

**Michigan Professional Licensure User System
(MiPLUS)**

**Instructions: Linking a Cosmetology
Establishment or Barber Shop License
Using a PIN**

August 2019

****First, sign in to your MiPLUS account and choose “Licenses”**

NOTE: If you would like to Renew your license follow these instructions:

- You must use a desktop or laptop computer to complete the registration and renewal process.
- Login to MiPLUS.
- Click on the “Licenses” tab.
- Find your License Number under the “Record Number” column. Click on the “Renew License” link located under the “Action” column.

Home **Licenses** Enforcement

Dashboard My Records My Account Advanced Search

Hello,

Work in progress ? [View All Records](#)


Record Name	Record ID	Module	Creation Date	Action
No records found				

****Under “Licenses”, choose “Apply for a License or Submit a Request”.**

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Home **Licenses** Enforcement

 Apply for a License or Submit a Request

Records

Showing 0-0 of 0

Action	Record Number	Record Type	Status	Expiration Date	Name
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Search for Records

Enter information below to search records in the list above.

General Search

Enter your Business License search criteria below. Use the Start Date and End Date fields to enter parameters for the date the license was first issued.

Search my records only

Record Number:

Record Type:

Start Date:



07/16/2017



End Date:



07/16/2019



****Read and certify the general disclaimer to continue.**

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Home Licenses Enforcement

 Apply for a License or Submit a Request

Online License Application

Welcome to MiPLUS. Using this system you can submit and update information, pay fees, track the status of your application, and print your final license all from the convenience of your home or office, 24 hours a day.

Please "Allow Pop-ups from This Site" before proceeding. You must accept the General Disclaimer below before beginning your application.

General Disclaimer

While the Agency attempts to keep its Web information accurate and timely, the Agency neither warrants nor makes representations as to the functionality or condition of this Web site, its suitability for use, freedom from interruptions or from computer virus, or non-infringement of proprietary rights. Web materials have been compiled from a variety of sources and are subject to change without notice from the Agency as a result of updates and corrections.

I have read and accepted the above terms.

Continue Application »

****You must select a license type. It is important that you DO NOT choose your profession. You will need to select “**LICENSE LINK**”**

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Home Licenses Enforcement

Apply for a License or Submit a Request

Select a License Type

First select the category of license you are applying for, then choose one of the listed available license application types. Not all professions are available on MiPLUS. If the license type is not listed below, visit our website for instructions on how to apply.

Michigan.gov


- ▶ Applied Behavior Analysis
- ▶ Barbers
- ▶ Controlled Substance
- ▶ Cosmetology
- ▶ Dentistry
- ▶ **License Link**
- ▶ License Verification
- ▶ Medicine
- ▶ Midwifery
- ▶ Nursing
- ▶ Optometry
- ▶ Osteopathic Medicine & Surgery
- ▶ Pharmacy
- ▶ Physician's Assistant
- ▶ Podiatric Medicine & Surgery
- ▶ Program Review
- ▶ Temporary Military Spouse
- ▶ Veterinary Medicine



Continue Application »

****Make sure under “License Link” the bubble for “License Link Record” is selected and click *Continue Application*.**

Home **Licenses** Enforcement

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Search

- ▶ Applied Behavior Analysis
- ▶ Barbers
- ▶ Controlled Substance
- ▶ Cosmetology
- ▶ Dentistry
- ▼ License Link
 - License Link Record
- ▶ License Verification
- ▶ Medicine
- ▶ Midwifery
- ▶ Nursing
- ▶ Optometry
- ▶ Osteopathic Medicine & Surgery
- ▶ Pharmacy
- ▶ Physician's Assistant
- ▶ Podiatric Medicine & Surgery
- ▶ Program Review
- ▶ Temporary Military Spouse
- ▶ Veterinary Medicine

Continue Application »

****At the *Pin Entry* page, click on the words “Add a Row” to add ONE PIN. If you have multiple PINs to add, choose the drop down, and select how many rows you need.**

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Home **Licenses** Enforcement

Apply for a License or Submit a Request

License Link Record

1 License # and PIN Entry	2 Review	3 Record Issuance
---------------------------	----------	-------------------

Step 1: License # and PIN Entry > Match Criteria Entry

* indicates a required field.

PIN Entry List

PIN ENTRY

Click the Add a Row button and enter your license number and the PIN # you received. If you have more than one license you wish to associate to, and that you have received a PIN # for, you may enter them by adding additional rows.

Showing 0-0 of 0

License Number	PIN #
----------------	-------

Buttons: Add a Row (dropdown), Edit Selected, Delete Selected

Save and resume later

Continue Application »

****Enter your license number and PIN number starting with a ZERO**

Home Licenses Enforcement

Apply for a License or Submit a Request

License Link Record

1 License # and PIN Entry 2 Review 3 Record Issuance

Step 1: License # and PIN Entry > Match Criteria Entry

PIN ENTRY ×

Click the Add a Row button and enter your license number and the PIN # you received. If you have more than one license you wish to associate to, and that you have received a PIN # for, you may enter them by adding additional rows.

* License Number: * PIN #:

Submit Cancel

* indicates a required field.

PIN Entry List

PIN ENTRY
Click the Add a Row button and enter your license number and the PIN # you received. If you have more than one license you wish to associate to, and that you have received a PIN # for, you may enter them by adding additional rows.

Showing 0-0 of 0

License Number	PIN #
----------------	-------

Add a Row Edit Selected Delete Selected

Save and resume later Continue Application »

• Indicates a required field.

****After you hit submit, you will see your information added. You do not need to click the box.**

PIN Entry List


PIN ENTRY
Click the Add a Row button and enter your license number and the PIN # you received. If you have more than one license you wish to associate to, and that you have received a PIN # for, you may enter them by adding additional rows.

Showing 1-1 of 1

<input type="checkbox"/>	License Number	PIN #	
<input type="checkbox"/>	27063		Actions ▾

[Add a Row](#) [Edit Selected](#) [Delete Selected](#)

[Save and resume later](#) [Continue Application »](#)



****Review the certification, select the box if you agree, choose 'continue application'.**

PIN Entry List

PIN ENTRY [Edit](#)


License Number	PIN #
29720	

I certify that the statements in this application are true and complete. I also certify that I am the licensee or an authorized representative of the licensee noted on this application. I understand that any omitted statement, misrepresentation, or fraud may be cause for denial of my application, disciplinary action, or may be punishable by law.

By checking this box, I agree to the above certification.

Date: 04/12/2019

[Save and resume later](#)

 [Continue Application »](#)

****Once you select continue, it will indicate that your PIN has been successfully submitted in Green. You will then choose the “Licenses” tab again to reflect your added license(s)**

Home **Licenses** Enforcement

Apply for a License Search & Renew Licenses

License Link Record

1 License # and PIN Entry	2 Review	3 Record Issuance
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Step 3: Record Issuance

 Your application has been successfully submitted

Thank you for using our online services.
Your Record Number is PIN- [REDACTED]