

**Licensing Report
Child Care Organizations
October 1, 2018 – September 30, 2019**
Pursuant to Section 5(13) of 1973 PA 116 as amended, MCL 722.115

Fiscal Year 2019
(Submitted November 25, 2019)

Prepared by

Bureau of Community and Health Systems



**GRETCHEN WHITMER
GOVERNOR**



**CUSTOMER DRIVEN
BUSINESS MINDED**

**ORLENE HAWKS
DIRECTOR**

REPORT AUTHORITY

Pursuant to section 5(13) of the Child Care Organizations Act, 1973 PA 116 as amended, MCL 722.115, the department director shall submit a report by December 1 of each year to the standing committees and appropriations subcommittees of the Senate and House of Representatives concerned with human services and children's issues. The department director shall include in the report all of the following information regarding applications for licenses and registrations only for child care centers, group child care homes, and family child care homes filed under this act during the preceding fiscal year:

- (a) The number of initial and renewal applications the department received and completed within the 6-month time period described in subsection (9).
- (b) The number of applications requiring a request for additional information.
- (c) The number of applications rejected.
- (d) The number of licenses and registrations not issued within the 6-month period.
- (e) The average processing time for initial and renewal licenses and registrations granted after the 6-month period.

DEPARTMENT OVERVIEW

LARA is composed of agencies and commissions that promote business growth and job creation through streamlined, simple, fair, and efficient regulation, while at the same time protect the health and safety of Michigan's citizens.

The Bureau of Community and Health Systems (BCHS) serves to protect and ensure safe, effective, efficient and accessible community and health care services delivered by state licensed and federally certified providers in Michigan. It is responsible for state licensing of facilities, agencies and programs under all of the following public acts:

- Adult Foster Care Facility Licensing Act, Act 218 of 1979
- Child Care Organizations Act, Act 116 of 1973
- Mental Health Code, Act 258 of 1974
- Public Health Code, Act 368 of 1978.

The bureau also serves as the state agency responsible for conducting certification activities on behalf of the Centers for Medicare and Medicaid Services (CMS) to ensure covered health providers and suppliers meet federal conditions to participate in the Medicare and Medicaid programs.

The majority of state licensing activities involve the issuance and renewal of licenses to qualified facilities, agencies, and programs; conducting initial, routine and revisit inspections to determine compliance with state and federal requirements; and investigating complaints against state licensed and federally certified providers.

REPORTING REQUIREMENTS

ORIGINAL Applications

Facility Type	Capacity	Licenses Issued		
		Within 180 Days	Over 180 Days	
		Count (a)	Count (d)	Average Days If Over 180 Days (e)
Child Care Center	1-101+	349	0	0
Child Care Family Home	1-6	334	0	0
Child Care Group Home	7-12	138	0	0
Total		821	0	0

RENEWAL Applications

Facility Type	Capacity	Licenses Issued		
		Within 180 Days	Over 180 Days	
		Count (a)	Count (d)	Average Days If Over 180 Days (e)
Child Care Center	1-101+	2,092	0	0
Child Care Family Home	1-6	957	0	0
Child Care Group Home	7-12	821	0	0
Total		3,870	0	0

REJECTED (Revocation)

Facility Type	Capacity	Count (c)
Child Care Center	1-101+	9
Child Care Family Home	1-6	14
Child Care Group Home	7-12	11
Total		34

REJECTED (Refusal to Renew)

Facility Type	Capacity	Count (c)
Child Care Center	1-101+	2
Child Care Family Home	1-6	2
Child Care Group Home	7-12	0
Total		4

REJECTED (Enrollments Denied Issuance)

Facility Type	Capacity	Count (c)
Child Care Center	1-101+	0
Child Care Family Home	1-6	2
Child Care Group Home	7-12	1
Total		3

- (a) Total number of original and renewal applications received and completed within 180 day period = **4,691**
- (b) Total number of applications requiring a request for additional information = **9,061**¹
- (c) Total number of applications rejected = **41**
- (d) Total number of licenses not issued within 180 days = **0**
- (e) Average days needed to issue those licenses that were not completed within 180 days = **Not applicable because no licenses took more than 180 days.**

¹ The number of applications requiring additional information is higher than the number of applications received because, when an initial application is incomplete, the department requests the missing information. The department may need to request missing information several times from a single applicant; and, every request is entered in the Bureau Information Tracking System (BITS).