

## **NOTICE OF PUBLIC SCHOOL EMPLOYER LOCKOUT**

MICHIGAN DEPARTMENT OF LICENSING & REGULATORY AFFAIRS  
Employment Relations Commission

**Instructions to Bargaining Representative:** File this notice, a supporting affidavit, and other attachments required by Rule 423.196. These documents may be filed electronically in accordance with the Michigan Employment Relations Commission's Electronic Transmission Policy, posted at the [Michigan Employment Relations Commission website www.michigan.gov/merc](http://www.michigan.gov/merc). If the documents are not filed electronically, an **original and 4 copies** of all documents must be delivered to the Employment Relations Commission at the Cadillac Place, 3026 W. Grand Boulevard, Suite 2-750, PO BOX 02988, Detroit, Michigan, 48202-2988. A copy of all documents filed must be served on the public school employer. A statement of service in accordance with Commission Rule 423.182, must also be filed with this notice. If employees of more than one bargaining unit are allegedly being locked out, a separate notice must be filed for each bargaining unit.

The Commission may reject a notice of public school employer lockout for failure to fully comply with the requirements of Rule 423.196.

On an attached sheet, you must provide an affidavit that contains a clear and concise statement of the facts constituting the alleged violation of Section 2 of the Public Employment Relations Act, MCL 423.202 and state: (1) how the affiant has personal knowledge of the facts recited in the affidavit; (2) the date or dates on which the lockout allegedly occurred, and (3) whether the alleged lockout is continuing. The affidavit must be supported by specific facts and available documentary proof, or it may be rejected as deficient.

### **NOTICE TO PUBLIC SCHOOL EMPLOYER**

**A written notice has been filed with the Michigan Employment Relations Commission that a lockout has occurred.**

1. Employer of employees allegedly locked out:

a. Name of employer \_\_\_\_\_

b. Mailing address of employer

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_

c. Telephone number of employer \_\_\_\_\_

d. Email address of employer \_\_\_\_\_

2. Assigned work location of employees allegedly locked out \_\_\_\_\_
3. Date or dates of alleged lockout \_\_\_\_\_
4. Is lockout still in progress? \_\_\_\_\_
5. Type of bargaining unit of employees allegedly involved in lockout (Check applicable boxes):  
Teachers  Paraprofessional or Clerical  Transportation  Maintenance  Food-service  
 Other
6. Bargaining agent filing this notice:
  - a. Name of bargaining agent \_\_\_\_\_
  - b. Address of bargaining agent \_\_\_\_\_
  - c. Telephone number of bargaining agent \_\_\_\_\_
  - d. Email address of bargaining agent \_\_\_\_\_

I have read the above notice and it is true to the best of my knowledge and belief.

Print name of representative filing notice \_\_\_\_\_

Signature \_\_\_\_\_ Title, if any \_\_\_\_\_

Mailing address:

Street Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ ZIP Code \_\_\_\_\_

Email Address \_\_\_\_\_

Area Code & Phone No. \_\_\_\_\_ Area Code & Fax Number \_\_\_\_\_