OCCUPATIONAL THERAPY LICENSING GUIDE

ALL APPLICANTS:

- A fingerprint report and criminal background check are required. Fingerprint must be taken using the instructions and ID numbers that are sent to the applicant after the license application and fee are received and entered into the database.

- If your education/curriculum was not taught in English, you must obtain a total score of not less than 89 on the test of English as a foreign language internet-based test (TOEFL-IBT). You must obtain the following section scores: not less than 21 on reading, not less than 18 on listening, not less than 26 on speaking and not less than 24 on writing.

- Human Trafficking requirement – Administrative Rule R 338.1215: Proof of completion of training to identify victims of human trafficking. This is a one-time training that is separate from continuing education (CE). Licensees renewing in 2018 must complete training by renewal in 2020; renewals for 2019 by 2021, and renewals for 2020 by 2022. Beginning October 19, 2022, completion of the training is a requirement for initial licensure.

- Continuing Education Requirement: Administrative Rule R 338.1251: An applicant for license renewal who has been licensed for the 2-year period immediately preceding the expiration date of the license shall accumulate not less than 20 continuing education contact hours that are approved by the board pursuant to R 338.1252 during the 2 years preceding an application for renewal. A minimum of 10 hours must be completed in-person with live, synchronous contact and a minimum of 1 hour in pain and symptom management. Licensees renewing in 2019 must complete continuing education by renewal in 2021; renewals for 2020 by renewal in 2022, etc.

ELIGIBILITY FOR OCCUPATIONAL THERAPIST/OCCUPATIONAL THERAPY ASSISTANT LICENSE BY EXAMINATION (first license)

- Submit the Occupational Therapist/Occupational Therapy Assistant by Examination Application found at http://www.michigan.gov/lara/0,4601,7-154-27417_27529_27545---,00.html with the appropriate fee.

- For Occupational Therapist, must have graduated from an occupational therapy educational program that is accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) or approved by the World Federation of Occupational Therapists (WFOT). For Occupational Therapy Assistant, must have graduated from an Occupational Therapy Assistant program that is accredited by the ACOTE.
ELIGIBILITY FOR OCCUPATIONAL THERAPIST/OCCUPATIONAL THERAPY ASSISTANT LICENSE BY EXAMINATION CONTINUED (first license)

- Achieve a passing score on the occupational therapist certification examination administered by the National Board for Certification in Occupational Therapy (NBCOT) within the 3 years preceding the date application is filed.

- Certification of your passing the jurisprudence examination. Must have passed exam within 3 years preceding the application for licensure. Applicants for licensure must take the jurisprudence examination through PSI. PSI can be contacted by visiting www.psiexams.com or by calling PSI at 800-733-9267.

ELIGIBILITY FOR OCCUPATIONAL THERAPIST/OCCUPATIONAL THERAPY ASSISTANT LICENSE BY ENDORSEMENT (currently licensed in another state – MORE than 5 years)

If individual has been licensed in another state and have practiced for 5 years or MORE immediately preceding the date of application:

- Submit the Occupational Therapist/Occupational Therapy Assistant by Endorsement application found at http://www.michigan.gov/lara/0,4601,7-154-27417_27529_27545---,00.html with the appropriate fee to the Michigan Board.

- Arrange for submission of verification of licensure in any state or U.S. territory where licensed, even if the license is no longer active.

- Have previously taken and passed the NBCOT examination or the predecessor examination that was administered by the AOTA for Occupational Therapist. For Occupational Therapy Assistants must have previously taken and passed the NBCOT examination. Contact the NBCOT to have passing examination scores sent to the Michigan Board.

- Certification of your passing the jurisprudence examination. Must have passed exam within 3 years preceding the application for licensure. Applicants for licensure must take the jurisprudence examination through PSI. PSI can be contacted by visiting www.psiexams.com or by calling PSI at 800-733-9267.
ELIGIBILITY FOR OCCUPATIONAL THERAPIST/OCCUPATIONAL THERAPY ASSISTANT LICENSE BY ENDORSEMENT
(currently licensed in another state – LESS than 5 years)

If individual has been licensed in another state and have practiced for LESS than 5 years immediately preceding the date of application:

• Submit the Occupational Therapist/Occupational Therapy Assistant by Endorsement application found at [http://www.michigan.gov/lara/0,4601,7-154-27417_27529_27545---,00.html](http://www.michigan.gov/lara/0,4601,7-154-27417_27529_27545---,00.html) with the appropriate fee to the Michigan Board.

• Arrange for submission of verification of licensure in any state or U.S. territory where licensed, even if the license is no longer active.

• Have previously taken and passed the NBCOT examination or the predecessor examination that was administered by the AOTA for Occupational Therapist. For Occupational Therapy Assistants must have previously taken and passed the NBCOT examination. Contact the NBCOT to have passing examination scores sent to the Michigan Board.

• Certification of your passing the jurisprudence examination. Must have passed exam within 3 years preceding the application for licensure. Applicants for licensure must take the jurisprudence examination through PSI. PSI can be contacted by visiting [www.psiexams.com](http://www.psiexams.com) or by calling PSI at 800-733-9267.

• For Occupational Therapist, must have graduated from an occupational therapy educational program that is accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) or approved by the World Federation of Occupational Therapists (WFOT). For Occupational Therapy Assistant, must have graduated from an Occupational Therapy Assistant program that is accredited by the ACOTE.