

**MICHIGAN CONTROLLED SUBSTANCE AUTOMATED DEVICE LICENSING GUIDE**

**LICENSURE REQUIREMENTS CHECKLIST**  
 (Listed below are the minimum requirements needed to obtain a controlled substance automated device license.)

**APPLICATION AND FEES**

- Online Application For a Controlled Substance Automated Device License - Complete all fields, answer all questions and upload any supporting documentation.
- Online application can be completed by visiting [www.michigan.gov/miplus](http://www.michigan.gov/miplus), select **MiPlus Login**, select **“Modification”** next to your license number and then select **“Controlled Substance Automated Device Application.”**

- Application Fee for Controlled Substance Automated Device License (Must be paid by Visa, Mastercard, or Discover credit or debit card.):

The controlled substance automated device license runs concurrently with your facility license. The appropriate fee will be applied based on the next expiration date of your facility license. Only **pharmacies** are eligible for a controlled substance automated device license.

0-12 months – \$91.90  
 13-24 months – \$173.00

**THE FOLLOWING REQUIREMENTS APPLY TO ALL APPLICANTS**

- This application is for a retail pharmacy operating an automated device in a nursing home as defined in the Michigan Public Health Code **OR** for a pharmacy that is owned and operated by a hospital, as defined in the Michigan Public Health Code, operating an automated device that contains controlled substances at a location affiliated with the hospital but that is not located at the same physical address as the pharmacy. An automated device may not be stocked with controlled substances until the required Drug Enforcement Administration (DEA) registration is obtained for the automated device. **Controlled substance automated device licenses expire on the same date as the facility license and must be renewed for the same length of time.**
- Good Moral Character Questions – Disciplinary documentation will be required if you answer “yes” to either question.

### ADDITIONAL REQUIREMENTS FOR THOSE APPLYING FOR RELICENSURE

- A controlled substance automated device license may not be relicensed. If your controlled substance automated device license has lapsed, you may apply for a new controlled substance automated device license by visiting [www.michigan.gov/miplus](http://www.michigan.gov/miplus), select **MiPlus Login**, select **"Modification"** next to your license number and then select **"Controlled Substance Automated Device Application."**

### RENEWAL REQUIREMENTS CHECKLIST

- Your controlled substance automated device license may only be renewed in conjunction with your facility license. This application can be completed by visiting [www.michigan.gov/miplus](http://www.michigan.gov/miplus). If you do not wish to renew your controlled substance automated device license, you must uncheck the "renew" box next to the license you do not wish to renew on the renewal application.
- Controlled Substance Automated Device Renewal Application Fee (Must be paid by Visa, Mastercard, or Discover credit or debit card): \$162.20
- Renewal Cycle: 2 years

### HELPFUL RESOURCES AND FORMS

- By visiting [www.michigan.gov/healthlicense](http://www.michigan.gov/healthlicense) and clicking on the pharmacy link you can access the following helpful resources and forms:
- Resources:
  - Public Health Code
  - Administrative Rules for Pharmacy