

# Memorandum

**DATE:** December 3, 2018

**TO:** Michigan Fire Service

**CC:** Michigan Fire Fighters Training Council

**FROM:** Kevin J. Sehlmeier, State Fire Marshal/Director

**SUBJECT:** 2019 Michigan Fire Fighters Training Council Training Grant Program

On April 10, 2018, the Michigan Fire Fighters Training Council (MFFTC) voted to implement a training grant program for individual fire departments and other regional collaborations to enhance training statewide using FY18 funds. At the October 26, 2018 MFFTC meeting the MFFTC directed the fire marshal to continue the Training Grant Program in 2019. The money dispersed as part of the 2019 MFFTC grant program will be from funds that are returned to the Fireworks Safety Fee Fund after the December 31, 2018, deadline to encumber FY19 training funds.

The MFFTC will deliberate on each 2019 MFFTC Training Grant Application during a morning work session on February 12, 2019, taking into consideration the quality of the request, the completeness of the application questions, and the greatest benefit to Michigan firefighters statewide.

All individual fire departments and regional grant applications submitted must meet the following requirements to be considered by the MFFTC:

1. To be eligible all individual and regional applicants must have submitted monthly National Fire Incident Reporting System (NFIRS) reports to the Bureau of Fire Services (BFS) for the 2018 calendar year (January 1, 2018 through December 31, 2018) by January 31, 2019. Each fire department listed on a regional application must meet the NFIRS fire reporting requirement.
2. Applications to fund courses provided or training equipment and props delivered prior to February 12, 2019 will not be considered.
3. An individual fire department grant application may be submitted for an amount up to \$10,000.00.
4. A regional grant application (five or more fire departments) may be submitted for an amount up to \$25,000.00.

5. Regional grant applications for training, training equipment and props will be given first priority, followed by individual fire department applications for training, training equipment and props.

***2019 MFFTC Training Grant Application Questions:***

1. Please share in detail (using 100 words or less) what you intend to do with your 2019 MFFTC Training Grant?
2. How much money are you requesting for your 2019 MFFTC Training Grant?
3. Please share how many firefighters your 2019 MFFTC Training Grant will train, if awarded?
4. Please share in detail (using 500 words or less) how your 2019 MFFTC Training Grant will enhance or improve the skills, knowledge, health or safety of firefighters statewide, if awarded.

***2019 MFFTC Training Grant Deadlines, Review and Award Process:***

All 2019 MFFTC Training Grant Applications must be signed by the fire chief and submitted to the [LARA-BFS-GRANTS@michigan.gov](mailto:LARA-BFS-GRANTS@michigan.gov) email address between January 1, 2019 and January 31, 2019. Any training grant application received after 5:00 pm on January 31, 2019 will not be considered for funding.

All 2019 MFFTC Training Grant applications received by 5:00 pm on January 31, 2019 will be reviewed by the BFS staff for completeness (including NOT exceeding the word count on the application) prior to the MFFTC work session on February 12, 2019. The training grant applications that meet the requirements will be considered for funding during the MFFTC meeting on February 12, 2019 at 1:30 pm.

***Awarded Grants:***

1. Grants awarded can be used to fund any curriculum approved or adopted by the MFFTC prior to February 13, 2019.

All approved courses, training equipment and props funded using 2019 MFFTC Training Grant funds must be completed or received by September 30, 2019.

The BFS-250 and all student rosters must also be completed by September 30, 2019. All signed training rosters must be returned to BFS by October 2, 2019.