

MICHIGAN BARBER INSTRUCTOR LICENSING GUIDE

LICENSURE REQUIREMENTS CHECKLIST

(Listed below are the minimum requirements needed to obtain a barber instructor license.)

APPLICATION AND FEES

- Online Application for a Barber Instructor License - Complete all fields, answer all questions and upload any supporting documentation. Online application can be completed by visiting www.michigan.gov/miplus
- Application Fee + 2-year license fee: (Must be paid by Visa, Mastercard, or Discover credit or debit card) Barber Instructor by Exam or Reciprocity \$100.00

THE FOLLOWING REQUIREMENTS APPLY TO ALL APPLICANTS

- Good Moral Character Question – I have the ability and will serve the public in a fair, honest, and open manner. If I have had a judgement of guilt in a criminal proceeding or a civil action against me, I am rehabilitated, or the substance of my former offence is not reasonably related to the occupation or profession for which I am seeking a license.
- Social Security Number – An individual applying for licensure is required to provide his or her social security number at the time of application. If exempt under law from obtaining a SSN or do not have a SSN, the SSN affidavit form will be required to be uploaded at the time the application is submitted.
- Have graduated from high school or have an equivalent education as approved by the department.
- Actively licensed as a barber with not less than 2 years of experience.
- Have completed 1 year of instruction in the teaching of barbering at a licensed barber college or 60 semester hours or 90 term hours in a course of instruction approved by the board at an accredited college or university and 6 months of instruction in the teaching of barbering at a barber college.
- Have passed the Theory Exam. For exam related questions or to schedule your exam, contact PSI at www.psiexams.com or by calling 855-579-4635.
- If requesting a fee waiver as an individual who served in the armed forces – Form DD214, DD215, or any other form acceptable to the Department that demonstrates you were separated from service with an honorable character of service or under honorable conditions (general) character of service.

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ADDITIONAL REQUIREMENTS FOR LICENSURE BY RECIPROCITY

- If licensed in another state, jurisdiction, or country, you may substitute 1 year of experience in barber instruction for the purposes of fulfilling the required training. Verification of licensure is required to be submitted directly to this office by the licensing agency of any state, jurisdiction, or country in which you hold a current barber instructor license or ever held a barber instructor license. Verification can be emailed to bpldata@michigan.gov or mailed to Bureau of Professional Licensing PO Box 30670 Lansing, MI 48909.

RELICENSURE REQUIREMENTS CHECKLIST

- Online Application for Barber Instructor Relicensure – Can be completed by visiting www.michigan.gov/miplus, select **MiPLUS Login**, then select “**Modification**” next to your license number.
- Relicensure Application Fee: \$120.00 (Must be paid by Visa, Mastercard, or Discover credit or debit card)

Applicants for a barber instructor license by relicensure who’s license has been lapsed for LESS than 3 years after the expiration date of the last license must submit the following:

- Relicensure application and fee.

Applicants for a barber instructor license by relicensure who’s license has been lapsed for 3 years or MORE after the expiration date of the last license must submit the following:

- Relicensure application and fee.
- Meet **either** of the following requirements:
 - a. Pass the examination required for licensure
 - b. Hold or have held in good standing a license as a barber instructor in another state or jurisdiction for at least 1 of the 3 years immediately preceding the date of application.

RENEWAL REQUIREMENTS CHECKLIST

- Online Application for Barber Instructor Renewal – Can be completed by visiting www.michigan.gov/miplus
- Renewal Application Fee: \$80.00 (Must be paid by Visa, Mastercard, or Discover credit or debit card)
- Renewal Cycle 2 years
- Accept Renewal Attestation

HELPFUL RESOURCES AND FORMS

- By visiting www.michigan.gov/occupationallicense and clicking on the barbers link you can access the following helpful resources and forms:

Resources:

- Occupational Code
- Administrative Rules for Barbers