

## Bureau of Professional Licensing Optometry FAQ

**1. How long is an Optometrist license issued for?**

An initial license is valid for 2 years from the date of initial licensure.

**2. When can I renew my license? How do I renew my license?**

Licensees can begin to renew their licenses approximately 90 days prior to the expiration date of their current license.

Licensees will be sent a renewal notification approximately 90 days prior to the expiration date of the license. Remember to notify the Department of any address changes (this includes email address changes). You can update your address by visiting [www.michigan.gov/miplus](http://www.michigan.gov/miplus). It's a licensee's responsibility to renew his or her license on time. Failure to receive the renewal notification, or to notify the Department of an address change, does not exempt a licensee from renewing their license on time.

Licensees are required to renew their license(s) by using the online renewal system located at [www.michigan.gov/miplus](http://www.michigan.gov/miplus).

**3. Do I have to send in proof of completing the continuing education (CE) Requirements with my renewal application?**

An applicant for renewal is not required to submit proof of completion of their CE hours. A licensee shall retain documentation of meeting the requirements for a period of 3 years from the date of applying for license renewal. If selected for audit, a licensee is required to submit copies of their documentation confirming the completion of the CE requirements

**4. There have been changes to the Public Health Code and Administrative Rules that require licensees and individuals seeking licensure to complete human trafficking training. When does this take effect?**

Beginning in 2019, and all renewal cycles thereafter, licensees must have completed training in identifying victims of human trafficking that meet the standards established in Administrative Rule 338.303.

Beginning December 21, 2021, individuals seeking licensure must have completed human trafficking training prior to obtaining a license as an Optometrist.

Licensees, or individuals seeking licensure, must complete training in identifying victims of human trafficking only one time. The department may select and audit a sample of individuals and request documentation of proof of completion of training.

**5. How do I file a complaint against a health care professional?**

Information on how to [File an Allegation Against a Health Care Licensee](#) can be located on the Bureau of Professional Licensing's website at [www.michigan.gov/bpl](http://www.michigan.gov/bpl).

**6. Where can I find a copy of the administrative rules pertaining to Optometry?**

You may view the current [Administrative Rules](#) and proposed revisions, if applicable, on the website [www.michigan.gov/bpl](http://www.michigan.gov/bpl).

**7. There have been changes to the Administrative Rules that requires all individuals who are licensed to prescribe or dispense controlled substances or individuals who are seeking a controlled substance license to complete training in opioids and controlled substance awareness. When does this take effect?**

Beginning with the 2021 renewal cycles, and all renewal cycles thereafter, controlled substance licensees must have completed training in opioids and controlled substances awareness that meet the standards established in Administrative Rule 338.3135.

Beginning September 1, 2019, individuals seeking a controlled substance license must have completed training in opioids and controlled substances awareness prior to obtaining a license.

Controlled substance licensees, or individuals seeking a controlled substance license must complete training in opioids and controlled substance awareness only one time. The training must have been offered after January 4, 2019. The department may select and audit a sample of individuals and request documentation of proof of completion of training.