

MASTER’S LIMITED PSYCHOLOGIST LICENSING GUIDE

LICENSURE REQUIREMENTS CHECKLIST

(Listed below are the minimum requirements needed to obtain licensure)

APPLICATION AND FEES

Online Application for a Master’s Limited Psychologist License - Complete all fields, answer all questions, and upload any supporting documentation. Online application can be completed by visiting www.michigan.gov/miplus.

Application Fee (Must be paid by Visa, Mastercard, or Discover credit or debit card):

Master’s Limited – \$200.05
 Master’s Limited Relicensure – \$220.05

THE FOLLOWING REQUIREMENTS APPLY TO ALL APPLICANTS (EXCEPT RENEWAL)

Criminal Background Check – Once the application is received, you will be emailed an Application Confirmation letter containing instructions to complete the Criminal Background Check (except those applicants seeking relicensure, if the license expired within the last three years.)

Good Moral Character Questions – Documentation will be required if you answer “yes” to either question to show at the current time you have the ability to, and are likely to, serve the public in a fair, honest and open manner, that you are rehabilitated, or that the substance of the former offense is not reasonably related to the occupation or profession for which you are seeking a license.

Human Trafficking – Beginning March 30, 2022, individuals seeking licensure must have completed training in identifying victims of human trafficking that meets the standards in Administrative Rule 338.2525 prior to being issued a license. The training must only be completed one time.

Social Security Number – An individual applying for licensure is required to provide his or her social security number at the time of application. If exempt under law from obtaining an SSN or do not have an SSN, the SSN affidavit form will be required to be uploaded at the time the application is submitted.

Verification of Licensure – Our office will do its best to verify any licenses held online, however if the license cannot be verified online a paper verification will be required. Paper verifications can be submitted directly to this office by the licensing agency of any state in the United States in which you hold or ever held a license. Verification can be emailed to bpldata@michigan.gov or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.

Professional Education – Name of school attended, and name of educational program completed.

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Final, Official Transcripts – Transcripts must be submitted directly to our office from the school attended and meet the standards set forth by the Board. Transcripts can be emailed to bpldata@michigan.gov or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.

- If the educational program was not taught in the US or Canada, please submit a credential evaluation by an evaluation agency accredited by NACES. If education was not taught in English, the applicant must obtain an overall score of 80 or above on the TOEFL iBT examination. Credential evaluations can be emailed to bpldata@michigan.gov or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.
- ☐ Certification of Education Form sent directly to our office from the school you attended. Certification of Education Forms can be emailed to bpldata@michigan.gov or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.
- ☐ Submit the Supervision Evaluation Form to show proof of supervised work experience hours completed for Post-Master's Professional Experience. This form can be emailed to bpldata@michigan.gov or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.
- ☐ You are required to pass the Examination for Professional Practice in Psychology (EPPP). Once you are determined to be eligible and are ready to take the exam, please notify the Michigan Board of Psychology by e-mail at bplhelp@michigan.gov.

REQUIREMENTS FOR MASTER'S LIMITED PSYCHOLOGIST RELICENSURE

- ☐ Online application can be completed by visiting www.michigan.gov/miplus. Once logged in, select **Licenses**, select "**Modification**" next to your license number and then select "**Relicensure.**"
- ☐ Proof of 30 hours of continuing education is required to be submitted. Including 3 hours in Ethics and 2 hours in pain and/or symptom management.
- ☐ If the license has been lapsed more than 3 years and the applicant is not licensed in another state, passing results of EPPP exam is required.

RENEWAL REQUIREMENTS CHECKLIST

- ☐ Online Application For Master's Limited Psychologist Renewal – Can be completed by visiting www.michigan.gov/miplus

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- Renewal Application Fee (Must be paid by Visa, Mastercard, or Discover credit or debit card):

Master's Limited – \$140.60

- Renewal Cycle:

Master's Limited – 2 Years

- Good Moral Character Questions – Documentation will be required if you answer “yes” to either question to show at the current time you have the ability to, and are likely to, serve the public in a fair, honest and open manner, that you are rehabilitated, or that the substance of the former offense is not reasonably related to the occupation or profession for which you are seeking license renewal.
- Disciplinary Question – Documentation will be required if you answer “yes” to having sanctions imposed against you by a similar licensure, registration, certification, or disciplinary board of another state or country you have not previously reported to the department.
- Human Trafficking – Beginning in 2019, and all renewals thereafter, licensees seeking renewal must have completed training in identifying victims of human trafficking that meets the standards in Administrative Rule 338.2525 prior to renewing their license. The training must only be completed one time.
- Accept Renewal Attestation - By accepting the renewal attestation you as the licensee are certifying that you have met all of the following continuing education requirements during the 2-year period immediately preceding the application for renewal:

30 hours of continuing education in courses or programs approved by the board of which include a minimum of 3 hours in Ethics and 2 hours in pain and symptom management.

HELPFUL RESOURCES AND FORMS

- By visiting www.michigan.gov/healthlicense and clicking on the Psychology link you can access the following helpful resources and forms:

Resources:

- Public Health Code
- Administrative Rules for Psychology

Forms:

- Supervision Evaluation Form
- Certification of Education Form