

MICHIGAN CONTROLLED SUBSTANCE INDIVIDUAL LICENSING GUIDE

LICENSURE REQUIREMENTS CHECKLIST

(Listed below are the minimum requirements needed to obtain a controlled substance license.)

APPLICATION AND FEES

- Online Application For a Controlled Substance License - Complete all fields, answer all questions and upload any supporting documentation.
- Online application can be completed by visiting www.michigan.gov/miplus, select **MiPlus Login**, select **“Modification”** next to your license number and then select **“Controlled Substance Application.”**
- Controlled substance license can also be applied for when completing the online application for a Dentist, Medical Doctor, Optometrist with DPA and TPA Certification, Osteopathic Physician, Pharmacist, Physician’s Assistant, Podiatrist, and Veterinarian. If you do not apply for a controlled substance license on your professional license application, you must wait for the professional license to be issued before applying for a controlled substance license.

- Application Fee for Controlled Substance License (Must be paid by Visa, Mastercard, or Discover credit or debit card.):

The controlled substance license runs concurrently with your professional license. The appropriate fee will be applied based on the next expiration date of your professional license.

- 0-12 months – \$91.90
- 13-24 months – \$173.00
- 25-36 months – \$254.10

- The following professions are eligible for a controlled substance license:
 - Dentists
 - Medical Doctors
 - Optometrists with DPA and TPA Certification
 - Osteopathic Physicians
 - Pharmacists (Note: A pharmacist needs only one controlled substance license to dispense from any licensed pharmacy.)
 - Physician’s Assistants
 - Podiatrists
 - Veterinarians

Note: Advanced Practice Registered Nurses are not eligible for a Michigan controlled substance license.

MICHIGAN CONTROLLED SUBSTANCE INDIVIDUAL LICENSING GUIDE

THE FOLLOWING REQUIREMENTS APPLY TO ALL APPLICANTS

- A controlled substance license is required for every person who manufactures, distributes, prescribes, or dispenses any controlled substance in Michigan as described in Article 7 of Public Act 3.68 of 1978, as amended. A separate controlled substance license is required for each business location from which you manufacture, distribute, or dispense controlled substances. If you only prescribe controlled substances at more than one location, you only need one controlled substance license. All practitioners, and veterinarians who dispense controlled substances in Schedules 2-5 must report this prescription data to the Michigan Automated Prescription System (MAPS) as stated in Board of Pharmacy Rules 338.3162d. **Your controlled substance license will expire on the same date as your professional license.**
- Beginning September 1, 2019, individuals seeking a controlled substance license or who is licensed to prescribe or dispense controlled substances must have completed a 1-time training in opioids and controlled substances awareness that meets the standards established in Administrative Rule 338.3135 prior to being issued a license.
- Good Moral Character Questions – Documentation will be required if you answer “yes” to either question to show at the current time you have the ability to, and are likely to, serve the public in a fair, honest and open manner, that you are rehabilitated, or that the substance of the former offense is not reasonably related to the occupation or profession for which you are seeking a license.

ADDITIONAL REQUIREMENTS FOR THOSE APPLYING FOR RELICENSURE

- A controlled substance license may not be relicensed. You may apply for a new controlled substance license when applying for relicensure of your primary license. If only your controlled substance license has lapsed, you may apply for a new controlled substance license by visiting www.michigan.gov/miplus, select **MiPlus Login**, select “**Modification**” next to your license number and then select “**Controlled Substance Application.**”

RENEWAL REQUIREMENTS CHECKLIST

- Your controlled substance license may only be renewed in conjunction with your professional license. This application can be completed by visiting www.michigan.gov/miplus. If you do not wish to renew your controlled substance license, you must uncheck the “renew cs” box next to the license you do not wish to renew on the renewal application.
- Controlled Substance Renewal Application Fee (Must be paid by Visa, Mastercard, or Discover credit or debit card):
 - 1-Year license cycle - \$81.10
 - 2-Year license cycle - \$162.20
 - 3-Year license cycle – \$243.30

MICHIGAN CONTROLLED SUBSTANCE INDIVIDUAL LICENSING GUIDE

- Renewal Cycle: 1-3 years depending on the licensure cycle of the professional license.
 - Beginning with the 2021 renewal cycles, and all renewal cycles thereafter, controlled substance licensees must have completed prior to renewal a 1-time training in opioids and controlled substance awareness that meets the standards established in Administrative Rule 338.3135.

HELPFUL RESOURCES AND FORMS

- By visiting www.michigan.gov/healthlicense and clicking on the pharmacy link you can access the following helpful resources and forms:

Resources:

- Public Health Code
- Administrative Rules for Pharmacy