



BUREAU OF PROFESSIONAL LICENSING

Michigan Professional Licensure User System  
(MiPLUS)

# How to View a List of Employees in MiPLUS

August 2020

## How to View Employees in MiPLUS

Proceed to the MiPLUS website at: [www.michigan.gov/miplus](http://www.michigan.gov/miplus). Please use the username/email, and password you created.

**Home** Licenses Enforcement

Advanced Search

User Name or E-mail:  Password:  **Login »**

Remember me on this computer    [I've forgotten my password](#)    [New Users: Register for an Account](#)

### Please Login

Many online services offered by MiPLUS require login for security reasons. If you are an existing user, please enter your user name and password in the box above.

### New Users

If you are a new user, you may register for a MiPLUS account. It only takes a few simple steps and you'll have the added benefits of seeing a complete history of applications, paying fees, checking on the status of pending activities, and more.

### What would you like to do today?

To get started, select one of the services listed below:

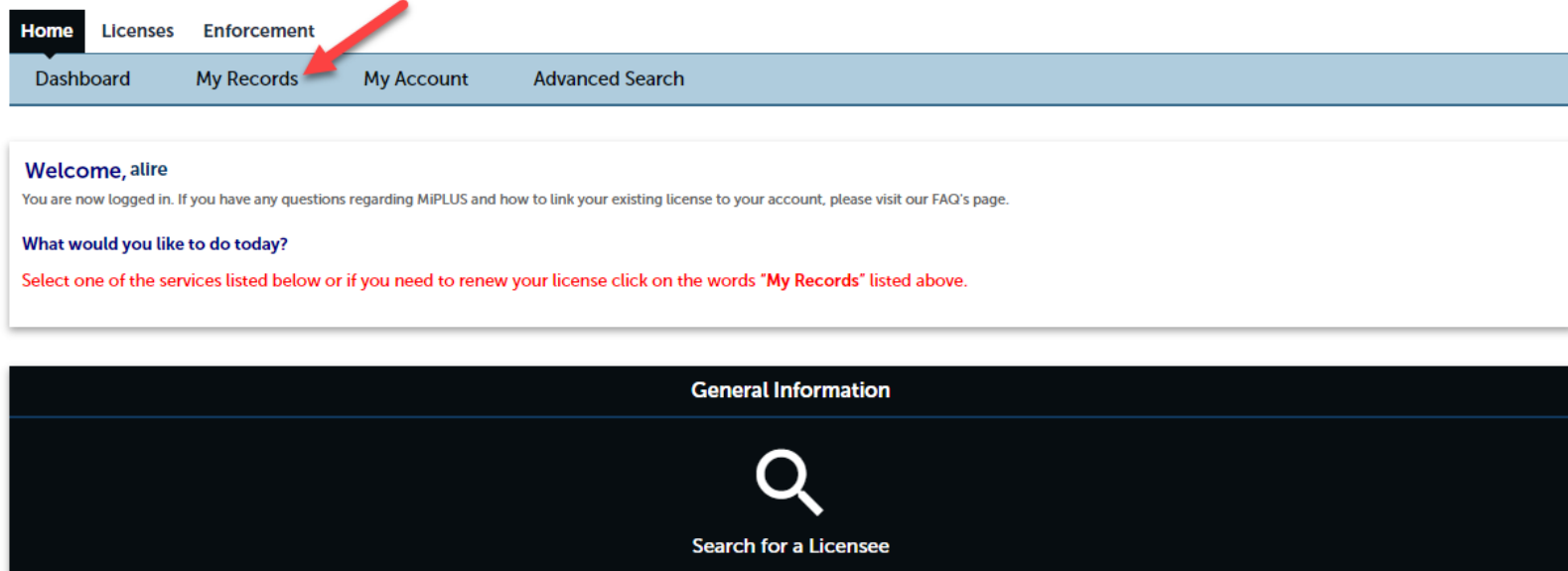
### General Information



Search for a Licensee

## How to View Employees in MiPLUS

Above the welcome message, select **My Records**.



The screenshot shows the top navigation bar of the MiPLUS system. It includes a dark blue header with the LARA logo and the text 'BUREAU OF PROFESSIONAL LICENSING'. Below this is a light blue navigation bar with the following items: 'Home' (highlighted in a dark blue box), 'Licenses', 'Enforcement', 'Dashboard', 'My Records' (indicated by a red arrow), 'My Account', and 'Advanced Search'. Below the navigation bar is a white welcome message box that reads: 'Welcome, alire', 'You are now logged in. If you have any questions regarding MiPLUS and how to link your existing license to your account, please visit our FAQ's page.', 'What would you like to do today?', and 'Select one of the services listed below or if you need to renew your license click on the words "My Records" listed above.' At the bottom of the page is a dark blue footer with the text 'General Information' and a search bar containing a magnifying glass icon and the text 'Search for a Licensee'.

## How to View Employees in MiPLUS

Click the Record Number of the Broker Company or Individual Broker license you want to view.

### ▼ Licenses

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<input type="checkbox"/>	Action	Record Number	Record Type	Status	Expiration Date	Name
<input type="checkbox"/>	Modification	6505600016	Real Estate Broker Company License	Active	06/26/2024	ABC Real Estate Co

## How to View Employees in MiPLUS

Under **License Details**, select **More Details**, then select **Application Information Table** to expand the list of Current Employees and Employee History. To Add or Remove an employee, click **Create Modification**.

License 6505600018:

Real Estate Broker Company License

Record Status: Active

Expiration Date: 06/26/2023

Record Info ▼

Payments ▼

Business Address

License Details

▼ More Details

Application Information

Application Information Table

Current Employees

License Number: 6502600023

Employee Name: [REDACTED]

License Status: Active

Start Date: 06/26/2020

Employment Status: Approved

License Number: 6506600046

Employee Name: [REDACTED]

License Status: Active

Start Date: 08/23/2020

Employment Status: Approved

Create Modification