



ADMINISTRATIVE  
MEETING OF THE  
MICHIGAN LIQUOR CONTROL COMMISSION

Held: Tuesday, November 22, 2011  
Lansing District Office

Present: Teri L. Quimby, Commissioner  
Donald B. Weatherspoon, Commissioner  
Steve Robinson, Director of Finance Division  
Julie Wendt, Director of Executive Services Division  
Andy Neumann, Director of Administrative Services Division  
Tim Kovacik, Deputy Director of Executive Service Division  
Barb Subastian, Regional Supervisor of Enforcement Division  
Lisa Shanahan, Supervisor of Data Control  
Jean Allison, Executive Services Division  
Anita Fawcett, Executive Services Division

Absent: Andrew J. Deloney Chairman

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The meeting was called to order by Commissioner Quimby at 11:00 a.m., noting that a quorum was present.

- I. **Moved by Commissioner Weatherspoon, supported by Commissioner Quimby, that the minutes of the Commission meeting of November 15, 2011, be approved as written and presented, motion carried by unanimous vote.**
  
- II. Commissioner Quimby presented a draft Administrative Order that would adopt the US Census Bureau official revised counts. The Commission uses the 2010 Federal Decennial Census as the means of determining the population of a city, incorporated village, or township for the purposes of establishing the number of licenses authorized by the Michigan Liquor Control Code of 1998 for the sale of alcoholic liquor on the premises, as well as for other references to population in the Code or Administrative Rules. Commissioner Quimby advised that a local unit of government will not forfeit any licenses currently allotted to the municipality if an allotted license is already allocated by resolution for a specific licensee, or an allotted license is involved in litigation.

**Moved by Commissioner Quimby, supported by Commissioner Weatherspoon, that Administrative Order 2011-6 be approved as written and presented, motion carried by unanimous vote.**

- III. Mr. Neumann presented an updated curriculum for the Server Training program, Alcohol Intervention Management (AIM) that was approved in October. He advised that changes had been made to the program by an expansion of abbreviations, lowering the reading level and simplifying the course. Mr. Neumann stated that the Commission's approval order of this program requires approval of any changes made to the program.

**Moved by Commissioner Quimby, supported by Commissioner Weatherspoon, that updated curriculum for the new Server Training program, be approved as written and presented, motion carried by unanimous vote.**

- VI. Old Business

There was no old business to conduct.

- V. New Business

Commissioner Weatherspoon advised that he has talked with the Enforcement Division in regard to a solicitation from American Express for coupons that can be applied to the purchase of wine. He wanted the Commission to be aware of these third party solicitations for the sale of alcoholic beverages and the impact that it may have on the tracking of sales and collection of the appropriate taxes in Michigan. Mrs. Subastian advised that the Enforcement Division has been working on this issue and more research needs to be done.

- VI. Public Comments

There were no comments.

**With no further business, moved by Commissioner Quimby, supported by Commissioner Weatherspoon, that the business meeting be adjourned at 11:10 a.m., motion carried by unanimous vote.**

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Teri L. Quimby  
Commissioner

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Anita Fawcett  
Executive Services