



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF FIRE SERVICES
RICHARD W. MILLER
STATE FIRE MARSHAL

STEVE ARWOOD
DIRECTOR

MICHIGAN FIRE FIGHTERS TRAINING COUNCIL
3101 Technology Blvd., Suite H
Lansing, Michigan

REGULAR MEETING MINUTES
June 11, 2013
1:30 p.m.

MEMBERS PRESENT

Brian Blomstrom, Michigan Fire Service Instructors Association
Aileen Pettinger, Michigan Professional Fire Fighter Union
Timothy James, Michigan Association of Fire Chiefs
Steve Richardson, Michigan State Firemen's Association
David Purchase, Michigan Municipal League/Michigan Townships Association
Chad Tackett, Michigan Association of Fire Chiefs

Note: Richard Miller, State Fire Marshal, Council Member ex-Officio, joined via conference call

BFS STAFF PRESENT

Joseph Grutza, OFFT, Director
BreeAnn Hooker, Recording Secretary
Michael Deprez, Assistant to the State Fire Marshal

OTHERS IN ATTENDANCE

Raymond Wlosinski, Training Coordinator
Shelly Edgerton, LARA Executive Office
Dennis Haisma, Grand Rapids Fire Department
Kevin Sehmeyer, Grand Rapids Fire Department
Karl Holder, Rochester Hills Fire Department
Terry Swisher, Battle Creek Air National Guard Fire Department

1. CALL TO ORDER AND DETERMINATION OF QUORUM

Vice-Chairperson James called the meeting to order at 1:30 p.m. A quorum was determined present.

Vice-Chairperson James opened the meeting with a welcoming of Chad Tackett to the council.

Assistant Marshal Deprez welcomed Shelly Edgerton to our meeting as she seeks a deeper understanding of the council.

2. REVIEW AND APPROVAL OF AGENDA

A correction was made that our last meeting was April 9 and not April 10, 2013.

A **MOTION** was made by Councilperson Pettinger and seconded by Councilperson Richardson to approve the meeting agenda as amended. **MOTION CARRIES.**

3. REVIEW AND APPROVAL OF MINUTES

Corrections noted in #7 by Councilperson Purchase, under old business, Everyone Goes Home, a motion was made to postpone this agenda item and not table. It should also be noted that Councilperson Pettinger made a motion to table and it should read that way.

A **MOTION** was made by Councilperson Blomstrom and seconded by Councilperson Purchase to approve the regular meeting minutes as amended on April 9, 2013. **MOTION CARRIES.**

A **MOTION** was made by Councilperson Purchase and seconded by Councilperson Richardson to approve the study session minutes on April 9, 2013. **MOTION CARRIES.**

A **MOTION** was made by Councilperson Blomstrom and seconded by Councilperson Richardson to approve the study session minutes on May 6, 2013. **MOTION CARRIES.**

4. INSTRUCTOR APPLICATIONS

Staff presented the following Instructor applications for the Council's consideration:

- (16) Certified Instructor I
- (20) Probationary Associate Instructors
- (0) Probationary Instructor I
- (1) Certified Associate Instructor
- (4) Certified Instructors

A **MOTION** was made by Councilperson Richardson and seconded by Councilperson Pettinger to approve the instructor applications with corrections. **MOTION CARRIES.**

5. DIRECTOR'S REPORT – Joseph Grutza

Activities Report:

April 11, 2013	SEMAFC Fire Expo, Novi, MI
April 26, 27, 2013	FDIC, Indianapolis, IN
April 12, 2013	WCCCD Annual Meeting, Detroit

April 12, 2013
May 3, 2013
June 10, 2013

Wayne County Training Committee Meeting, Taylor.
Schoolcraft Community College Graduation, Garden City
Eaton County Training Committee Graduation, Potterville

Instructor I Courses:

The second Instructor I course for 2013 is currently in session at Lansing Community College. The rest of the 2013 schedule is September 16 - 20 Schoolcraft Community College and November 1, 2, 3, 9, and 10, Kalamazoo Twp. Station 4.

BFS/FFTD Audit

The Auditors are currently working with the FFTD staff. We are already receiving information on ways to improve our operation. Staff is working on site inspection sheets to keep better track of the course being held

NFA State Fire Training Grant

The NFA has a new grant opportunity for state fire training authorities. Application period begins June 12 and closes July 12. Limit of \$500,000 per state with total grant amount of 3 million. Limited information was available due to sequester issues.

Everyone Goes Home

There have been 21 Everyone Goes Home courses conducted in 2012/2013. Two of the twenty were in conjunction with a Fire Fighter I and II course. We currently have approximately 1020 trainers available in the state. Train the Trainers are being delivered frequently by volunteer instructors.

Regional Training Center Report

Under the MFFTC regional training center policy, each RTC is required to submit an annual report to Council describing their fire training activity during the fiscal year. The report is required even if there is no activity during the fiscal year. All the RTC's have submitted their annual reports except Alpena Community College. They are inactive and we are working with the Thunder Bay Area Fire Fighters Association to meet the training needs in the Alpena area

6. STATE FIRE MARSHAL'S REPORT – Assistant State Fire Marshal, Mike Deprez

SAFER Council – Continues to meet, though no new updates.

Audit – The assistants in the office are in the process of targeting some objectives, including fire safety, training council, fireworks and storage tanks. Fire Marshal Miller is in full support of this audit, acknowledging our need of it to improve on our deficiencies. We are embracing it as a Bureau.

Fireworks – Our office is still processing applications, documents continue to pour in. 616 applications have been processed, with over 100 to process yet. Overall numbers will be down from last year. Operating under the newer rule sets has assisted us in ironing out some of the previous years' issues.

Newsletter – News connection

Fire organizations have been contacted and been asked to submit an article to give a good reflection on what's going on out and about the state with the fire service. Friday, June 14th is the deadline for applications. The next newsletter has been a work in progress, but something to be proud of. If council would like to submit an article, it would be welcomed, being an intricate part of our state. We anticipate it to be of better quality than ever before. Director Grutza will be submitting information on the councils' behalf for contribution.

7. OLD BUSINESS

Mandatory Implementation of Everyone Goes Home – Councilperson Pettinger

A **MOTION** was made by Councilperson Pettinger to table this agenda item until the August 13, 2013 meeting and seconded by Councilperson Blomstrom. **MOTION CARRIES.**

Regional Training Center Report – Director Grutza

Under the councils' policies, the regional training centers are required to submit an annual report to the council describing their fire training activity during the past fiscal year, even if there has been no activity. Our office has received all of those reports, except Alpena Community College, communication with them has indicated they will no longer be offering fire training programs. Communication with the Thunder Bay Area Fire Fighters Association, as well as the Combat Readiness Training Center have both expressed interest in the possibility of becoming an RTC and would like to offer these types of classes to accommodate the need in this area.

A **MOTION** was made by Councilperson Purchase to revoke the Regional Training Center status of Alpena Community College and seconded by Councilperson Richardson. **MOTION CARRIES.**

Funding for Live Burn Training – Councilperson Pettinger

A **MOTION** was made by Councilperson Pettinger to table this agenda item until the August 13, 2013 meeting and seconded by Councilperson Blomstrom. **MOTION CARRIES.**

8. NEW BUSINESS

MFFTC Annual Report – Vice Chairperson James

Under Public Act 291 Section 29.371 this council is required to submit an annual report to the Governor. Take this time to identify what issues we would like report to the Governor, to come up with ideas, as a council, to have a report to submit for fiscal year 13/14. Important information should be submitted to highlight our purpose and include pertinent data regarding the standards established and the degree of participation of municipalities in the training program.

Instructor I Policy Report – Director Grutza

It was the original intent for Gary and Dan would be the ones to champion this program. In regards to instructor I, there was the initial plan for them to get it up and running and then get some other instructors to start to transition this plan in order to get instructor II going. A fair timeframe to start this transition, with fireworks money coming in, it is important to get this going the sooner the better. There are many points to take into consideration to implement this plan, such as how many courses are going to be run, who should it be offered to and how much should the cost be?

Councilperson Purchase references back to the instructor II policy that the council has been working on and these people who will teach this class should meet the agreed upon requirements previously stated.

The goal is to have a comprehensive transitional plan for fiscal year 2013/2014, once the rules are adopted and Instructor II's can be identified, it would make that transition smoother for council.

9. PUBLIC COMMENT

None

10. COUNCIL COMMENT

Councilperson Purchase states that although it feels good to almost be done with looking at the rules, he extends his appreciation to Liz for coming in and assisting us. Also, for the work that Joe and staff have done, it forced council to go over old policies and clean things up.

Councilperson Blomstrom extends the reminder that summertime is slow time educationally and encourages career mentoring. Encourage a few more individuals to pursue professional development.

Councilperson Pettinger, Councilperson James and Director Grutza all echo Councilperson Purchase sentiments.

11. ADJOURNMENT

A **MOTION** was made by Councilperson Pettinger and seconded by Councilperson Purchase to adjourn the meeting. **MOTION CARRIES**. The meeting adjourned at 2:28 p.m.

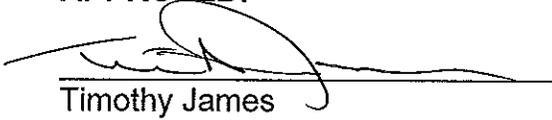
NEXT MEETING

August 13, 2013, @ 1:30 p.m.

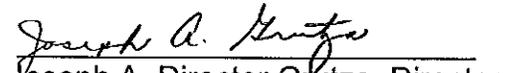
Location:

3101 Technology Blvd, Suite H, Lansing, Michigan 48910

APPROVED:



Timothy James
Vice-Chairperson



Joseph A. Director Grutza, Director
Office of Fire Fighter Training



Councilperson