



Bureau of Professional Licensing  
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 Telephone: (517) 335-0918  
[www.michigan.gov/bpl](http://www.michigan.gov/bpl)  
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**APPLICATION FOR MASSAGE THERAPY LICENSURE OR RELICENSURE**

Authority: 1978 PA 368

**\*\*THIS FORM SHOULD NOT BE USED TO RENEW YOUR LICENSE \*\***

**Print or Type Clearly Legal Name**

Applicant's First Name		Middle Name	Last Name	
U.S. Social Security Number		Date of Birth (MM/DD/YYYY)	10-Digit MI Permanent ID/License Number (If Applicable)	
Address				
City		State	Zip Code	Country
Telephone Number		Email Address		

List any other name or alias by which you have ever been known, including maiden name, if applicable:

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CHECK THE LICENSE/OBTAINED BY METHOD		FOR OFFICE USE ONLY	
M.T. – By Endorsement	\$ 102.70 7501-09	License Number	Issue Date
M.T. – By Exam	\$ 102.70 7501-01		
M.T. – Relicensure	\$122.70 7501-06		
<p>Your check or money order, drawn from a U.S. financial institution and made payable to the <b>STATE OF MICHIGAN</b>, must accompany this request. <b>DO NOT SEND CASH.</b> Fees are non-refundable.</p>			

LARA/BPL-MTAPP (Rev. 8/19)

The Department of Licensing and Regulatory Affairs will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency.

Have you taken a State examination in another U.S. Jurisdiction?		Yes	No	
If yes, list exam name, state and date taken (month & year) _____				
<b>Professional Education</b> <i>(Attach additional sheets if necessary)</i>				
<b>Name of School</b>		<b>Name of Education Program</b>		
<b>License(s) in Other State(s) and/or Country</b>				
List each state or country where you have ever held a massage therapist license, the license or registration number, the date issued, how the license was obtained, and whether sanctions have ever been imposed and/or if disciplinary proceedings are currently pending against that license or registration. <i>(Attach additional sheets if necessary)</i>				
If you indicate there have been sanctions imposed and/or disciplinary proceedings against a license or registration, you must submit documentation that sanctions are not in force or there are no pending disciplinary proceedings at the time of this application.				
<b>State/Country</b>	<b>Permanent License/Registration Number</b>	<b>Date of Issuance</b>	<b>How Obtained (Examination/Endorsement)</b>	<b>Have You Ever Had Sanctions Imposed Against this License/Registration OR are there Pending Disciplinary Proceedings? (If Yes, be specific)</b>
<b>Good Moral Character Questions</b>				
If you answer "yes" to either of the next two questions, you must submit a written explanation as to what took place including date(s) of occurrence(s), court documents, documentation which shows at the current time you have the ability to, and are likely to, serve the public in a fair, honest, and open manner, that you are rehabilitated, or that the substance of the former offense is not reasonably related to the occupation or profession for which you are seeking a license.				
Answering "yes" to the following question may not automatically prevent you from obtaining a license. In evaluating your good moral character, the department will consider whether the substance of your former offense is reasonably related to the profession to which you are seeking a license. Also, please know that you may request a preliminary determination from the Department concerning whether any court judgments against you would likely result in a denial of a license for failing to meet the good moral character requirement. More information about requesting a preliminary determination can be found at <a href="http://www.michigan.gov/healthlicense">www.michigan.gov/healthlicense</a>				
Have you ever been convicted of a felony?		Yes	No	
Have you ever been convicted of a misdemeanor punishable by imprisonment for a maximum term of two years or a misdemeanor involving the illegal delivery, possession, or use of alcohol or a controlled substance?		Yes	No	

**CERTIFICATION AND SIGNATURE**

I understand that it is the policy of this agency to secure a criminal conviction history as part of the pre-licensure screening process. I authorize this agency to use the information provided in this application to obtain a criminal conviction history file search from the Federal Bureau of Investigations, Central Records Division of the Michigan Department of State Police, law enforcement, or judicial record-keeping organization. I consent to the release of information regarding a disciplinary investigation conducted by a similar licensure, registration, or specialty licensure or specialty certification board of this or any other state, of the United States military, of the federal government, or of another country.

I certify that the statements in this application are true and complete. I understand that any omitted statement, misrepresentation, or fraud may be cause for denial of my application, disciplinary action, or may be punishable by law. I further attest that I have a written policy for protecting, maintaining, and providing access to my medical records in accordance with Section 16213 of the Public Health Code, 1978 PA 368, MCL 333.16213, and for complying with Section 16213 in the event that I sell or close my practice, retire from practice, or otherwise cease to practice under Article 15 of the Public Health Code, 1978 PA 368, MCL 333.16101 to 333.18838.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Signature of Applicant

## **Required Additional Documents:**

### **All Applicants**

- Upon review of your application, you will be mailed an Application Confirmation letter containing instructions to complete the Criminal Background Check (**except those applicants seeking relicensure, if the license expired within the last three years.**)
- Human Trafficking requirement – Administrative Rule R 338.732: Proof of completion of training to identify victims of human trafficking. This is a one-time training that is separate from continuing education. Licensees renewing for 2017 must complete training by renewal in 2020; renewals for 2018 by 2021, and renewals for 2019 by 2022. Beginning March 14, 2022, completion of the training is a requirement for initial licensure.

### **All Foreign-trained Applicants**

- If your massage therapy curriculum was completed outside of the United States, you must have your education reviewed and certified by a recognized and accredited credential evaluation agency that is a member of the National Association of Credential Evaluation Services (NACES). You may find an accredited credentialing agency by visiting their website at: [www.naces.org](http://www.naces.org).
- If your curriculum was not taught in the English language, you must demonstrate a working knowledge of the English language. You must satisfactorily complete the test of English as a foreign language internet-based test (TOEFLib) administered by the Educational Testing Service (ETS) and obtain a total score of not less than 80.

Results of the examination(s) should be sent directly to this office from ETS. You may contact them by visiting: [www.toefl.org](http://www.toefl.org). The Institutional Code needed to send scores to the Michigan Board is B824.

### **NOTE: CONTINUING EDUCATION REQUIREMENT FOR RENEWAL AND RELICENSURE:**

Administrative Rule R338.739: An applicant for license renewal who has been licensed for the 3-year period immediately preceding the expiration date of the license, shall accumulate not less than 18 hours of continuing education (CE) in activities approved by the board pursuant to R338.741 during the 3 years preceding an application for renewal. At least 1 hour of CE shall be earned in the area of pain and symptom management and at least 2 hours of CE shall be earned in the area of professional ethics or boundaries. Licensees renewing in 2018 must complete continuing education by renewal in 2021; renewals for 2019 by renewal in 2022, etc.

### **Massage Therapist by Endorsement**

#### **If you have been licensed in another state(s) for 5 years or more, the following is required:**

- Submit verification by the licensing agency of any state of the United States in which you hold a current registration or license or ever held a registration or license as a massage therapist.
- You must contact the testing organization to have a copy of your passing exam scores sent directly to this office. The website for each organization is listed:
  - The Federation of State Massage Therapy Board's Massage and Bodywork Licensing Examination (MBLEx). Download the MBLEx Mobility Form at: [www.fsmtb.org](http://www.fsmtb.org).
  - The National Certification Examination for Therapeutic Massage and Bodywork (NCETMB) offered by the National Certification Board for Therapeutic Massage and Bodywork (NCBTMB) at: [www.ncbtmb.org/contact-us](http://www.ncbtmb.org/contact-us), if taken prior to November 1, 2014

#### **If you have been licensed in another state(s) for LESS than 5 years, in addition to the above you must also:**

- Have official academic transcripts submitted directly to this office from the institution confirming the completion of the massage education program that meets the requirements of MCL 333.17959 and R 338.722.
- Have the Program Director from the Massage therapy school where you completed your Supervised Curriculum complete and submit the Certification of Completion of Massage Therapy Supervised Curriculum form directly to this office.

### **Massage Therapist by Exam**

- Have official academic transcripts submitted directly to this office from the institution confirming the completion of the massage education program that meets the requirements of MCL 333.17959 and R 338.722.
- Exam Scores: If you have passed any of the following examinations, please contact the testing organization to have a copy of your passing exam scores sent directly to the Michigan Board. The website for each organization is as follows:
  - The Federation of State Massage Therapy Board's Massage and Bodywork Licensing Examination (MBLEx). Download the MBLEx Mobility Form at: [www.fsmtb.org](http://www.fsmtb.org).
  - The National Certification Examination for Therapeutic Massage and Bodywork (NCETMB) offered by the National Certification Board for Therapeutic Massage and Bodywork (NCBTMB) at: [www.ncbtmb.org/contact-us](http://www.ncbtmb.org/contact-us), if taken prior to November 1, 2014.
- Have the Program Director from the Massage therapy school where you completed your Supervised Curriculum complete and submit the Certification of Completion of Massage Therapy Supervised Curriculum form directly to this office.

### **Massage Therapist by Relicensure**

#### **If your license has been expired for LESS than 3 years:**

- Establish good moral character
- If applying for relicensure after October 31, 2021, submit proof of accumulating not less than 18 hours of continuing education that meets the requirements of R 338.739 and R 338.741 during the 3 years preceding an application for relicensure. At least 1 hour of CE shall be earned in the area of pain and symptom management and at least 2 hours of CE shall be earned in the area of professional ethics and boundaries.
- Verification of licensure to be submitted directly to this office by the licensing agency of any state or territory of the United States or Dominion of Canada in which you hold a current license or ever held a license as a massage therapist. Verification includes, but is not limited to, showing proof of any disciplinary action taken or pending disciplinary action imposed.

#### **If your license has been expired for 3 years or MORE:**

- Establish good moral character.
- Complete Criminal Background Check as required under section 16174(3) of the code, MCL 333.16174(3).
- Satisfy EITHER of the following requirements:
  - A. Pass an examination by one of the following:
    - Federation of State Massage Therapy Board's Massage and Bodywork Licensing Examination (MBLEx). Download the MBLEx Mobility Form at: [www.fsmtb.org](http://www.fsmtb.org).
    - The National Certification Examination for Therapeutic Massage and Bodywork (NCETMB) offered by the National Certification Board for Therapeutic Massage and Bodywork (NCBTMB) at: [www.ncbtmb.org/contact-us](http://www.ncbtmb.org/contact-us), if taken prior to November 1, 2014.
  - B. Verification of licensure to be submitted directly to this office by the licensing agency of any state or territory of the United States or Dominion of Canada in which you held or hold a current license as a massage therapist during the 3-year period immediately preceding the application for relicensure. Verification includes, but is not limited to, showing proof of any disciplinary action taken or pending disciplinary action imposed.