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GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

SHELLY EDGERTON  
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**MINUTES**  
**MICHIGAN FIRE FIGHTERS TRAINING COUNCIL SPECIAL MEETING**

Bureau of Fire Services – Conference Room B  
3101 Technology Blvd., Suite H, Lansing, MI 48910  
Tuesday, July 17, 2018  
1:00 PM

**MEMBERS PRESENT:**

Chad Tackett, Chairman, Michigan Association of Fire Chiefs  
Terrance Blackmer, Michigan State Firemen's Association  
Aileen Pettinger, Michigan Professional Firefighters Union  
Alan Styles, Michigan Association of Fire Chiefs (via conference call)  
Jacob Steichen, Nominee of the State Fire Marshal  
Kevin Sehlmeier, State Fire Marshal, Ex-officio Member  
Lynnae White, Michigan Fire Inspectors Society (via conference call)  
Greg Janik, Michigan Municipal League (via conference call)

**MEMBERS ABSENT:**

Brian Blomstrom, Michigan Fire Service Instructors Association

**BUREAU OF FIRE SERVICES STAFF PRESENT:**

Hollie Metts, Assistant to the Fire Marshal/Recording Secretary

**OTHERS IN ATTENDANCE:**

James Edwards, Detroit Fire Department  
Mark Cleveland, Michigan Fire Chiefs Association  
Liz Arasim, LARA Office of Policy and Legislative Affairs

**I. CALL TO ORDER AND DETERMINATION OF QUORUM:**

Chairperson Tackett called the meeting to order at 1:05 pm. A quorum was determined present.

**II. APPROVAL OF AGENDA:**

The special meeting agenda for June 12, 2018 was presented to the council for review.

**18-7-01**

A **MOTION** was made by **Councilperson Pettinger** and seconded by **Councilperson Blackmer** to approve the special meeting agenda as presented.  
**MOTION CARRIED.**

### III. PUBLIC COMMENT:

None.

### IV. NEW BUSINESS:

- a. **Rules Process Overview:** Liz Arasim with the LARA Office of Policy and Legislative Affairs provided an overview of the rules process to the council.
- b. **Fire Fighter Training Council General Rules Update:** The council reviewed the amendments in Public Act 291. The following was discussed.
  1. 29.362 Definitions: Clarify the terms “current edition” and “revoked”.
  2. 29.369 Sec 9 (1): The minimum standard for certification as a fire service member must comply with MIOSHA Part 74.
  3. 29.369 Sec. 9(2)(a): Possibly create an advisory standard. Ms. Arasim will clarify if this item should be an advisory standard. Also, the bureau does not currently have the ability to confirm criminal history. How are fire departments handling? How often do fire departments confirm criminal history?
  4. 29.369 Sec. 9(2)(b): Clarify reciprocity recognition for credentialing.
  5. 29.369 Sec. 9(7)(a): Add a definition for a “revoked” certification by another state or issuing organization. The bureau will ask whether or not an applicant’s certification has been revoked on the application.
  6. 29.369 Sec. 9(7)(b): The bureau will ask whether or not an applicant has been convicted of a felony on the application.
  7. 29.369 Sec. 9(8): Clarify the process of the council revoking a certification as part of a disciplinary action.
  8. 29.369 Sec. 9(10): Updates needed in MIOSHA Part 74 for live fire. Possible updates in the rules may also be needed.
  9. 29.370 Sec 10(2): Establish digital video disc and other electronic forms of video display as well as fees for loss, damage or late return.
  10. 29.370 Sec 10(3)(a): Ms. Arasim will confirm whether the council shall make a recommendation regarding the category or classification of advanced in-service training programs for all fire service disciplines, minimum courses of study, and attendance requirements for the categories or classifications in the Act.
  11. 29.371 Sec 11(1): Establish requirements for each of the following items: (g) examination in order to pass each of the fire service courses; (h) continuing education requirements; (i) requisite level of fire instructor activity; (j) fees for non-fire service or public safety members; and (k) rules for development, conduct and responsibilities for county training committees.
  12. 29.371 Sec 11(1): This item may be covered with rules in (1)(k).
  13. 29.371a Sec 11(a): Specify open or closed session for disciplinary processes.
  14. 29.371a Sec 11(a)(c): Ms. Arasim to provide clarification regarding policies.
  15. 29.372 Sec 12: More discussion is needed regarding the executive secretary position. How will the position be funded? Is it a full-time position? Will this

be a full-time position within the bureau?

16. Sec 14(3): When funds are returned, the intent is to use a grant process to distribute the remaining funds. Clarify this process.

In regards to the existing rules, the definitions may be updated to remove the definitions for "Council", "Department" and "Fire fighter". These definitions are clearly defined in the act and do not need to be repeated in the rules.

## V. COUNCIL COMMENT:

- **Fire Marshal Sehlmeier:**
  - **Funding:** Shared that the instructor fee will be updated in SMOKE on or after October 1, 2018. After the fee is updated the FY19 funds will be distributed. The Fire Marshal also shared that because funds have already been appropriated for FY19, he intends to submit a supplemental budget request after October 1, 2018.
  - **Continuing Education Surveys:** Results from the continuing education surveys the Fire Marshal has been conducting at town hall meetings were included in the council's meeting packets. The Fire Marshal asked the council members to review the surveys.
  - **Future Work Session:** The Fire Marshal would like to host another work session in August or early September.
  
- **Councilmember White:** In regards to the Fire Officer definition, Councilmember White questioned whether it would conflict with MIOSHA Part 74.
  
- **Councilperson Pettinger:** Shared that she felt the council was able to get a lot accomplished during the work session and thanked Ms. Arasim for attending.
  
- **Councilperson Steichen:** Echoed Councilperson Pettinger's comments and felt that the meeting went well.
  
- **Councilperson Blackmer:**
  - **Jones and Bartlett Textbooks:** Wondered whether the new Jones and Bartlett text will be available in August. Fire Marshal Sehlmeier shared that curriculum committee and staff will not be ready for this change by FY19.
  - **Fire Instructor I and II Language:** Requested clarification regarding the requirements. He shared that an individual was not eligible for either class because he/she was not an active firefighter however, he/she had maintained an active instructor status. Fire Marshal Sehlmeier shared that he would look into this further.
  
- **Councilperson Styles:** None
  
- **Councilperson Janik:** Shared that he is looking forward to working with the

Council.

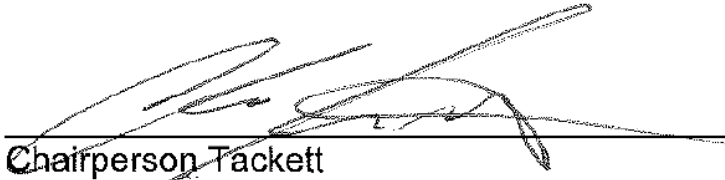
- **Liz Arasim:** Wondered if other states had something that Michigan could follow regarding continuing education.
- **Chairman Tackett:** Shared that he would like to see the council meetings held in conjunction with other meetings statewide, like the council meeting is held each October in conjunction with the Michigan Fire Instructors conference in Traverse City.

**VI. ADJOURNMENT:**

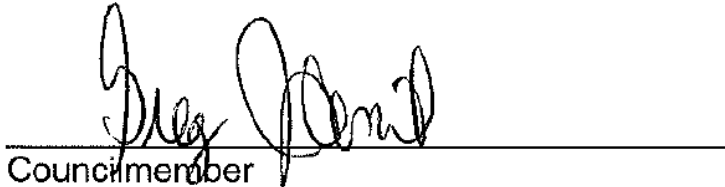
**18-7-02**

A **MOTION** was made by **Councilperson Blackmer** and seconded by **Councilperson Pettinger** to adjourn the meeting. **MOTION CARRIED.** The meeting adjourned at 4:55 pm.

**APPROVED:**



Chairperson Tackett



Councilmember