



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

MICHIGAN BOARD OF EXAMINERS IN MORTUARY SCIENCE APRIL 21, 2016 MEETING

APPROVED MINUTES

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Board of Examiners in Mortuary Science met on April 21, 2016, at the Ottawa Building, Conference Room 4, 611 West Ottawa Street, Lansing, Michigan 48933.

CALL TO ORDER

Rodney Wakeman, Chairperson, called the meeting to order at 10:08 am.

ROLL CALL

Members Present: Rodney Wakeman, Chair, Professional Member
Mark Ransford, Vice Chair, Professional Member
Kathleen Barone, Professional Member
Mark Canale, Professional Member
Ronald L. Karelse, Jr., Professional Member
Stephen Linder, Public Member
Mary Ochalek, Professional Member

Absent: Patrick Miller, Public Member

Staff: Ann Ward-Fuchs, Director, Legal Affairs Division
Cheryl Pezon, Manager, Board and Committees Section
LeAnn Payne, Board Support, Boards and Committees Section
Karen Carpenter, Policy Analyst, Boards and Committees Section
Kiran Parag, Analyst Enforcement Division
Katie Waskiewicz, Assistant Attorney General

APPROVAL OF AGENDA

MOTION by Ransford, seconded by Canale, to approve the agenda with the following changes:

Move 5A2 to 5A1

Add to item 7:

- A. Report of Renewal/Non licenses*
- B. Department Update*
- C. Adjustment to Suggested Minimum Sanctions*

A voice vote followed.

MOTION PREVAILED

APPROVAL OF MINUTES

MOTION by Canale, seconded by Ochalek, to approve the minutes from October 8, 2015 as presented.

A voice vote followed.

MOTION PREVAILED

REGULATORY CONSIDERATIONS

Petitioners

Islamic Association of Michigan Mortuary Project

Representatives from the Islamic Association requested the Petition be tabled until the next meeting due to their attorney not being present. Representatives requested to still give a presentation to the Board.

MOTION by Canale, seconded by Barone, to hear the presentation today.

Discussion was held.

A voice vote was taken.

Yeas: Barone, Canale, Karelse, Ochalek,
Ransford, Wakeman
Nays: Linder

MOTION PREVAILED

Two representatives from the Islamic Association explained Muslim burial beliefs and the impact a lack of an Islamic funeral home had on the community.

MOTION by Ransford, seconded by Linder, to table the Petition until the October meeting.

A voice vote was taken.

MOTION PREVAILED

Brad David Prochnow

MOTION by Ransford, seconded by Barone, that after careful consideration of the written petition, and oral presentation of Mr. Brad David Prochnow, the Board recommended to deny reinstatement of the Petitioner's license.

A roll call vote followed.

Yeas: Barone, Canale, Karelse,
Ochalek, Ransford, Wakeman
Nays: Linder

MOTION PREVAILED

STIPULATIONS

Toombs Funeral Home

MOTION by Karelse, seconded by Linder, to accept the Stipulation.

A roll call vote followed.

Yeas: Barone, Canale, Karelse,
Linder, Ochalek, Ransford,
Wakeman
Nays: None

MOTION PREVAILED

NEW BUSINESS

Wakeman presented Msgr. Russell E. Kohler's family with a Resolution from the Department and the Governor's office. The Board shared memories with his family and expressed their sincere condolences for their loss.

REPORT OF RENEWAL/NONLICENSES

Sarah Rock gave the Board a report of license renewals issued and pending from September 1, 2015 – January 31, 2017 Addendum #1

DEPARTMENT UPDATE

Carpenter introduced herself to the Board and explained her role. Carpenter notified the Board there has been a change to the Public Act 57 2016, that effects their board. The change affects who has authority to make funeral arrangements. Carpenter advised the Board the need for a rules committee. Wakeman appointed Canele, Ransford, and himself to the Rules Committee.

Adjustment to Suggested Minimum Sanctions

MOTION by Canale, seconded by Ochalek, to propose to strike #4 “*and or incompetence*” from the Suggested Minimum Sanction guidelines.

Discussion was held.

A voice vote followed.

MOTION PREVAILED

PUBLIC COMMENT

None

ANNOUNCEMENTS

The next regularly scheduled meeting will be held October 20, 2016, at 10:00 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 4, Lansing, Michigan.

ADJOURNMENT

MOTION by Ransford, seconded by Linder to adjourn the meeting.

MOTION PREVAILED

Wakeman adjourned the meeting at 11:04 a.m.

Minutes approved on October 20, 2016

LeAnn Payne, Board Support

 STATE OF MICHIGAN		
RICK SNYDER GOVERNOR	DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS	MIKE ZIMMER DIRECTOR

Memorandum

DATE: April 11, 2016
TO: Board of Examiners in Mortuary Science
FROM: Sarah Rock, Licensing Analyst
SUBJECT: Application Totals

The following represents the total number of applications received from September 1, 2015
– April 1, 2016 for the Mortuary Science license types.

Resident Trainees: (Licenses expire January 31, 2017)
Applications Received: 32
Issued: 27
Pending: 5

Mortuary Science Licenses:
Applications Received: 49
Issued: 29 (Licenses expire October 31, 2017)
Pending: 20

Courtesy License:
Applications Received: 0
Issued: 0
Pending: 0

Funeral Establishments:
Applications Received: 28
Issued: 23 (Licenses expire October 31, 2017)
Pending: 5

Total Active Licenses:
Resident Trainees: 104
Mortuary Science Licensees: 2,060
Courtesy License: 6
Funeral Establishments: 712