



Bureau of Professional Licensing  
 PO Box 30670 • Lansing, MI 48909  
 Telephone: (517) 335-0918  
[www.michigan.gov/bpl](http://www.michigan.gov/bpl)  
[BPLHelp@michigan.gov](mailto:BPLHelp@michigan.gov)

**APPLICATION FOR A MICHIGAN INTERPRETER CERTIFICATION**  
**(This Form Should Not Be Used For Certification Renewal)**

Type or Print Clearly

First Name		Middle Name		Last Name	
U.S. Social Security #			Date of Birth		
Address					
City		State	Zip Code	County	
Telephone Number			Email Address		
Please choose the Regions you may accept assignments for: All; Region I; Region II; Region III; Region IV; Region V; Region VI; Region VII; Region VIII					
List any other name or alias by which you have ever been known, including maiden name, if applicable: _____					
CHECK THE OBTAINED BY METHOD			FOR OFFICE USE ONLY		
Michigan Certification Fee <b>\$30.00</b> 7301-01			ID # _____		Processed: _____
Select your credential(s): BEI RID EIPA					
Your check or money order, drawn from a U.S. financial institution and made payable to the <b>STATE OF MICHIGAN</b> , must accompany this request. <b>DO NOT SEND CASH.</b> Fees are non-refundable.					

1. Are you 18 years of age or older? <b>REQUIRED: Attach photocopy of valid government-issued ID.</b>	<b>YES</b>	<b>NO</b>
2. I have the ability and will serve the public in a fair, honest and open manner. If I have had a judgement of guilt in a criminal proceeding or a civil action against me, I am rehabilitated or the substance of my former offense is not reasonably related to the occupation or profession for which I am seeking a license.	<b>YES</b>	<b>NO</b>
3. Have you ever been convicted of homicide, murder, manslaughter, criminal sexual conduct in any degree, felonious assault or battery, armed robbery, extortion, larceny, embezzlement, or elder exploitation? <b>If you answer "yes" to this question, you must submit court records AND documentation which shows at the current time you have the ability to, and are likely to, serve the public in a fair, honest, and open manner, that you are rehabilitated, or that the substance of the former offense is not reasonably related to the occupation or profession for which you are seeking a license. Documentation may include a certificate of employability, if applicable.</b>	<b>YES</b>	<b>NO</b>
4. Do you work for a VRI company doing business in Michigan? If yes, please include VRI company name: _____	<b>YES</b>	<b>NO</b>
5. If the response was "yes" to question 4 above, has your company complied with Michigan VRI Standard requirements?	<b>YES</b>	<b>NO</b>
6. Your name and credential(s) will be listed in the Michigan Online Interpreter System based on the above information. Do you want your contact information listed with your name and credentials?	<b>YES</b>	<b>NO</b>
7. Do you anticipate performing educational interpreting? Note: Standard level 2 and 3 interpreters may perform secondary education interpreting. EIPA credentialed, certified interpreters may perform elementary or secondary education interpreting based on their EIPA credential, if noted on their Michigan certification.	<b>YES</b>	<b>NO</b>
<b><u>Required Additional Documents:</u></b>		
<b><u>Applicants with a BEI Credential</u></b>		
<ul style="list-style-type: none"> <li>An applicant must possess an associate's degree or higher from an accredited institution and provide a copy of final official transcripts confirming graduation submitted directly to this office from the educational institution <b>OR</b> provide proof that the applicant has maintained current state or national certification prior to July 7, 2014.</li> <li>If you took the BEI examinations in another State, have the exam scores sent to this office directly from the examining State.</li> </ul>		
<b><u>Applicants with a RID Credential</u></b>		
<ul style="list-style-type: none"> <li>Submit a copy of your valid RID membership card showing the credential(s) you possess.</li> </ul>		
<b><u>Applicants with an EIPA Credential</u></b>		
<ul style="list-style-type: none"> <li>Submit your passing EIPA performance exam scores.</li> <li>Submit your passing EIPA written test scores.</li> </ul>		
<b>NOTE:</b> Upon approval of this application, an EIPA credentialed interpreter will receive a Michigan certificate to perform elementary and/or secondary education interpretation based on their EIPA credential. An educational endorsement is no longer required to perform interpreting in an educational setting.		
<b>CERTIFICATION</b>		
<ul style="list-style-type: none"> <li>I certify that the statements in this application are true and complete. I understand that any omitted statement, misrepresentation, or fraud may be cause for denial of my application, disciplinary action, or may be punishable by law.</li> <li>I agree to abide by the NAD-RID Code of Professional Conduct, the EIPA Guidelines of Professional Conduct for Educational Interpreters, Version August 1, 2007, and will comply with the rules and regulations for state certification and conduct of an interpreter.</li> </ul>		
Applicant's Signature _____	Date _____	

LARA/BPL-INTERPRETERAPP (9/18)

The Department of Licensing and Regulatory Affairs will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency.