



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

AGENDA
MICHIGAN FIRE FIGHTERS TRAINING COUNCIL
REGULAR MEETING

Lansing Community College – West Campus
5708 Cornerstone Drive, Room W157
Lansing, MI 48917

Tuesday, August 10th, 2021
1:30 PM

- | | | |
|-------|---|----------------------------|
| I. | Call to Order, Moment of Silence, and Determination of Quorum | Vice Chairperson Blomstrom |
| II. | Approval of Agenda | Vice Chairperson Blomstrom |
| III. | Approval of Minutes: | Vice Chairperson Blomstrom |
| | April 13, 2021 Regular Meeting | |
| | April 28, 2021 Special Meeting | |
| | June 8, 2021 Regular Meeting | |
| IV. | Communications | Vice Chairperson Blomstrom |
| V. | State Fire Marshal's Report | Fire Marshal Sehlmeier |
| VI. | Old Business | |
| | a. Updated Course Codes for McNeil's Driver's Training Program (new version) | Vice Chairperson Blomstrom |
| VII. | New Business | |
| | a. Instructor II Course | Fire Marshal Sehlmeier |
| | b. FY22 Funding | Fire Marshal Sehlmeier |
| | c. Update textbook for Firefighting Strategies and Tactics (L04A) to the new edition - <i>Structural Firefighting: Strategy and Tactics, 4th Edition</i> , ISBN: 9781284180299 | Vice Chairperson Blomstrom |
| | d. Q Course Applications | Vice Chairperson Blomstrom |
| | 1. Search Management (FMQ21-018) | Elizabeth Reimink |
| | 2. Fusion Liaison Officer Basic Level (FMQ21-019) | Adam Talarek |
| VIII. | Public Comment | |
| IX. | Council Comment | |
| X. | Adjournment | Vice Chairperson Blomstrom |



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

MINUTES MICHIGAN FIRE FIGHTERS TRAINING COUNCIL REGULAR MEETING

Tuesday, April 13th, 2021
1:30 PM

Virtual Meeting via Zoom

Join from PC, Mac, Linux, iOS or Android:

<https://us02web.zoom.us/j/85683005590?pwd=akt2OGwzNWZlZlZxg0am1oeEYvOGVpZz09>

Password: **R2FErx**

Phone: (866) 390-1828 (US Toll Free)
Conference Code: 394127

MEMBERS PRESENT:

Chad Tackett, Chairperson, Michigan Association of Fire Chiefs
Brian Blomstrom, Vice Chair, Michigan Fire Service Instructors Association
Alan Styles, Michigan Association of Fire Chiefs
Lynnae White, Michigan Fire Inspectors Society
Terrance Blackmer, Michigan State Firemen's Association
Greg Janik, Michigan Municipal League
Jacob Steichen, Nominee of the State Fire Marshal
Aileen Pettinger, Michigan Professional Firefighters Union
Kevin Sehlmeier, State Fire Marshal, Ex-officio Member

MEMBERS ABSENT:

None

BUREAU OF FIRE SERVICES STAFF PRESENT:

Ann Searles, Deputy Director of the Bureau of Fire Services
Dan Hammerberg, Region 1 Coordinator, Fire Fighter Training Division
Robert Stokes, Region 2 Coordinator, Fire Fighter Training Division
Andrea Keown, Department Technician, Fire Fighter Training Division/Recording Secretary
Hollie Metts, Assistant to the State Fire Marshal (virtual meeting moderator)

OTHERS IN ATTENDANCE:

Adam Munro, Macomb Twp. Fire Department	Mark Cleveland, Egelston Twp. Fire Department
Bill Pawluk, Lansing Community College	Mike Mattern, Dearborn Fire Department
Dennis Richardson, Detroit Fire Department	Philip Duczynski, Novi Fire Department
Kurt Corradi, Bay City Fire Department	Robert Ginther, Beverly Hills Dept. Of Public Safety
Larry Gambotto, Rochester Hills Fire Department	
Liam Carroll, Schoolcraft College RTC	

I. CALL TO ORDER AND DETERMINATION OF QUORUM:

Before **Chairperson Tackett** called the regular meeting to order, he announced a roll call vote will be done for any motion put forth to council during this meeting and read a virtual meeting introduction advising of the procedures for the meeting, public comment, and the steps that would be taken if the meeting were disconnected. A moment of silence was also acknowledged.

Chairperson Tackett called the meeting to order at 1:31 PM, a roll call was taken.

Chairperson Tackett – present
Councilperson Blomstrom – present
Councilperson Styles – present
Councilperson White – present
Councilperson Blackmer – present
Councilperson Janik – present
Councilperson Steichen – present
Councilperson Pettinger – present
Fire Marshal Sehlmeier – present

A quorum was determined present.

II. REVIEW AND APPROVAL OF AGENDA:

21-04-01

A **MOTION** was made by **Councilperson Blomstrom** and seconded by **Councilperson White** to approve the April 13, 2021 regular meeting agenda, as presented.

A roll call vote was taken.

Chairperson Tackett – yes
Councilperson Blomstrom – yes
Councilperson Styles – yes
Councilperson White – yes
Councilperson Blackmer – yes
Councilperson Janik – yes
Councilperson Steichen – yes
Councilperson Pettinger – yes
Fire Marshal Sehlmeier - yes

MOTION PASSED UNANIMOUSLY.

III. REVIEW AND APPROVAL OF MINUTES:

21-04-02

A **MOTION** was made by **Councilperson Steichen** and seconded by **Councilperson Janik** to approve the following minutes as presented:

February 9th, 2021 Regular Meeting

Councilperson Pettinger made mention of grammatical edits that were emailed to Andrea Keown to update the minutes. A roll call vote was taken.

Chairperson Tackett – yes
Councilperson Blomstrom – yes
Councilperson Styles – yes
Councilperson White – yes
Councilperson Blackmer – yes
Councilperson Janik – yes
Councilperson Steichen – yes
Councilperson Pettinger – yes
Fire Marshal Sehlmeier - yes

MOTION PASSED UNANIMOUSLY.

IV. COMMUNICATIONS:

Fire Marshal Sehlmeier: Was contacted regarding the passing of Chief Dave Duffield from the Otsego County Fire Department.

V. STATE FIRE MARSHAL'S REPORT:

- a) **Certification Specialist Position Filled:** Fire marshal introduced Liam Carroll as the new Certification Specialist at the Bureau of Fire Services. Liam is coming from Schoolcraft College.
- b) **Revised Course Summary (Handouts):** Fire marshal provided council with handouts for FY21 to give an idea of how courses are going so far this year.
- c) **Fatal Fires:** As of April 13th, 2021, there have been 44 fatalities in 39 fires.
- d) **MI Prevention Update:** The disability project is almost complete with a 31 minute video that talks about how firefighters interact with those experiencing disabilities. The video also explains a new Disability Network program being rolled out where the state has 15 networks and there is a representative from MI Prevention for each zone in the event someone is in need of a bed shaker or a strobe, or any assistance, they can reach out to their representative.

Sonic Alert – Home Aware devices are available in limited quantity through MI Prevention. Organizations can work with MI Prevention to obtain these devices for people in their community. More information can be found at www.MIPrevention.org.
- e) **Fire Officer III Video Component:** BFS put out a memo for subject matter experts for a video component of the Fire Officer III curriculum. Deadline to apply is April 15th, 2021. Send an email to: LARA-BFS-SMOKE@michigan.gov. Include your name, department/agency, and chapter or topic.
- f) **NFA Course Call Memo:** Dan Hammerberg is sending out grant letters. Responses are due back to Dan by April 23rd, 2021 at 5:00 pm.
- g) **Draft FFTC Rules Update:** The public hearing was held on March 24th, 2021. The next step is a work session needs to be held so council can go over all submitted public comment, which is part of the JCAR process.
- h) **Wednesday Wrap-Up:** The next Wrap-Up is on Wednesday, April 21st, 2021 at 4:00 PM.

VIII. OLD BUSINESS:

- a) **Updated Course Codes for McNeil's Driver's Training Program (New Version):** Councilperson Blomstrom updated council that the curriculum committee has received the new test and is being reviewed and that the student manual has been completed. A copy was sent to Dave Purchase and the Fire Marshal. Based on the old questions and the new questions, a new version of the drivers training exam is possible. Councilperson Blomstrom is hopeful that he can bring it to council for a vote for the June meeting. Councilperson Blomstrom asked Fire Marshal Sehlmeier that since this is not a certification exam if instructors are going to be giving it or if it will be going online. Fire marshal stated the instructor will still continue to deliver the exam.

IX. NEW BUSINESS:

- a) **Payment to Training Coordinators During Instructor I:** Councilperson Blomstrom brought up concerns on how training coordinators that are teaching the old Instructor Orientation during Instructor I are being paid. Councilperson Blomstrom asked Fire Marshal Sehlmeier to put out a memo as to what needs to be done specifically for the payment to the training coordinators, so the fire service is on the same page. Fire Marshal Sehlmeier mentioned that in the coming months the IGAM will be getting updated to address this issue.
- b) **Payment of Prep Time for Multi-Week Courses (Course Codes E and H):** Councilperson Blomstrom asks council to look at Instructor I, Instructor II, and the Fire Officer classes instructor rates of pay to also incorporate prep time prior to the class to ensure that instructors are being

paid adequately for their service. Prep time prior to the course takes time outside of the 40 hours that are paid for the class. Using Instructor I as an example, building the paperwork, building the schedule, emailing students, setting up Navigate, and doing all the pre-course checking of the homework, take time outside of the 40 hours that are paid for the class. If there are 16 students in a class, it will run right through that 40 hour timeframe. When there were federal grant classes, it allowed for one (1) hour of prep time for every four (4) hours of instruction. Councilperson Blomstrom did not call for a motion but asks that council think of a possible formula to provide additional compensation for these classes for the instructors.

- c) **New Wildland Courses:** Dan Hammerberg proposed two (2) new Wildland courses that were provided in the meeting packet and were requested by a couple of Wildland U.S. Forest Service instructors. One is the S-200 Initial Attack Incident Commander and the other is FI-110 Wildland Fire Observations and Origin Scene Protection for First Responders. The S-200 class is a 19 hour class and the FI-110 is a 6 hour class. Both would be on the regular curriculum catalog under an "L" Course Code and would only be able to be taught by either Michigan DNR Fire Instructors or US Forest Service Instructors who are authorized to teach it by the National Wildland Coordinating Group.

21-04-03

A **MOTION** was made by **Councilperson Janik** and seconded by **Councilperson White** to approve the new Wildland courses:

A roll call vote was taken.

Chairperson Tackett – yes
Councilperson Blomstrom – yes
Councilperson Styles – yes
Councilperson White –yes
Councilperson Blackmer – yes
Councilperson Janik – yes
Councilperson Steichen – yes
Councilperson Pettinger – yes
Fire Marshal Sehmeyer - yes

MOTION PASSED UNANIMOUSLY.

- d) **Q Course Applications:**

1) Fire Investigation Training Practical Application Intermediate (FMQ21-009)

Instructor: Captain Dennis Richardson

Phone: (313) 596-2946

Email: richardsond@detroitmi.gov

21-04-04

A **MOTION** was made by **Councilperson Janik** and supported by **Councilperson Blomstrom** to approve **FMQ21-009** submitted by Dennis Richardson.

A roll call vote was taken.

Chairperson Tackett – yes
Councilperson Blomstrom – yes
Councilperson Styles – yes
Councilperson White –yes
Councilperson Blackmer – yes
Councilperson Janik – yes
Councilperson Steichen – yes
Councilperson Pettinger – yes
Fire Marshal Sehmeyer - yes

MOTION PASSED UNANIMOUSLY.

2) Yellow Rose Campaign (FMQ21-010)

Instructor: Adam Munro
Phone: (810) 531-0922
Email: info@michiefs.org

21-04-05

A **MOTION** was made by **Councilperson Styles** and supported by **Councilperson Janik** to approve **FMQ21-010** submitted by Adam Munro.

A roll call vote was taken.

Chairperson Tackett – yes
Councilperson Blomstrom – yes
Councilperson Styles – yes
Councilperson White –yes
Councilperson Blackmer – yes
Councilperson Janik – yes
Councilperson Steichen – yes
Councilperson Pettinger – yes
Fire Marshal Sehlmeier - yes

MOTION PASSED UNANIMOUSLY.

3) Growing up in the Fire Service (FMQ21-011)

Instructor: Shaun Abbey
Phone: (616) 299-5474
Email: shaunabbey@sbcglobal.net

21-04-06

A **MOTION** was made by **Councilperson Pettinger** and supported by **Councilperson Steichen** to approve **FMQ21-011** submitted by Shaun Abbey.

A roll call vote was taken.

Chairperson Tackett – yes
Councilperson Blomstrom – yes
Councilperson Styles – yes
Councilperson White –yes
Councilperson Blackmer – yes
Councilperson Janik – yes
Councilperson Steichen – yes
Councilperson Pettinger – yes
Fire Marshal Sehlmeier - yes

MOTION PASSED UNANIMOUSLY.

4) MayDay! Mayday! (FMQ21-012)

Instructor: Regina Essex
Phone: (616) 209-2781
Email: ginaessex@gmail.com

21-04-07

A **MOTION** was made by **Councilperson Pettinger** and supported by **Councilperson Styles** to approve **FMQ21-012** submitted by Gina Essex.

A roll call vote was taken.

Chairperson Tackett – yes

Councilperson Blomstrom – yes
Councilperson Styles – yes
Councilperson White –yes
Councilperson Blackmer – yes
Councilperson Janik – yes
Councilperson Steichen – yes
Councilperson Pettinger – yes
Fire Marshal Sehlmeier - yes

MOTION PASSED UNANIMOUSLY.

5) Suicide RIT Training (FMQ21-013)

Instructor: Dearborn Firefighters Local 412 Peer Support Team

Phone: (313) 600-4947

Email: michaelmattern229@gmail.com

21-04-08

A **MOTION** was made by **Councilperson Pettinger** and supported by **Councilperson Styles** to approve **FMQ21-013** submitted by Michael Mattern.

A roll call vote was taken.

Chairperson Tackett – yes
Councilperson Blomstrom – yes
Councilperson Styles – yes
Councilperson White –yes
Councilperson Blackmer – yes
Councilperson Janik – yes
Councilperson Steichen – yes
Councilperson Pettinger – yes
Fire Marshal Sehlmeier - yes

MOTION PASSED UNANIMOUSLY.

Before public comment **Fire Marshal Sehlmeier** mentioned that council needs to discuss how to disperse money that is being spent on mental health. There are two (2) regional areas, or four (4) counties, that did not claim their money, so the Bureau has that money plus there is money being returned for courses being cancelled. Fire marshal is looking for guidance from council on how should this money be redistributed. If a region returned money does council give them money again, to have them turn it back or as council moves forward, as long as the county continues to spend the money on mental and behavioral health courses, they continue to get money. Council discussed that money shouldn't continue to be given to counties that do not use it. Only counties that actively are doing something with mental and behavioral health are eligible to receive additional funds.

21-04-09

A **MOTION** was made by **Councilperson Blomstrom** and seconded by **Councilperson Styles** to use the remaining funds for mental health and redistribute those funds to eligible counties that are in need of funds that have already spent all of their first allocation to use towards additional mental health courses.

A roll call vote was taken.

Chairperson Tackett – yes
Councilperson Blomstrom – yes
Councilperson Styles – yes
Councilperson White –yes
Councilperson Blackmer – yes

Councilperson Janik – yes
Councilperson Steichen – yes
Councilperson Pettinger – yes
Fire Marshal Sehmeyer - yes

MOTION PASSED UNANIMOUSLY.

IX. PUBLIC COMMENT:

Liam Carroll, Schoolcraft College RTC: As my last official comment from the outside world, it's been a blast to sit out here. When I first came to the first training council meeting many years ago, I was in awe with the mountainous work that was done there. I'm truly impressed by the way the amount of work actually gets done. The Training Council, Bureau of Fire Services, and the fire fighters of the state of Michigan, the fire chiefs of the state of Michigan do a wonderful job of making sure the citizens are well protected. From a person who has been educating students for the past 5 years here and 15 years prior elsewhere, I'm happy to know that I'm sending fire fighters into a great occupation and a great career with people that are represented in these meetings here. I look forward to working with most of you in the very near future. Thank you all very much.

X. COUNCIL COMMENT:

Chairperson Tackett: Just to echo from what Kevin said. We just went back down to a level 2 on our ops plan, so no visitors, no in-person meetings, that kind of thing. I'm sure it's going to be a yoyo for the next few months, but hopefully we can continue the virtual ones because they have helped out quite a bit. I don't really have anything else I'd like to add, I think everyone else kind of hit good topics and good discussion points. I know it's not on the agenda, but I do want to give time for Andrea, Hollie, Robert and Dan, if you guys have anything you'd like to share or add, feel free. I appreciate everyone's hard work, council and BFS included.

Councilperson Blomstrom: Thank you for a good meeting today. Again I hope we continue to do this on Zoom moving forward. It does assist with us having the public see what we are doing on a meeting to meeting basis. That's all I have for today.

Councilperson Styles: Aileen thank you for attending, it was a pleasure to have you in the class. I'm proud to say I've got 22 more to go, that have been scheduled as it is right now. There has been an overwhelming response to meet with people after one of my recent ones. It's almost humbling but it's also scary because we've let it get this far. So let's continue the mission and I hope you all enjoy your summer and I'll see you when I see you.

Councilperson White: Ditto what everyone else has said about the mental health of firefighters. I just want to say it was really nice to have a non-stressful meeting for once in how many years, since we've started the rules. It was a great meeting. Welcome Liam.

Councilperson Blackmer: I think the mental health thing is important. We had an EMS worker commit suicide over here within the last couple weeks. It sent shock waves through everybody that had a chance to know this young lady. It's happening more than what we realize, so whatever we can do to try to attack that and try to push back. Right now it's just as dangerous to our fire fighters as anything fire related. Whatever we can do to help assist that and keep moving that idea ahead I think is huge. Just bringing it out in the open in this forum, I think is a big deal and it's one of those things for years no one wanted to talk about or discuss and if we can bring it out as leaders in the fire service and let people know that it's okay to discuss these issues instead of holding on to them, maybe we can start to make some progress, I think we have, but we're all going to have to keep working together to keep making a difference. Other than that, I hope everyone has a wonderful afternoon.

Councilperson Janik: Congratulation Liam for joining BFS and being part of the team, I really look forward to working with you. It's interesting when you look at the Q Courses that have been brought on this agenda, 4 out of the 5 by nature, are what this council has been emphasizing in 2021. It's

really interesting to look at it from a data or quantitative perspective. The awareness created by the council, which was done originally by Aileen and just look what it has generated as far as courses that have come across our table. I think that's pretty interesting. That's what I had to share. Thank you.

Councilperson Steichen: Wants to recognize the BFS staff and congratulations Liam for joining that team. It seems like it's been a long time coming but you guys got the team together, now you can really get down to work. I do want to encourage folks out there looking to use the behavioral health money, CISM Intervention Certification Course is a good way to use it. I just took one here locally and our behavioral health unit we had it last week. It was a 24 hour course. The instructors Sue Alben (sp?) and Scott Norris have been doing it for about 30 years. I encourage everyone to look into that class, it is a Q Course. Thank you for your time and thank you for attending.

Councilperson Pettinger: Congrats to Liam, welcome to the BFS team. I also wanted to say that I attended Councilmember Chief Styles HAYO Class, that is outstanding and thank you for sharing such a powerful class. If any of you guys have not taken it, I highly encourage it. I appreciate him sharing it with us. I also would like to commend the rest of council; I think we approved some great classes today and there are a lot of options on the whole list to help the rest of the fire service. I know I'm going to be taking some of these classes. I just think that we're making some progress and it's good to see it.

Fire Marshal Sehmeyer: To kind of echo off what everybody is saying, folks are reaching out to our office, they are excited about having the opportunity to go to a lot of these mental health classes. The topic is definitely timely, and I think back in January, council did a great thing when they decided to earmark these funds this way. I hope that as we move forward that all 83 counties see where this is relevant. I've been hearing a lot of good things about these courses. It's good to see that the money is being well spent. I would like to echo also that I'm excited to have Liam come on the team and I think that BFS is rounded out and we're ready to get to work and get things done. I still think there is a lot of talent throughout the state, to give you an example the Fire Officer III videos, I'm going to throw that out again, please think about it, if there is a topic that's on there, please reach out. These videos are meant to compliment Fire Officer III and drive home the curriculum and what needs to be done. Let's keep 2021 going strong. We're moving in a great direction. We need to get a work session scheduled. I would like to do this virtually since it allows the rest of the fire service to see it. One of the things I am a little nervous about if the Zoom meetings go away is that the rooms that we have available in Lansing are not going to allow for a whole lot of seating and we still have a lot of fire departments that aren't opening their buildings up. So we could get to a point that if we go back to in person meetings that we might only have a capacity in a room that we can only fit 20 people in, and council take up about a dozen of those seats, so we wouldn't be able to have a lot of folks there to participate. I think these Zoom meetings have been a good thing that the fire service has been engaged. Stay safe everyone. Thank you.

d) **ADJOURNMENT:**

21-04-10

A **MOTION** was made by **Councilperson Steichen** and seconded by **Councilperson Styles** to adjourn the meeting.

A roll call vote was taken.

Chairperson Tackett – yes
Councilperson Blomstrom – yes
Councilperson Styles – yes
Councilperson White – yes
Councilperson Blackmer – yes
Councilperson Janik – yes
Councilperson Steichen – yes
Councilperson Pettinger – yes

Fire Marshal Sehlmeier – yes

MOTION PASSED UNANIMOUSLY. The meeting adjourned at 3:14 PM.

APPROVED:

Chairperson Tackett

Councilmember

DRAFT



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

MINUTES
MICHIGAN FIRE FIGHTERS TRAINING COUNCIL
SPECIAL MEETING

Wednesday, April 28, 2021
9:00 AM

Virtual Meeting via Zoom

Join from PC, Mac, Linux, iOS or Android:

<https://us02web.zoom.us/j/87902479542?pwd=bHhISnBLM0JqL2w4SUNkMWZNOU FKUT09>

Password: **9ZZZZZ**

Phone: (866) 390-1828 (US Toll Free)

Conference code: 394127

MEMBERS PRESENT:

Chad Tackett, Chairperson, Michigan Association of Fire Chiefs
Brian Blomstrom, Vice Chair, Michigan Fire Service Instructors Association
Alan Styles, Michigan Association of Fire Chiefs
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Terrance Blackmer, Michigan State Firemen's Association
Greg Janik, Michigan Municipal League
Jacob Steichen, Nominee of the State Fire Marshal
Aileen Pettinger, Michigan Professional Firefighters Union
Kevin Sehmeyer, State Fire Marshal, Ex-officio Member

MEMBERS ABSENT:

None

BUREAU OF FIRE SERVICES STAFF PRESENT:

Ann Searles, Deputy Director, Bureau of Fire Services
Dan Hammerberg, Region 1 Coordinator, Fire Fighter Training Division
Robert Stokes, Region 2 Coordinator, Fire Fighter Training Division
Liam Carroll, Certification Specialist, Fire Fighter Training Division
Andrea Keown, Department Technician, Fire Fighter Training Division/Recording Secretary
Hollie Metts, Assistant to the State Fire Marshal (virtual meeting moderator)

OTHERS IN ATTENDANCE:

Adam Brown, Detroit Metro/Willow Run Fire Department
Adam Carroll, Hartland Deerfield Fire
Allen Sutherby, Morton Township Fire Rescue
Amy Dunn, Riverview Fire Department
Andy Bezenah, RAFT
Andy Down, Long Lake Township Fire Department
Andy Steeby, Wayne County Community College District RTC

Andrew Pfeifle, Armada Twp. Fire Department
Aric Massingill, City of Adrian Fire Department
Bill Parker, Blair and Paradise Township Fire Department
Bob Hoffman, Midland Professional Fire Fighters
Brandon Cory, Marquette City Fire Department
Brett Miller, Alpena Fire Department
Brian Hatfield, Delta Twp. Fire Department
Brian Kanigowski, Roseville Fire Department

Christopher Mantels, Saugatuck Township Fire Department
 Chris Stoecklein, Canton Township Fire Department
 Christopher Van Loo, Saginaw Fire Department
 Corey Aulbachm, Tri-Township Fire Department
 Corey Nicholson, City of Port Huron Fire Department,
 Daniel Oleniczak City of Muskegon Fire Department
 Darin Balinski, Oxford Fire Department
 Dave Brogan, Dearborn Heights Fire Department
 Dave Glotzbach, Muskegon Twp. Fire Department
 Dave Hornbacher, Hillman Volunteer Fire Department
 David Feichtner, Springfield Township Fire Department
 David Hendon, Eaton Rapids Fire Department
 David Murray, Ada Twp. Fire Department
 David Pelton, City of Walker Fire Department
 Dennis Van Tassell, Wyoming Fire Department
 Doug DenBleyker, Graafschap Fire Department
 Ed Elliott, Clinton Township Fire Department
 Eric Alonzo, Farmington Hills Fire Department
 Eric MacKinnon, Frankenmuth Fire Department
 Eric Thomas, Clinton Twp. Fire Department
 Greg Ball, Oakland Township Fire Department
 Greg Flynn, West Bloomfield Fire Department
 Greg Kowalski, Wayne County Community College District
 Greg Mowbray, Brighton Area Fire Authority
 John Leroy, Bloomfield Twp. Fire Department
 JC Sicard, Plainfield Fire Department
 Jason Annala, Ishpeming City Fire Department
 Jed Wild, Portage Fire Department
 Jeff Friedenstab, Iron Mountain Fire Department
 Jeff Johnson, City of Novi Fire Department
 Jeff Roberts, City of Wixom Fire Department
 Jeff Ross, Bay City Department of Public Safety
 Jeff Sims, Marquette Twp. Fire Dept Rescue
 Jeremy Holbrook, Napoleon Twp. Fire Department
 Jerry Becker, Harrison Community Fire Department
 Jesse Marcotte, Northville Township Fire Department
 Jim Bronson, Clio Fire Department
 Jim Daveluy, Midland Fire Department
 Jim Fisher, Gerrish Twp. Fire Department
 Jim Lundberg, Ensign Twp. Fire Department
 Jim Peterson, Macomb Twp. Fire Department
 Jim Stevenson, Warren Fire Department
 Joel Boyer, Sauble/Elk/Eden Townships Fire Department
 Joel Britt, Roseville Fire Department
 John Martin, Novi Fire Department
 Johnny Menifee, Southfield Fire Department
 Joseph Feinauer, Bangor Township Fire Department
 Joseph Tuckey, Tecumseh Fire Department
 Josh Dorman, Waterford Regional Fire Department
 Josh Mosher, Midland Fire Department
 Justin Fox, Michigan Professional Fire Fighters Union
 Keith Anderson, Trenton Fire Department
 Ken Hobbs, City of Ypsilanti Fire Department
 Keith McMillan, Muskegon Fire Department
 Kirk Wilkinson, Burton Fire Department
 Kurt Corradi, Bay City Fire Department
 Kurt Nitschke, Village of Holly Fire Department
 Kurtis Gear, Plainfield Fire Department
 Kyle Lewis, Northville Township Fire Department
 Kyle Svoboda, Plainfield Twp. Fire Department
 Leonard Ruthruff, Allegan Fire District
 Marc Volger, Ann Arbor Twp. Fire Department
 Mark Cleveland, Egelston Twp. Fire Department
 Mark Fankhauser, Grand Rapids Fire Department
 Matt Majestic, Oxford Fire Department
 Matthew Covey, Waterford Regional Fire Department
 Michael Gregorich, Marquette Township Fire Rescue
 Michael Hewartson, Muskegon Fire Department
 Michael McLeieer - Michigan State Firemen's Association
 Michael Yanz, NIESA
 Michelle Hart, Michigan Townships Association
 Mickey Wiewiura, Dearborn Heights Fire Department
 Mike Capel, Graafschap Fire Department
 Mike Vogt, Burton Fire Department
 Mike Keefe, Allendale Fire Department
 Nathaniel McCoury, Midland Fire Department
 Nick Gettel,
 Nick Miller, Hamburg Township Fire Department
 Nick Oberst, Delta Township Fire Department
 Paulley Nowacki, Utica Fire Department
 Phil Hall, Michigan Professional Fire Fighters Union
 Roger Bebeau, Michigan Professional Fire Fighters Union
 Robert Ginther, Beverly Hills Department of Public Safety
 Robert Smith, Dexter Area Fire Department
 Robert Wight, Monroe Fire Department
 Sam Peterson, Oakfield Twp. Fire Department
 Scott Tackaberry, Warren Fire Department
 Stephanie Johnson, Michigan Association of Chiefs
 Steve Adams, Benzonia Twp. Fire Department
 Steve McKellar, Michigan Association of Fire Chiefs
 Steven Chartier Muskegon Fire Department
 Teresa Robinson, Lansing Fire Department
 Terry Chesney, Michigan Professional Fire Fighters Union
 Theodore Schroeder, Torch Lake Fire Department
 Thomas Stuck, Milford Proving Grounds Fire Department

Tim Duncan, Clinton Twp. Fire Department
Tim Heyl, Bruce-Romeo Fire Department
Todd Stevenson, Cascade Fire Department
Tom Konik, Marysville Fire Department

Vaskin Badalow, Dearborn Heights Fire Department
Wendy Stevens, Frenchtown Fire Department

I. CALL TO ORDER AND DETERMINATION OF QUORUM:

Before **Chairperson Tackett** called the regular meeting to order, he announced a roll call vote will be done for any motion put forth to council during this meeting and read a virtual meeting introduction advising of the procedures for the meeting, public comment, and the steps that would be taken if the meeting were disconnected. A moment of silence was also acknowledged.

Chairperson Tackett called the meeting to order at 9:03 AM, a roll call was taken.

Chairperson Tackett – present
Councilperson Blomstrom – present
Councilperson Styles – present
Councilperson White – present
Councilperson Blackmer – present
Councilperson Janik – present
Councilperson Steichen – present
Councilperson Pettinger – present
Fire Marshal Sehlmeier – present

A quorum was determined present.

II. REVIEW AND APPROVAL OF AGENDA:

21-04-11

A **MOTION** was made by **Councilperson Pettinger** and seconded by **Councilperson White** to approve the April 28th, 2021 special meeting agenda, as presented.

A roll call vote was taken.

Chairperson Tackett – yes
Councilperson Blomstrom – yes
Councilperson Styles – yes
Councilperson White – yes
Councilperson Blackmer – yes
Councilperson Janik – yes
Councilperson Steichen – yes
Councilperson Pettinger – yes
Fire Marshal Sehlmeier – yes

MOTION PASSED UNANIMOUSLY.

III. COMMUNICATIONS:

Councilperson Pettinger and **Councilperson White** asked for clarification regarding language changes to the rules. Fire Marshal Sehlmeier clarified to council the language may look different than what was submitted due to language changes from MOAHR and from public comments.

Councilperson Steichen let attendees know that all public comments, whether in support or opposed to the rules, were printed and given to council for review. Thanked those who submitted written and spoke at the public hearing for voicing their opinions.

IV. NEW BUSINESS:

a. Review Public Comments on Fire Fighter Training Council General Rules: Fire Marshal Sehlmeier started off by explaining that it is the intent of the Bureau of Fire Services to release all public comments and the public hearing transcript to the public after the meeting. Council is the body who works on the rules and wanted to ensure that council had access to it beforehand in preparation of the meeting. The bureau received 59 comments in support of the rules and 51 in

opposition of the rules. Andrea Keown shared the draft rules on screen and council spent a substantial amount of time working through the document to address items and clarify language brought forth by public comments. After a brief break council discussed whether or not to move the Draft Rules forward in the JCAR process, it was decided to move the Draft Rules ahead.

21-04-12

A **MOTION** was made by **Councilperson Pettinger** and seconded by **Councilperson Steichen** to vote to move the Draft Rules forward to MOAHR.

A roll call vote was taken.

Chairperson Tackett – no
Councilperson Blomstrom – yes
Councilperson Styles – no
Councilperson White – yes
Councilperson Blackmer – yes
Councilperson Janik – no
Councilperson Steichen – yes
Councilperson Pettinger – yes
Fire Marshal Sehlmeier – yes

Six votes yes. **MOTION CARRIED.**

V. PUBLIC COMMENT:

Mark Fankhauser, Grand Rapids Fire Department: Wants to thank council for meeting and having the frank and candid discussion and making sure that all represented parties were equally represented. Believes there has been a lot of movement forward to make the fire service in Michigan better. Not everything was in everyone's wishes and ways but it's truly a step in the right direction and it is the right decision to move the rules forward.

Greg Flynn, West Bloomfield Fire Department: Thanks the members of council for the work put in today. Plans to digest a lot that was talked about and see what that looks like, some of the commitments for changing in the ProBoard and what that all is going to take and understand that but definitely see what the intent is and appreciates that. Very pleased with today and there is a lot to think about and appreciates the work today.

Jeff Roberts, City of Wixom Fire Department: Wants to thank everybody for their hard work. Appreciates the work that has gone in to this. It has been a tumultuous undertaking but feels it will best serve the Michigan fire service if there was a mandatory delay to go through the rules one last time.

Terry Chesney, Michigan Professional Fire Fighters Union: Everyone did a great job today. Concern is that if council comes back and has another meeting and other changes are made, then each council member will have to go back to their groups and talk before they can approve the new changes, if any. Today council could have come to this meeting with no changes and moved it along and nothing would have went back to the other groups. You are here to represent your groups and you should have an understanding of how your groups feel and you should know that ahead of time. Changes were made but there was nothing that came out of the clear blue that you shouldn't be able to act on. I think you did the right thing by moving on and I look forward to having JCAR approve this. Thanks for all your hard work.

VI. COUNCIL COMMENT:

Chairperson Tackett: I'm not really going to add too much more that everybody else didn't say but I'm not going to disagree or make arguments or points, but I do want to thank everyone for their hard work for the last 2-3 years or however long you've been on council. I do want to thank you guys for all your time and effort and understanding, give and take and all the other things that were mentioned earlier.

Councilperson Blomstrom: Very exhausting day but a lot of good things have come out of this meeting in regard to the compromise that is there. We've done a lot of compromising back and forth as to get this document to the shape that it's at. We are put here both by the groups and appointed

by the governor to make decisions and we have had 3 years of taking these ideas back and forth to our organizations, talking to constituents and at some point we have to be able to make that vote. That is why I voted “yes” today. A lot of good compromise, I think the document came out better than when we started it. I’m looking forward to seeing what happens in a positive manner when this goes on to JCAR. Thank you.

Councilperson Styles: Thanks everybody for everything, fellow council members. We did a lot of give and take and that’s what this is about. I just want some time to digest things, I think we have a document and it’s really close. I just want to make sure that we’re winning for the fire service in Michigan and I know we will. Thank you.

Councilperson White: Thank you to everybody and I voted “yes” today because just like everyone else has said, we are put on here to make decisions. We have beat these up and thrown a lot of bones out and hopefully we get some bones thrown back to us, not at us. It is time to get these rules going and we did compromise a lot. We’ve got a really good document and I look forward to getting this thing done. Thank you.

Councilperson Blackmer: I think the process worked today. We voted awhile back to move it to the next step, it went to the next step, we had public comment, and I spent a considerable amount of time reading through those. Everybody that sent a letter in, I read the letter. I think it is important for people to know that we took the time to do that. If they took the time to write in, they deserve our respect for us to take the time to read it and try to understand their views. I think we addressed the major things we were asked to do. It’s a negotiation process, it’s what’s good for everyone as a whole. I think that’s what we accomplished and feel good about that. I think we can look at the firefighters in our state and all of the organizations we represent and believe that we came out with a document that really does represent what we want to accomplish in the state of Michigan. It’s time to move these forward, get these approved, and get back to work. It would be great for council to tackle some other training projects. I think we did well, and it was a long day, but I think we all need to keep our heads high with what we accomplished here today.

Councilperson Janik: I’m pleased with what we’ve done today as a group. There were many compromises, it was strong work. I’m disappointed, this is too big for the fire service that we couldn’t take a couple days, I respect the council, there is no reflection on you individually, for me this isn’t about me, it’s about the fire service. I don’t get it that we can’t wait 3 or 4 days, but you’ve made your decision, so we’ll see where it goes from here. I think it was great work on a number of levels. Thank you.

Councilperson Steichen: This is a tremendous opportunity to be a part of this rules process. It’s been definitely a learning experience for myself as well as everybody else as well. I didn’t know what to expect today after the public hearing and after digesting the public comments from last week. I 100% feel this document was improved today. I’m proud to say that this is where we’re at and I look forward to seeing it move forward and allowing the fire service to reap the benefits of what we’ve done over the last 3 years. Thank you for letting me be a part of it and thank you for everybody’s time today.

Councilperson Pettinger: Thanks to everyone for being so patient. That was a lengthy work session, but I think we really reviewed all the information, all the pros and cons and communications we received. There was a lot of compromise and I feel confident in this document that we’ve been working on. Thank you for everyone’s attendance today.

Fire Marshal Sehmeyer: Thanks council and I hear both sides. The reality is that each member of council is serving in a volunteer capacity and not being compensated to be on council. If you’re keeping track of the numbers, we’re up in the high 40’s in the number of meetings. I think we hit on all the major issues today. I hope that we can move forward in this process, I hope that we can get united, that we can get behind it because this document is not the document we started with. There was a lot of compromise and a lot of change. I’ve never before seen the amount of work that we have put into these rules. We should be proud of this document and that it is for the best of the fire service. We should be united and can and will get this done. Thank you for your work today. The amount of sharing back and forth is impressive, there is a lot of knowledge on this council, and I’m honored to have served with you on these rules. Thank you.

VII. **ADJOURNMENT:**

21-04-13

A **MOTION** was made by **Councilperson Styles** and seconded by **Councilperson Steichen** to adjourn the special meeting.

A roll call vote was taken.

Chairperson Tackett – yes
Councilperson Blomstrom – yes
Councilperson Styles – yes
Councilperson White –yes
Councilperson Blackmer – yes
Councilperson Janik– yes
Councilperson Steichen – yes
Councilperson Pettinger – yes
Fire Marshal Sehmeyer – yes

MOTION PASSED UNANIMOUSLY. The meeting adjourned at 3:10 PM.

APPROVED:

Chairperson Tackett

Councilmember

DRAFT



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

MINUTES
MICHIGAN FIRE FIGHTERS TRAINING COUNCIL REGULAR MEETING

Tuesday, June 8, 2021

1:30 pm

Virtual Meeting via Zoom

Join from PC, Mac, Linux, iOS, or Android:

<https://us02web.zoom.us/j/85683005590?pwd=akt2OGwzNWZlZlZg0am1oeEYvOGVpZz09>

Password: R2FErx

Phone: (866) 390-1828

Conference Code: 394127

MEMBERS PRESENT:

Brian Blomstrom, Vice Chair, Michigan Fire Service Instructors Association
Alan Styles, Michigan Association of Fire Chiefs (joined at 1:55 pm)
Lynnae White, Michigan Fire Inspectors Society
Terrance Blackmer, Michigan State Firemen's Association
Greg Janik, Michigan Municipal League
Jacob Steichen, Nominee of the State Fire Marshal
Aileen Pettinger, Michigan Professional Firefighters Union (joined at 1:35 pm)
Kevin Sehlmeier, State Fire Marshal, Ex-officio Member

MEMBERS ABSENT:

Chad Tackett, Chairperson, Michigan Association of Fire Chiefs

BUREAU OF FIRE SERVICES STAFF PRESENT:

Ann Searles, Deputy Director
Dan Hammerberg, Region 1 Coordinator, Fire Fighter Training Division
Robert Stokes, Region 2 Coordinator, Fire Fighter Training Division
Liam Carroll, Certification Specialist, Fire Fighter Training Division
Hollie Metts, Assistant to the State Fire Marshal/Recording Secretary

OTHERS IN ATTENDANCE:

Bill Pawluk, Lansing Community College Regional Fire Training Center
David Feichtner, Springfield Township Fire Department
Dennis Cotton, Oakland Fire Training Institute/Oakland Community College
Greg Flynn, West Bloomfield Township Fire Department
John LeRoy, Bloomfield Township Fire Department
Josh Mosher, Midland Fire Department
Larry Gambotto, Rochester Hills Fire Department
Mark Cleveland, Egelston Township Fire Department

Nick Sakon, Unionville Fire Department
Philip Duczyminski, Novi Fire Department
Robert Ginther, Beverly Hills Department of Public Safety
Robert Schmelzer, Washington Township Fire Department
Ryan Morin, Bloomfield Township Fire Department

I. CALL TO ORDER AND DETERMINATION OF QUORUM:

Vice Chairperson Blomstrom called the regular meeting to order at 1:30 pm. A moment of silence was observed for our fallen firefighters. Vice Chairperson Blomstrom advised of the procedures for the virtual meeting, public comment, and the steps that would be taken if the meeting were disconnected. Roll call was taken by recording secretary, Hollie Metts.

Chairperson Tackett – Absent
Vice Chairperson Blomstrom - Present
Councilperson Styles – Absent (joined at 1:55 pm)
Councilperson White – Present
Councilperson Blackmer – Present
Councilperson Janik – Present
Councilperson Steichen – Present
Councilperson Pettinger – Absent (joined at 1:35 pm)
Fire Marshal Sehlmeier – Present

Present: 6; Absent: 3. A quorum was determined present.

II. REVIEW AND APPROVAL OF AGENDA:

21-06-01

A **MOTION** was made by **Councilperson Steichen** and seconded by **Councilperson Janik** to approve the June 8, 2021 regular meeting agenda as presented. Fire Marshal Sehlmeier asked to add two National Fallen Firefighters Foundation (NFFF) courses to the agenda under new business. **Councilperson Steichen and Councilperson Janik accepted the addition.** A roll call vote was taken to approve the meeting agenda as amended.

Chairperson Tackett – Absent
Vice Chairperson Blomstrom - Support
Councilperson Styles – Absent
Councilperson White – Support
Councilperson Blackmer – Support
Councilperson Janik – Support
Councilperson Steichen – Support
Councilperson Pettinger – Support
Fire Marshal Sehlmeier – Support

Total Votes: Support: 7; Oppose: 0; Abstain: 0; Absent: 2. **MOTION CARRIED.**

III. REVIEW AND APPROVAL OF MINUTES:

21-06-02

A **MOTION** was made by **Councilperson Pettinger** and seconded by **Councilperson White** to approve the following minutes with corrections:

April 13, 2021 - Regular Meeting
April 28, 2021 - Special Meeting

Councilperson Pettinger stated she would email Hollie Metts and Andrea Keown her corrections for both minutes. Councilperson White added she sent corrections to Andrea the day prior however, it could not be confirmed during the meeting that the requested changes had been made. The motion was rescinded, and the April 13, 2021 regular meeting minutes and the April 28, 2021 special meeting minutes were carried over to the August 10, 2021 regular meeting agenda.

IV. COMMUNICATIONS:

Fire Marshal Sehmeyer spoke to Chairman Tackett, who sent his apologies to the council for missing the June 8th meeting. He shared the Tackett Family recently welcomed a new addition to their family and that he truly appreciated the kind words that many have sent since the arrival of their baby boy.

Councilperson White: None.

Councilperson Steichen: While he had no formal communications to share, Councilperson Steichen mentioned he had been working with several of the Behavioral and Mental Health sections in the northern region and felt there had been great communication and collaboration between them.

Councilperson Pettinger shared her only communications had been regarding the Behavior and Mental Health classes as well. She encouraged fire service members to take advantage of this free training and advised fire departments that were interested in hosting a behavioral and mental health class to contact the instructor and their Behavioral and Mental Health fiduciary.

Councilperson Janik recently attended one of Chief Styles behavioral and mental health classes. He thought it was a great class and noted there were a lot of young recruits there. He also encouraged fire service members to attend the behavior and mental health classes available to them.

Councilperson Blackmer had no formal communications to share.

Vice Chairperson Blomstrom: None.

V. STATE FIRE MARSHAL'S REPORT:

- 1) **Revised Course Summary:** A revised course summary was given to council providing an update on FY21 courses through June 7, 2021. As requested by council, the course names had been added to the list.
- 2) **Draft Fire Fighters Training Council General Rules Update:** Fire Marshal Sehmeyer shared the JCAR Briefing Report had been completed by staff and submitted to the Office of Policy and Legislative Affairs (OPLA) for review. Once the report has been reviewed and approved by OPLA, the next step in the [process](#) is to send it to the Michigan Office of Administrative Hearings and Rules.

- 3) **Behavioral and Mental Health Funding Update:** As of June 8th, a total of \$38,270 of behavior and mental health funds had been distributed to the districts statewide. Moving forward, the bureau will fund requests for behavior and mental health classes as they are received.
- 4) **NFFF Courses:** Fire Marshal Sehlmeier provided an overview of the NFFF courses, Leadership So Everyone Goes Home and Attributes of Leading, that were added to the agenda under new business.
- 5) **Fire Officer III Video Component:** The Fire Marshal shared that a contract between the Department of Licensing and Regulatory Affairs and the recording company is currently pending. Once the contract has been finalized the bureau can move forward with the video component of this project.
- 6) **Fatal Fires:** As of June 8, 2021, there had been a total of 57 deaths in 53 residential fires. This is a 13% decrease in deaths and a 4% decrease in fires from this time last year. So far this year, male victims (67%) continue to be the trend with 29% of them reported as disabled.
- 7) **MI Prevention Updates:**
 - 1) The Fire Marshal shared that MI Prevention continues to work with the Disability Network of Michigan and that our firefighter and caregiver videos are nearing completion. Both videos focus on how to interact with individuals experiencing disabilities.
 - 2) Also, MI Prevention Program Manager Kymberly Pashkowsky has been working with our IT staff to update the MI Prevention [webpage](#). Fire Marshal Sehlmeier encouraged everyone to visit the updated webpage as there is a lot of great content available. Kymberly also posts content several times a week on MI Prevention's social medial platforms (Facebook, Instagram, Twitter, and LinkedIn).
- 8) **Vacant Positions:** The following job postings are open until 5:00 pm on June 9, 2021.
 - 1) **State Administrative Manager (SAM) 15:** This position will oversee the Plan Review, Field Services, and Storage Tanks Divisions.
 - 2) **Department Technician 7-9:** This position will serve as the FOIA Coordinator for the bureau.
- 9) **Stakeholder Survey:** As part of a strategic planning process for the Bureau of Fire Services (BFS), a survey was sent out to BFS stakeholders and will remain open until 5:00 pm on June 10th.
- 10) **Wednesday Wrap-Up Dates in June:**
 - 1) June 16th at 4:00 pm
 - 2) June 30th at 4:00 pm
- 11) **HazMatIQ Above/Below the Line Update:** The Fire Marshal provided a visual update on the virtual HazMatIQ Above/Below the Line training and how far the reach was with participants statewide. He also congratulated Lt. Michele Sosinski with the Michigan State Police on her recent promotion. She is working with Capt. Kevin Sweeney as a first inspector in Emergency Management. Vice Chairperson Blomstrom added Lt. Sosinski's replacement is Wendy Galbreath.

VIII. OLD BUSINESS:

- a) **Updated Course Codes for McNeil's Driver Training Program (New Version):** Vice Chairperson Blomstrom shared the curriculum committee has completed their review of the new driver training program and the test questions have been submitted to the bureau to build the exam.

21-06-03

A **MOTION** was made by **Councilperson Pettinger** and seconded by **Councilperson White** to update the McNeil's Driver Training curriculum and course code as needed. Fire Marshal Sehmeyer suggested the new curriculum become effective October 1, 2021. Other housekeeping issues discussed included sunseting the old curriculum and removing the old course materials from the 1 and 1 website managed by the [Michigan Fire Service Instructors Association](#) (MFSIA), running a train-the-trainer for current instructors, and obtaining the new course materials from Rick VanHorn with the MFSIA. Vice Chairperson Blomstrom also shared the instructor would be responsible for adding Michigan specific information from Public Act 300 to the PowerPoint. **Councilperson Pettinger and Councilperson White accepted the amendment to make the new driver training curriculum effective October 1, 2021.** Vice Chairperson Blomstrom clarified the motion on the floor is to move forward with the updated McNeil Driver Training program by implementing the new curriculum and updating the course code effective October 1, 2021. A roll call vote was taken.

Chairperson Tackett – Absent
Vice Chairperson Blomstrom - Support
Councilperson Styles – Support
Councilperson White – Support
Councilperson Blackmer – Support
Councilperson Janik – Support
Councilperson Steichen – Support
Councilperson Pettinger – Support
Fire Marshal Sehmeyer – Support

Total Votes: Support: 8; Oppose: 0; Abstain: 0; Absent: 1. **MOTION CARRIED.**

IX. NEW BUSINESS:

- a) **Q Course Applications:**

21-06-04

A **MOTION** was made by **Councilperson Styles** and seconded by **Councilperson Janik** to approve the following curriculum as submitted:

1) Mental Performance - Virtual (FMQ21-014)

Instructor: Eamonn Burke, Phone: (617) 416-2195, Email: Eamonn@o2x.com

2) Sleep and Fatigue Management - Virtual (FMQ21-015)

Instructor: Eamonn Burke, Phone: (617) 416-2195, Email: Eamonn@o2x.com

3) High Stress Jobs Resilience - Virtual (FMQ21-016)

Instructor: Eamonn Burke, Phone: (617) 416-2195, Email: Eamonn@o2x.com

4) Bandwidth and Stress Management - Virtual (FMQ21-017)

Instructor: Eamonn Burke, Phone: (617) 416-2195, Email: Eamonn@o2x.com

Councilperson Steichen shared he was happy to see the above listed courses come through for approval and feels they will be a good addition to the Q-Course Catalog. A roll call vote was taken:

Chairperson Tackett – Absent
Vice Chairperson Blomstrom - Support
Councilperson Styles – Support
Councilperson White – Support
Councilperson Blackmer – Support
Councilperson Janik – Support
Councilperson Steichen – Support
Councilperson Pettinger – Support
Fire Marshal Sehlmeier – Support

Total Votes: Support: 8; Oppose: 0; Abstain: 0; Absent: 1. **MOTION CARRIED.**

b) NFFF Courses: Fire Marshal Sehlmeier would like to add the following NFFF Courses to the course catalog. Both courses will be assigned a G course code.

- 1) Leadership So Everyone Goes Home**
- 2) Attributes of Leading**

21-06-05

A **MOTION** was made by **Councilperson Styles** and seconded by **Councilperson White** to approve the NFFF courses Leadership So Everyone Goes Home and Attributes of Leading. Both courses will be added to the course catalog and assigned a G course code. A roll call vote was taken.

Chairperson Tackett – Absent
Vice Chairperson Blomstrom - Support
Councilperson Styles – Support
Councilperson White – Support
Councilperson Blackmer – Support
Councilperson Janik – Support
Councilperson Steichen – Support
Councilperson Pettinger – Support
Fire Marshal Sehlmeier – Support

Total Votes: Support: 8; Oppose: 0; Abstain: 0; Absent: 1. **MOTION CARRIED.**

IX. PUBLIC COMMENT:

David Feichtner, Springfield Township Fire Department: Regarding the stakeholder survey, Chief Feichtner asked the Fire Marshal if there is anything in particular that he is looking for that would help support the Fire Fighter Training Division and the mission of the bureau moving forward. Fire Marshal Sehlmeier responded that is exactly what he is looking for and if there is anything that stakeholders feel could be expanded or improved upon within the bureau, this survey is their opportunity to share their thoughts.

X. COUNCIL COMMENT:

Councilperson Blackmer thought the meeting went well and is glad that things have somewhat slowed down.

Councilperson Janik thanked the Fire Marshal and staff for adding the legend to the course summary.

Councilperson Styles asked everyone to be safe and have a great 4th of July.

Councilperson Pettinger stressed that fire service members should attend the behavioral and mental health classes. Also, on July 14-16, 2021, the Saginaw Fire Department will be hosting Suicide RIT taught by the Dearborn Peer Support team. Additional details will be shared with a flyer on GovDelivery.

Councilperson Steichen echoed Councilperson Pettinger that everyone should get out there and take advantage of the behavioral and mental health training opportunities. In talking with people, he feels there is a stigma around behavioral and mental health, and that many people think they are doing alright and don't need these classes. He shared these are exactly the people we want to attend behavioral and mental health classes, so they know what to watch for in their brothers and sisters to better help each other.

Councilperson White did not have anything to add in addition to the comments that had already been made and wished everyone a happy 4th of July.

Fire Marshal Sehmeyer reminded everyone that the BFS regulates the sale of consumer-grade fireworks in Michigan. He asked that if they notice illegal sales taking place, such as selling fireworks out of a vehicle, internet sales, or unlicensed tents popping up, to please contact the bureau. He wished everyone a happy 4th of July and thanked everyone for their feedback on the stakeholder survey.

Vice Chairperson Blomstrom asked Fire Marshal Sehmeyer if the bureau could share information with the locals regarding fireworks, such as the Fireworks Hotline and other things to watch for. Other than that, Vice Chairperson Blomstrom thought it was a quick meeting and while he had not received anything formal, he had heard good feedback on the draft rules. And last, he shared that he thought this might be our last Zoom meeting. He looks forward to seeing everyone again in person at the August meeting if that is an option.

d) ADJOURNMENT:

21-06-06

A **MOTION** was made by **Councilperson Pettinger** and seconded by **Councilperson White** to adjourn the meeting. A roll call vote was taken.

Chairperson Tackett – Absent
Vice Chairperson Blomstrom - Support
Councilperson Styles – Support
Councilperson White – Support
Councilperson Blackmer – Support
Councilperson Janik – Support
Councilperson Steichen – Support

Councilperson Pettinger – Support
Fire Marshal Sehlmeier – Support

Total Votes: Support: 8; Oppose: 0; Abstain: 0; Absent: 1. **MOTION CARRIED.** The meeting adjourned at 2:33 pm.

APPROVED:

Vice Chairperson Blomstrom

Councilmember

DRAFT



"Q" COURSE APPLICATION

FMQ21-018

Michigan Department of Licensing & Regulatory Affairs
Bureau of Fire Services, Fire Fighter Training Division
P.O. Box 30700 Lansing, MI 48909
Email: LARA-BFS-SMOKE@MICHIGAN.GOV

To add a seminar/course to be listed in SMOKE submit this form to the following email address: LARA-BFS-SMOKE@MICHIGAN.GOV for review. The request will be reviewed and forwarded to the Michigan Fire Fighter Training Council (MFFTC) for curriculum review at the next scheduled MFFTC meeting (all requests must be made at least 15 days prior to the next regularly scheduled meeting).

SECTION I

Name of Applicant: Elizabeth Reimink		SMOKE PIN: 723555	Date: 6-30-2021
Host Fire Department: Hamlin Township		County: Mason	
Applicant Street Address: 3733 North Jebavy Drive			
City: Ludington	State: MI	Zip Code: 49431	Email: liz_reimink@yahoo.com
Applicant Phone Number: 616-886-1547		Alternate Number:	

SECTION II

Seminar/Course Name: Search Management	
Instructor(s): Anthony Marzano Elizabeth Reimink	Instructor Phone Number: Reimink: 616-886-1547

Instructor Email/URL: Anthony Marzano (emtanthony@gmail.com); Liz Reimink (liz_reimink@yahoo.com) **Flyer Attached:**

Course Description: (Include course syllabus and detailed course expenses-you may attach additional pages if needed)

This course teaches students how to manage a missing person incident by building upon advanced incident management concepts. This course is designed for individuals responsible for coordinating the initial and on-going search operations by improving knowledge of State and Federal Search & Rescue authorities and resources, lost person behavior, initial search techniques, and extended operational considerations. Since most rural fire departments are heavily involved in wilderness search operations, this class will train fire personnel to work closely with law enforcement and other search partners.

Applicable NFPA Standard(s):

1670 Section 10

Class Capacity: 24

Total Hours of Training: 16

SECTION III

Applicant Signature: 	Date: 6-30-2021
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BFS USE ONLY

Date Approved by MFFTC:	"Q" Course Number Assigned:	Date Course Catalog Updated:
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SEARCH MANAGEMENT COURSE AGENDA (G679)

Course Agenda: DAY ONE

0730-0800	Registration
0800-1200	Unit 0 - Introduction Case Study / Video – Andy Warburton Search Unit 1 – SAR Systems & Authorities Unit 2 – Lost Person Behavior Activity – LPB categorization Unit 3 - Incident Assessment Activity – Search urgency rating Unit 4 – SAR Resource Typing
1200-1300	Lunch
1300-1700	Unit 5 - Initial Response Exercise - Search area establishment Activity – SMART Objectives Case Study / Video – Mike Hoban / Jim Craddock Search Unit 6 - First operational period Exercise – ICS Forms Day one summary

Course Agenda: DAY TWO

0800-1200	Day one review Unit 7 – Considerations for Ongoing Operations Case Study / Video – Jim Craddock Search Pt. 2 Unit 8 - Managing external influences Unit 9 - Planning, training, and standards Case Study / Video – Price County Search
1200	Lunch
1300	Search Management tabletop exercise (TTX)
1600	Course summary & evaluations Dismissal

SEARCH MANAGEMENT COURSE OBJECTIVES

Revision 8

Upon conclusion of the Search Management Course, the student shall be able to:

1. Define common terminology associated with search and rescue
2. Describe errors which are commonly made by response agencies in the initial response to a missing person search
3. Discuss the roles, responsibilities, and authorities at the international, federal, state, and local level that are responsible for each type of SAR
4. Describe the US SAR Plan 'world of work' within the context of the Olive Model and its relationship to ESF#9
5. Demonstrate how to apply lost person behavior data to select appropriate profile data for use in search management and planning
6. Discuss the importance of incident assessment and describe the process in performing search urgency determination
7. Discuss the various types of SAR resources, including the strengths and limitations of each resource type
8. List and describe the initial procedures and considerations for response to a missing person search
9. Describe the bike wheel model and how it is applied to the initial search for a missing subject
10. Demonstrate the process for determining an initial search area and formulating an initial IAP for a missing person search incident
11. Identify common forms used in search management, and describe the importance of proper search documentation
12. Identify the search management function and how it is applied within the Incident Command System (ICS) framework to effectively manage a SAR incident
13. Describe the four main types of external influences on a missing person search, and considerations for managing them
14. List some of the major planning, training, and exercise standards which apply to the field of SAR.
15. Demonstrate the ability to apply course concepts and principles in a series of table top exercises covering essential elements of search management

SEARCH MANAGEMENT COURSE OUTLINE

Revision 8

New content in Rev 8 is highlighted

Unit 0 - Introduction

Purpose

Administrative Items

Definitions & Acronyms

Case Study – The Search for Andy Warburton

Video – Eight Days Part 1

Common Search Management Errors (7 Deadly Sins of Search Mgt)

Lack of preparation for a major search

Wrong resources in the wrong order

Ineffective management system

Inadequate investigation

Ineffective strategy and tactics

Inadequate documentation

Failure to manage external influences

Unit 1 - SAR Systems & Authorities

International

International Civil Aviation Organization

International Maritime Organization

IAMSAR Manual

COSPAS-SARSAT

Federal Level

NSARC

Olive Model

Normal SAR Response

Mass Rescue Operations

Catastrophic Incident SAR

ESF 9 SAR System Integration

Federal SAR planning framework

International SAR System Roles

International SAR System vs NIMS/ICS

SRR's & Coordinating Authorities

AFRCC

RCC Information Sources

Land SAR Mission Types

NSP State & Local SAR Considerations

State Level

MOA & MOU with AFRCC

State Executive Agent

Local Level

- Local emergency response agencies
- Private non-profit SAR organizations
- Other Organizations

Unit 2 - Lost Person Behavior

Importance of lost person behavior in search planning

Lost Person Behavior Factors

Common lost person strategies

Categories of lost persons based on ISRID (Koester 2006)

Subject category hierarchy

Activity – Lost Person Behavior Classification

Unit 3 - Incident Assessment

Search is an emergency

Information gathering

Investigation & Interviewing

- Missing Person Questionnaire Form**

Search urgency assessment

- Search Urgency Rating Form**

Scenario building

The bogus search

Case Study – Balloon Boy

Scenario development

Determining appropriate response

Exercise – Search Urgency Assessment

Unit 4 – SAR Resource Typing

General resource considerations

Resource typing systems and definitions

Untrained searchers

Trained search resources

- Trained ground searchers

 - Human Trackers**

 - Mountain bike SAR crews

 - Mounted SAR crews

 - Search dog crews

 - General considerations

 - Types of dogs**

 - Air scent dogs

 - Tracking dogs

 - Trailing dogs

 - Fixed wing aircraft

 - Rotary wing aircraft

Civil Air Patrol
USCG Auxiliary
Other Specialized Resources

Unit 5 - Initial Response

Initial response principles

Time vs Search Area

Common initial response errors

Form – Initial Search Checklist

Case Study – Jim Craddock / Mike Hoban Search

Video Segment – Craddock Part 1

7 Initial response priorities

1. Identify initial planning point
2. Identify initial response strategy

General considerations for land search
Strategy & Tactics

Indirect Strategies

Investigation

Confinement

Attraction

Direct Strategies

Rapid (Hasty) search

Specialized resources

Segment (area) search

3. Implement search tactics
 - Indirect search example deployment
 - Direct search example deployment
 - Bike wheel model for initial search
4. Call out additional resources
5. Establish search base infrastructure
6. Establish documentation procedures
7. Prepare for first operational period
 - Define the initial search area boundary
 - Theoretical (TSA)
 - Statistical (SSA)
 - Subjective (SDSA)
 - Search area example
 - Form – Search area establishment worksheet
 - Define search segments
 - Search segment considerations
 - Using formulas
 - Using the measles sheet
 - Exercise - Search Area Establishment
 - Perform consensus of initial search area

Reasoning

Forms – Consensus

Example Consensus

Establish incident objectives

Define the first operational period

SMART(ER) objectives

Objectives, Strategies, Tactics, & Tasks

The planning process “P”

Overview of ICS Forms & the IAP

Activity – SMART Objectives

Video Segment – Craddock Part 2

Unit 6 - First Operational Period

Complete & evaluate initial operations

Situation status / investigation

Adequacy & status / results of initial response tactics

Resource status / what you have to work with

Incident objectives

Adequacy of incident management structure / facilities

Select and implement strategy & tactics

Transition to efficient search tactics

Segment Search Tactics & Strategy

Populated (Urban) Areas

Neighborhood Canvass

Building Search

Remote (Unpopulated) Areas

Sound Sweep

Expanding Circle Search

Route Search

Area (Grid) Search

Form – ICS 204-SAR / Form 525 Crew Assignment Sheet

Expand information and intelligence functions

Clue awareness / processing mechanism

Continue investigation

Planning & investigation relationship

Preparing for debriefings

Expand facilities and people

Search base infrastructure

ICS with SAR Operations

Role of the search manager in ICS

Expectations of searchers & search management

Selecting command and general staff

The technical search planner

Begin planning ahead for OP-2

Exercise – SAR ICS Forms

Video Segment – Craddock Part 3

Unit 7 - Ongoing Operations

- Complete a medical plan
- Ensure continuity
- Maintaining situational awareness
- Assess operations / Monitor achievement of objectives
- Maintain thorough investigation
- Review strategy & tactics
 - Transition to thorough search
 - Crime scene considerations
- Mission termination
- Mission suspension indicators
 - Reasons for not finding the subject (7)
 - Suspension considerations (4)
 - Suspension indicators
 - Scaling down the search
 - Limited continuation
- Demobilization considerations
- After action planning
- Critical Incident Stress Management (CISM)

Video Segment – Craddock Part 4

Unit 8 - Managing External Influences

- News Media
 - Importance of media management
 - Media reporting phases (3)
 - Media management tips
 - Interview tips
- Video Segment – Eight Days Part 2**
- Family & Friends
 - Importance of managing family and friends
 - Sensitivity & dealing with grief
 - Family liaison
- Political Influence
 - Causes of political influence
 - Dealing with political influence
- Third Party Interests
 - Community groups and organizations
 - Commercial entities
 - Enthusiastic volunteers
 - Psychics & Soothsayers

Video Segment – Craddock Part 5

Unit 9 - Planning, Training & Standards

Importance of preplanning

Elements of a preplan

Structure of a preplan

Training

Relevant training standards

ASTM F32

NFPA 1670

NIMS / RCS Job Titles

Video Segment – Price County Search

Course Summary

Conclusion

Comprehensive Table Top Search Management Exercise

COURSE PRIMARY TEXT

Koester, Robert J. *Lost Person Behavior: A Search & Rescue Guide on Where to Look – for Land, Air and Water*. Charlottesville, VA. 2008.

COURSE BASIS STANDARD

US Land Search & Rescue Addendum

Search Management Costs

Instructional Hours

$\$55/\text{hour} \times 16 \text{ hours} \times 2 \text{ instructors} = \$1,760.00$

Instructor Travel

$\$400/\text{instructor}$

Textbook

$\$25/\text{book}$

Total Course Cost for 24 Students: $\$3,160.00$



"Q" COURSE APPLICATION

FMQ21-019

Michigan Department of Licensing & Regulatory Affairs
Bureau of Fire Services, Fire Fighter Training Division
P.O. Box 30700 Lansing, MI 48909
Email: LARA-BFS-SMOKE@MICHIGAN.GOV

To add a seminar/course to be listed in SMOKE submit this form to the following email address: LARA-BFS-SMOKE@MICHIGAN.GOV for review. The request will be reviewed and forwarded to the Michigan Fire Fighter Training Council (MFFTC) for curriculum review at the next scheduled MFFTC meeting (all requests must be made at least 15 days prior to the next regularly scheduled meeting).

SECTION I

Name of Applicant: Adam Talarek		SMOKE PIN: N/A	Date: 07/20/2021
Host Fire Department: N/A (Michigan State Police - Michigan Intelligence Operations)		County: Eaton	
Applicant Street Address: 7150 Harris Drive			
City: Dimondale	State: MI	Zip Code: 48821	Email: talarekt1@michigan.gov
Applicant Phone Number: 989-326-7595		Alternate Number:	

SECTION II

Seminar/Course Name: Fusion Liaison Officer Basic Level Course	
Instructor(s): Senior Intel Analyst Adam Talarek	Instructor Phone Number: 989-326-7595
Instructor Email/URL: talarekt1@michigan.gov	Flyer Attached: <input checked="" type="checkbox"/>

Course Description: (Include course syllabus and detailed course expenses-you may attach additional pages if needed) This is a one-day, in-person instructor-led training covering the following topics: <ul style="list-style-type: none">• MIOC Fusion Center Capabilities• Fusion Liaison Officer Role and Responsibilities• Collection and Sharing of Intelligence• Collection Requirements and current environment brief This course is designed for groups of up to 25 participants and is intended for public safety and private sector personnel identified as personnel interested in intelligence, building strategic partnerships, and conducting outreach in their communities regarding suspicious activity reporting. The Fusion Liaison Officer Basic Course is restricted to select first responders and officials with community outreach responsibilities who accept the duties of a Fusion Liaison Officer (FLO). At the completion of the training, it is intended that the participant will establish an outreach program within their community and facilitate information sharing with the MIOC and other FLO officers.

Applicable NFPA Standard(s):	
Class Capacity: 25	Total Hours of Training: 8

SECTION III

Applicant Signature: T. Adam Talarek	Date: 07/20/2021
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BFS USE ONLY

Date Approved by MFFTC:	"Q" Course Number Assigned:	Date Course Catalog Updated:
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Course Title

Fusion Liaison Officer Basic Level Course

Course Description:

This is a one-day, in-person instructor-led training covering the following topics:

- MIOC Fusion Center Capabilities
- Fusion Liaison Officer Role and Responsibilities
- Collection and Sharing of Intelligence
- Collection Requirements and current environment brief

This course is designed for groups of up to 25 participants and is intended for public safety and private sector personnel identified as personnel interested in intelligence, building strategic partnerships, and conducting outreach in their communities regarding suspicious activity reporting. The Fusion Liaison Officer Basic Course is restricted to select first responders and officials with community outreach responsibilities who accept the duties of a Fusion Liaison Officer (FLO). At the completion of the training, it is intended that the participant will establish an outreach program within their community and facilitate information sharing with the MIOC and other FLO officers.

Instruction Hours

1 day (8 hours)

7 CEU's

Objectives and Goals:

- Train partners as Fusion Liaison Officers to fulfill baseline requirement of Fusion Centers to have a FLO program
- Improving the quality and efficiency of information exchange between the fusion centers, local first responder communities, and national level intelligence/law enforcement agencies.
- Increasing awareness of terrorism and criminal indicators, in accordance with applicable privacy and civil rights/civil liberties (CRCL) protections.
- Expanding awareness of the intelligence cycle and its underpinnings. increasing opportunities to detect, deter, and prevent crime and terrorist threats and public safety concerns
- Increasing participation in fusion center activities, specifically for non-law enforcement partners or smaller agencies.
- Developing a cadre of subject-matter experts (SME).
- Augmenting the capabilities of the fusion center by providing the opportunity to allow real-time intelligence and information exchange during incidents and on-scene response.
- Strengthen and enhance community oriented public safety efforts.

Outline:

- Module 1: Introduction, Overview, and Administration
- Module 2: Role of FLO
- Module 3: Fusion Centers
- Module 4: Intelligence for FLOs
- Module 5: Collection and Sharing of Intelligence
- Module 6: Collection Requirements
 - Section A: Domestic Terrorism
 - Section B: International Terrorism

- Section C: Cyber Crime
- Section D: Drug Trafficking
- Section E: Human Trafficking
- Section F: Illicit Foreign Activities
- Section G: Organized Crime
- Section H: Weapons Trafficking
- Section I: White Collar Crime & Corruption
- Module 8: Wrap Up (Course Overview, Post-test and Final Remarks)

Completion Requirements:

20 question exam with minimum 70% score

Exam tests participants understanding of the MIOC, its capabilities, civil rights and civil liberties concerns, and the role of FLO officers

Contact Information

T. Adam Talarek

Senior Intelligence Analyst – Strategic Outreach

Michigan State Police – Intelligence Operations Division

FLO Program Coordinator

Bomb-making Materials Awareness Program – Administrator Trainer

989-326-7595

Talarekt1@michigan.gov



Training Announcement

Michigan Intelligence Operations Center



Michigan State Police - Michigan Intelligence Operations Center – Sponsored Training Announcement

Fusion Liaison Officer Basic Level Training Course

Presented by: MIOC Strategic Outreach Unit

This training is open to Police, Fire, Criminal Intelligence, and Emergency Management Personnel

[Training Day(s) and Date(s)]

[Training Location]

[Training Location Address]

Course Description

This is a one-day, in-person instructor-led training covering the following topics:

- MIOC Fusion Center Capabilities
- Fusion Liaison Officer Role and Responsibilities
- Collection and Sharing of Intelligence
- Collection Requirements and current environment brief

This course is designed for groups of up to 25 participants and is intended for public safety and private sector personnel identified as personnel interested in intelligence, building strategic partnerships, and conducting outreach in their communities regarding suspicious activity reporting. The Fusion Liaison Officer Basic Course is restricted to select first responders and officials with community outreach responsibilities who accept the duties of a Fusion Liaison Officer (FLO). At the completion of the training, it is intended that the participant will establish an outreach program within their community and facilitate information sharing with the MIOC and other FLO officers.

Course Objectives

- Train partners as Fusion Liaison Officers
- Improve the efficiency of information and intelligence exchange between the fusion centers and first responders
- Increasing awareness of terrorism and criminal indicators and behaviors
- Expanding awareness of the intelligence cycle and partners' role in that cycle
- Increasing participation in fusion center activities for law enforcement and non-LE partners
- Developing a cadre of subject-matter experts (SME).
- Strengthen and enhance community oriented public safety efforts

To register, send letter of supervisor support to FLO@michigan.gov and you will receive further instructions. Register for a HSIN account through the Department of Homeland Security if you do not already have one.

Sponsored by: Michigan Intelligence Operations Center
Contact: FLO Coordinator Adam Talarek
Phone: 989-326-7595
Email: FLO@michigan.gov

MIOC MISSION STATEMENT

The Michigan Intelligence Operations Center shall collect, evaluate, collate, and analyze information and intelligence and then, as appropriate, disseminate this information and intelligence to the proper public safety agencies so that any threat of terrorism or criminal activity will be successfully identified and addressed.