

**HOMES FOR THE AGED
APPOINTMENT OF ADMINISTRATOR**
Department of Licensing and Regulatory Affairs
Bureau of Community and Health Systems

Notice is hereby given to the Michigan Department of Licensing and Regulatory Affairs that:

Authorized Representative (name):	
Has appointed (name):	
Whose social security number is:	Whose date of birth is:

As the administrator for:

Facility Name:	License #
Address (street, city, zip code)	

Rule 325.1921 requires:

- (2) An administrator shall meet all of the following requirements:
- (a) Be at least 18 years old.
 - (b) Have education, training, and/or experience related to the population served by the home.
 - (c) Be capable of assuring program planning, development, and implementation of services to residents consistent with the home's program statement and in accordance with the residents' service plan and agreements.

Ø In accordance with Rule 325.1921(2) (b & c), I am **attaching documentation** (résumé or letter outlining education, training, and/or experience with population this facility serves) that establishes my candidate is qualified and capable to be administrator for this facility.

Authorized Representative Signature	Printed Name of Authorized Representative	Date / /
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LARA is an equal opportunity employer/program.	Authority: 1978 PA 368
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