



MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
RADIATION SAFETY SECTION

# NOTICE TO EMPLOYEES



The Michigan Department of Licensing and Regulatory Affairs has established rules entitled *Ionizing Radiation Rules Governing the Use of Radiation Machines*, pursuant to Public Act 368 of 1978, as amended.

These Rules are for your protection against radiation hazards from radiation machines.

## YOUR EMPLOYER'S RESPONSIBILITY

Your employer is required to:

1. Apply these *Rules* to work involving radiation machine sources of ionizing radiation; and
2. Post, or otherwise make available to you, a copy of the Michigan Department of Licensing and Regulatory Affairs' Rules, registration certificates and any operating procedures which apply to your work, and explain their provisions to you.

The *Rules* may be viewed at: [www.michigan.gov/rss](http://www.michigan.gov/rss).

## YOUR RESPONSIBILITY AS A WORKER

You should familiarize yourself with those provisions and specific parts of the *Rules* and the operating procedures which apply to your work. You should observe their provisions for your own protection and the protection of your co-workers.

## WHAT IS COVERED BY PARTS 3 AND 4 OF THESE RULES

1. Radiation dose limits in restricted and unrestricted areas;
2. Measures to be taken after accidental radiation exposure;
3. Options for workers regarding department inspections;
4. Personnel monitoring, surveys, and equipment;
5. Caution signs, labels, and safety interlock equipment;
6. Radiation dose records and reports.

## POSTING REQUIREMENTS

Copies of this notice shall be conspicuously posted in every establishment where individuals are employed in activities registered pursuant to the *Ionizing Radiation Rules Governing the Use of Radiation Machines*, of the Michigan Department of Licensing and Regulatory Affairs. This posting must appear in a sufficient number of places to permit employees working in or frequenting any portion of a restricted area to observe a copy on the way to or from their place of employment. Failure to comply with posting requirements is subject to the penalties established in Public Act 368 of 1978, as amended.

**MIOSHA-RSS-100** (Rev. 5/16) (Formerly Form RH-100)  
Authority: Part 135 of Public Act 368 of 1978, as amended.  
Posting: Mandatory by R 333.5092

## REPORTS ON YOUR RADIATION DOSE HISTORY

1. The *Rules* require that your employer give you a written report if you receive a radiation dose in excess of any applicable limit in the *Rules*. The basic limits for radiation doses to employees are set forth in R 333.5057 to R 333.5059.
2. If the *Rules* require your employer to monitor your occupational radiation dose, your employer shall make the information in your dose records available to you. In addition, your employer is required to provide you with an annual report of the dose you received in that monitoring year if the dose exceeds 1 millisievert, or if you request it.

## INSPECTIONS

All registered activities are subject to inspection by representatives of the Michigan Department of Licensing and Regulatory Affairs. R 333.5096 to R 333.5098 explain the rights and responsibilities of registrants and workers in connection with department inspections. This includes the option for a department representative to confer privately with workers.

## INQUIRIES

Inquiries dealing with the matters outlined above can be sent to the Michigan Department of Licensing and Regulatory Affairs, Radiation Safety Section, P.O. Box 30643, Lansing, Michigan 48909 or by e-mail to [rssinfo@michigan.gov](mailto:rssinfo@michigan.gov).

The Michigan Department of Licensing and Regulatory Affairs will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. You may make your needs known to this agency if you need assistance with reading, writing, hearing, etc., under the *Americans with Disabilities Act*.