can I find a copy of the administrative rules pertaining to Athletic Trainers?

You may view the current Administrative Rules on the Bureau of Professional Licensing's website at www.michigan.gov/bplrules.