

Continuing Education Requirements for Renewal

The real estate law changed on January 1, 2015 to no longer require continuing education (CE) courses to be preapproved or reported to the Department as a condition of renewal. Within each 3-year cycle, a licensee must still complete at least 18 clock hours of CE courses that involve any subjects that are relevant to the management, operation, and practice of real estate or any other subject that contributes to the professional competence of a licensee, and at least 2 of those hours of CE must be completed in each calendar year that involve law, rules, and court cases regarding real estate. A licensee must retain evidence acceptable to the Department that demonstrates he or she has met the CE requirements for at least 4 years after the date of that certification, and must produce that evidence at the request of the Department.

It is the licensee's responsibility for documenting the evidence to support the fulfillment of Continuing Education requirements; the Department does not maintain a record of this information. The Department is working with the Michigan Realtors (MR) to provide all Michigan licensed real estate salespersons or brokers with access to the CE Marketplace to electronically track continuing education hours. Please note, there is no cost to licensees to utilize CE Marketplace. Licensees may set up an account at www.cemarketplace.net using their Michigan real estate license number (Permanent ID No.). The site will provide a breakdown of continuing education reported to LARA (from 11/1/2012-12/31/2014), courses certified through CE Marketplace, along with third party continuing education not certified through CE Marketplace.

To see the number of CE hours that were reported to the Department for you prior to January 1, 2015, you may visit our website at www.michigan.gov/realestate, click on "Check A License" on the right side of the page, and then search by your name or license number. Once your license record opens click on "Continuing Education" under License Information. **Please do not contact the Department to ask how many continuing education hours you have completed as we cannot provide any more information than what is on our website. Further, you do not need to send proof of CE to the Department unless you are being audited and have been asked to submit the information.**

If you:

- Renewed your license in 2012 – or-
- Were issued a new license between 7/1/2012 – 10/31/2013 –or-
- Were relicensed between 7/1/2012 -10/31/2013

Then you need:

- 6 hours (2 hours each year) of CE that involves law, rules & court cases regarding real estate.
- 12 hours of other CE
- For a total of 18 hours of CE prior to renewing your license in 2015.

If you:

- Were issued a new license between 11/1/2013 – 10/31/2014 –or-
- Were relicensed between 11/1/2013 -10/31/2014

Then you need:

- 4 hours (2 hours each year) of CE that involves law, rules & court cases regarding real estate.
- 8 hours of other CE
- For a total of 12 hours of CE prior to renewing your license in 2015.

If you:

- Were issued a new license between 11/1/2014 – 7/3/2015 –or-
- Were relicensed between 11/1/2014 - 7/3/2015

Then you need:

- 2 hours of CE that involves law, rules & court cases regarding real estate.
- 4 hours of other CE
- For a total of 6 hours of CE prior to renewing your license in 2015.

Note: If you hold an associate and/or individual broker license and you have held an active salesperson license between 7/1/2012 - 10/31/2013 you are required to complete the entire 18 hours of CE. If you were relicensed and used any courses to fulfill the previous year's CE requirements, those courses cannot be used again for the 2015 renewal.