Michigan Professional Licensure User System (MiPLUS)

How to Register for an Account in MiPlus

Benefits of MiPLUS

- Immediate intake once application is submitted, no data entry (saves mail time of 7 -10 business days)
- No data entry errors
- Immediate notification and information for fingerprints (saves mail time of 7-10 business days)
- Uploading capability; no mail time (saves mail time of 7-10 business days)
- Customer access to change/edit personal information (email address, mailing address, phone number)
- Customer access to order a reprint of a license
- Upload continuing education credits for relicensure (saves mail time of 7-10 business days)
- Notification of outstanding items sent to email address (saves mail time of 7-10 business days)
- Allows for BPL and licensees to go paperless

How to register for an account in MiPLUS

- Proceed to the MiPLUS website at: www.michigan.gov/miplus. If you have never opened a MiPLUS account, select **Register for an Account**.

- Scroll down and click "Register Your Account Now" located under the Register With MiPLUS title and instruction video.

How to register for an account in MiPLUS

- On the next page, in the blue box, click on "New Users: Register for an Account

NOTE: If you would like to Renew your license follow these instructions:
- You must use a desktop or laptop computer to complete the registration and renewal process.
- Login to MiPLUS.
- Click on the "Licenses" tab.
- Find your License Number under the "Record Number" column. Click on the "Renew License" link located under the "Action" column.

Register for an account in MiPLUS

- Read the **General Disclaimer** first, then check the box next to "**I have read and accepted the above terms**." Select **Continue Registration.**

Register for an account in MiPLUS

Under **Login Information**, fill in ***ALL** required lines before proceeding. Under **Contact Information**, select **Add New**.

Login Information

Enter your User Name and Password. You must also enter a unique email address

*User Name:

*E-mail Address:

*Password:

*Type Password Again:

*Enter Security Question:

*Answer:

Contact Information

Please select whether you are registering as an individual or as an organization (business) and enter your contact information.

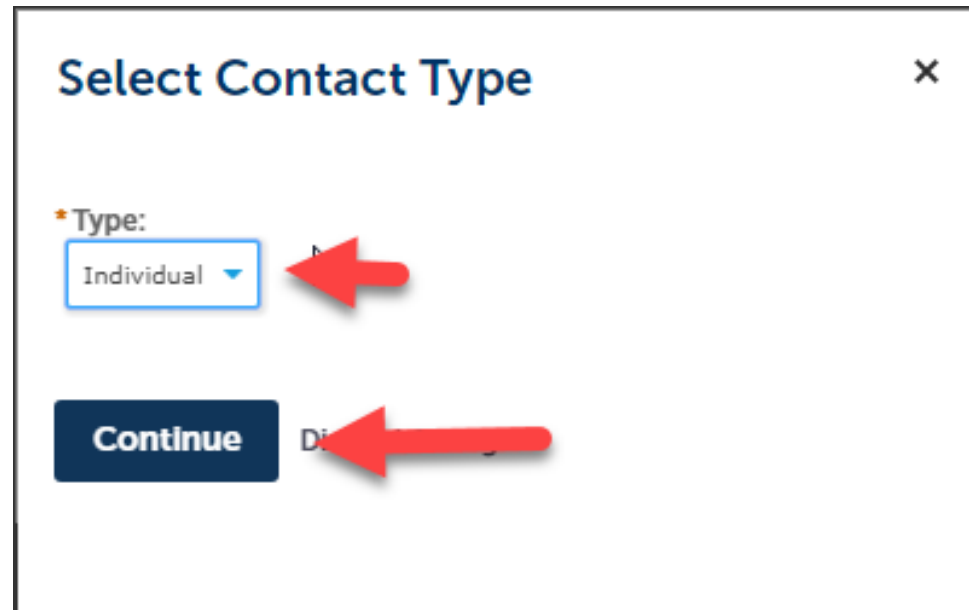**Add New**

Continue Registration »

Contact Information

A box will appear. Under **Contact Type**, select **Individual**. Then select **Continue.**

Contact Information

Enter **ALL** of your **Contact Information** in the boxes provided, including **SSN**. If you do not have a SSN, please complete a Social Security Number Affidavit for Licensure and upload to your documents found later in this presentation. Select preferred Channel as **Email**. Click on **Add Contact Address**.
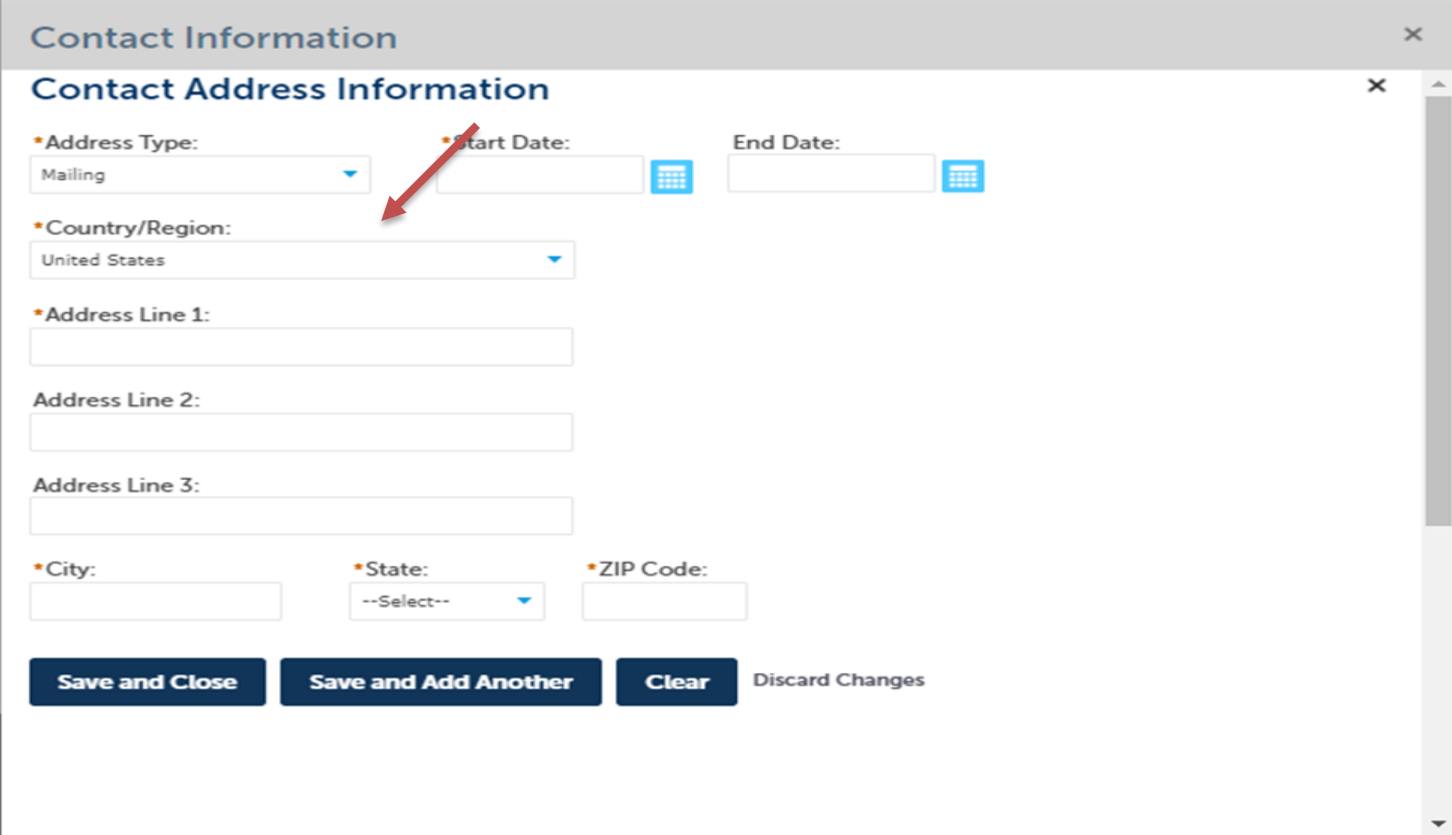
Contact Information

A new window will appear. First enter the **Start Date**-today's date (mm/dd/yy), skip **End Date**, and type in the complete **Contact Address** (*city, state, zip, country*). Then, select **Save and Close**, or **Save and Add Another** address.

Contact Information

The address will now appear under the Contact Address box. Click **Continue.**

Check the box to confirm the information, click **confirm** and then **Continue Registration.**

Contact Information

Afterward, you should see a green banner confirming, "**Your account has been created successfully. You may now login**." An automated message will be forwarded to your email confirming account registration. Please select **Home** , in the top left corner, then log in with the username/email, and password you created.