



### Conditional License Application (New Specially Designated Merchant (SDM) License)

For information on retail licenses and permits, including a checklist of required documents for a completed application, please visit the Liquor Control Commission's frequently asked questions website [by clicking this link](#).

#### Part 1 - Applicant Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

Applicant name(s):	
Address to be licensed:	
City:	Zip Code:
City/township/village where license will be issued:	County:
1. Are there motor vehicle fuel pumps on or adjacent to the proposed licensed premises? <span style="float:right"><input type="radio"/> Yes <input type="radio"/> No</span>	
2. Does the property owner for the address above have any interest in a manufacturer or wholesaler license? <span style="float:right"><input type="radio"/> Yes <input type="radio"/> No</span>	
3. Will the applicant have any agreement with a third party not named on the license in which the third party will receive a percentage of the gross sales or net profits? <i>If Yes, submit a copy of the agreement with this application.</i> <span style="float:right"><input type="radio"/> Yes <input type="radio"/> No</span>	
4. Describe the type of business and business activities proposed for this location:	

#### Part 2 - Fee & Required Documents

*Leave Blank - MLCC Use Only  
Fee Code 4012*

- \$300.00 Conditional License Fee - Make Check Payable to **State of Michigan**
- Completed application for a new SDM license - [See Form LCC-100](#)  
*Including all applicable documents required for a new SDM license as described on Page 3 of Form LCC-100 for the type of new SDM license requested.*
- Valid Proof of Financial Responsibility (Liquor Liability Insurance) - [See Form LC-95](#)
- An acceptable, executed property document, such as a lease, land contract, or deed.
- A diagram of the proposed licensed premises. The diagram must indicate where the sale of alcoholic liquor will occur within the proposed licensed premises.

#### Part 3 - Signature of Applicant

I certify that:

- I certify that all information contained in my application for conditional and permanent license is true and accurate.
- I understand that a conditional license issued to me by the Commission is nontransferable and nonrenewable.
- I understand that it is my responsibility to maintain acceptable proof of financial responsibility for my conditional license.
- I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules.
- I understand that issuance of a conditional license does not guarantee approval of a permanent license.
- I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

Print Name of Applicant & Title

Signature of Applicant

Date

Please return this completed form along with corresponding documents and fees to:

#### Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Overnight packages: 2407 N. Grand River Ave, Lansing, MI 48906

Fax to: 517-284-8557