

MICHIGAN ATHLETIC TRAINER LICENSING GUIDE

ALL APPLICANTS:

- A fingerprint report and criminal background check are required. Upon review of your application, you will be mailed an Application Confirmation letter containing instructions to complete the Criminal Background Check.
- Human Trafficking requirement – Administrative Rule R 338.1303: Proof of completion of training to identify victims of human trafficking. This is a one-time training that is separate from continuing education (CE). The Human Trafficking requirement applies to license renewals beginning 2019 and for initial licenses issued after April 22, 2021.

ELIGIBILITY FOR ATHLETIC TRAINER LICENSE BY EXAMINATION

(U.S. graduates - first license)

- Submit the athletic trainer license by examination application found at https://www.michigan.gov/lara/0,4601,7-154-72600_72603_27529_45355---,00.html to the Michigan Board with the appropriate fee.
- Verification of passing the Board of Certification, Inc. (BOC) examination must be submitted directly to this office from the BOC. Website: www.bocatc.org.
- Official transcripts confirming the completion of an athletic trainer educational program that is accredited by the Commission for Accreditation of Athletic Training Education (CAATE).
- Photocopy of documentation of current certification in emergency cardiac care/CPR.
- Photocopy of documentation of current certification in first aid training.
- Photocopy of documentation of certification/training for Automated External Defibrillator (AED).
- All certifications must be completed within 3 years of the date of the application and satisfy Board requirements.
- Applicants whose educational or training program that was taught outside the United States must demonstrate a working knowledge of the English language by obtaining a total score of not less than 80 on the Test of English as a Foreign Language-Internet Based Test (TOEFL-IBT). The institutional code needed to send scores to the Michigan Board is C598. If an applicant's educational or training program was taught in English in 1 or more of the following countries, he or she is exempt from this requirement: Canada, except Quebec, England, Ireland, New Zealand and Australia.

ELIGIBILITY FOR ATHLETIC TRAINER LICENSE BY EXAMINATION **(graduates of foreign schools - first license)**

- Submit the athletic trainer license by examination application found at https://www.michigan.gov/lara/0,4601,7-154-72600_72603_27529_45355---,00.html to the Michigan Board with the appropriate fee.
- Verification of passing the Board of Certification, Inc. (BOC) examination must be submitted directly to this office from the BOC. Website: www.bocatc.org.

- OR -

- Verification of national licensure, registration or certification recognized by the BOC sent directly to this office by the BOC. Website: www.bocatc.org.
- Verification of passing the BOC examination sent directly to this office by the BOC. Website: www.bocatc.org.
- Photocopy of documentation of current certification in emergency cardiac care/CPR.
- Photocopy of documentation of current certification in first aid training.
- Photocopy of documentation of certification/training for Automated External Defibrillator (AED).
- All certifications must be completed within 3 years of the date of the application and satisfy Board requirements.
- Applicants whose educational or training program that was taught outside the United States must demonstrate a working knowledge of the English language by obtaining a total score of not less than 80 on the Test of English as a Foreign Language-Internet Based Test (TOEFL-IBT). The institutional code needed to send scores to the Michigan Board is C598. If an applicant's educational or training program was taught in English in 1 or more of the following countries, he or she is exempt from this requirement: Canada, except Quebec, England, Ireland, New Zealand and Australia.
- Verification/certification of license, registration or certification to practice as an athletic trainer must be submitted directly to this office by the licensing agency of any state or territory of the United States, province of Canada or other country in which you hold a current license or ever held a license as a professional athletic trainer. Verification includes, but is not limited to, showing proof of any disciplinary action taken or pending disciplinary action imposed.

ELIGIBILITY FOR ATHLETIC TRAINER LICENSE BY ENDORSEMENT **(currently licensed in another state)**

- Submit the athletic trainer license by endorsement (reciprocity) application found at https://www.michigan.gov/lara/0,4601,7-154-72600_72603_27529_45355---,00.html to the Michigan Board with the appropriate fee.
- Verification/certification of license, registration or certification to practice as an athletic trainer must be submitted directly to this office by the licensing agency of any state or

territory of the United States, province of Canada or other country in which you hold a current license or ever held a license as a professional athletic trainer. Verification includes, but is not limited to, showing proof of any disciplinary action taken or pending disciplinary action imposed.

- Verification of passing the Board of Certification, Inc. (BOC) examination must be submitted directly to this office from the BOC. Website: www.bocatc.org.
- Photocopy of documentation of current certification in emergency cardiac care/CPR.
- Photocopy of documentation of current certification in first aid training.
- Photocopy of documentation of certification/training for Automated External Defibrillator (AED).
- All certifications must be completed within 3 years of the date of the application and satisfy Board requirements.
- Applicants whose educational or training program that was taught outside the United States must demonstrate a working knowledge of the English language by obtaining a total score of not less than 80 on the Test of English as a Foreign Language-Internet Based Test (TOEFL-IBT). The institutional code needed to send scores to the Michigan Board is C598. If an applicant's educational or training program was taught in English in 1 or more of the following countries, he or she is exempt from this requirement: Canada, except Quebec, England, Ireland, New Zealand and Australia.