

Residential Builder Salesperson License, Relicensure or Transfer Application

Michigan Department of Licensing and Regulatory Affairs

Bureau of Construction Codes/ Licensing Division

P.O. Box 30255, Lansing, MI 48909

517-241-9316

lara-bcc-licensing@michigan.gov

Authority: 1980 PA 299, MCL 338.3434a Penalty: Failure to provide information may result in denial of your request.	LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.
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Note: A veteran providing satisfactory proof of separation from the armed forces of the United States under "honorable" or "general under honorable conditions" is exempt from the initial license fee. For consideration, please attach a copy of either a DD-214, and/or DD-215 to your application.

General Instructions:

- Mail completed application, required documents, and license fee to the address listed above. Veteran exemption
- Copy of operator's/driver's license or state personal identification card (New applicants only)
- Non-Michigan residents must submit a Consent to Service of Process.
- Current Pocket Card (transfer applicants only)

I have the ability and will serve the public in a fair, honest, and open manner. If I had a judgement of guilt in a criminal proceeding or a civil action against me, I am rehabilitated or the substance of my former offense is not reasonably related to the occupation or profession for which I am seeking a license.

Yes No

Do you have any unsatisfied penalties and conditions imposed by disciplinary action in this state or any other jurisdiction? (relicensure only)

Yes No

***** Any documentation submitted with your application becomes property of the State of Michigan and will not be returned.

Applicant Information

NAME OF SALESPERSON (First, Middle, Last)		DATE OF BIRTH	SOCIAL SECURITY NUMBER	
ADDRESS		CITY	STATE	ZIP CODE
LICENSE I.D. NUMBER (if applicable)	TELEPHONE NUMBER (Include Area Code)	E-MAIL ADDRESS		
EMPLOYER		EMPLOYEEER LICENSE I.D. NUMBER		
Signature of Employing Residential Builder or Residential M & A Contractor			DATE	

CHECK THE LICENSE TYPE		FOR OFFICE USE ONLY	
<input type="checkbox"/> Builder Salesperson \$ 195.00 <input type="checkbox"/> New Builder Salesperson Fee Waived Armed Forces Veteran (see required additional documents) <input type="checkbox"/> Salesperson Relicensure \$ 185.00 <input type="checkbox"/> Builder Salesperson Transfer \$ 10.00	2105-01 = \$165.00 2105-15 = \$ 30.00 2105-06 = \$170.00 2105-15 = \$ 15.00 2105-33 = \$ 10.00	LICENSE NUMBER	ISSUE DATE
Make your check or money order in U.S. Currency payable to: STATE OF MICHIGAN FEES ARE AUTHORIZED BY THE STATE LICENSE FEE ACT, 1979 PA 152, AND ARE NOT REFUNDABLE.			

CERTIFICATION	
I certify that the statements in this document are true and complete. I understand that any omitted statement, misrepresentation, or fraud may be cause for denial of my application, disciplinary action, or may be punishable by law. I agree the Department is required by law to obtain my social security number pursuant to MCL 338.3434a.	
SIGNATURE	DATE