Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Manufacturer & Wholesaler License & Permit Application For Out-of-State Applicants

For more information on manufacturer and wholesaler licenses and permits, please visit the Liquor Control Commission's frequently asked questions website by clicking this link.

Before you begin filling out the attached application, please review this checklist for the forms and documents you will need to submit with your completed application form

- ☐ Completed Manufacturer & Wholesaler License & Permit Application for Out-of-State Applicants (Form LCC-151, attached)
- ☐ Inspection, License, and Permit Fees
- ☐ Copy of Federal Basic Permit
- ☐ Surety Bond executed by an insurance company in the amount of $1,000.00 (Form LC-MW-816) - **Only required for Outstate Seller of Wine, Outstate Seller of Mixed Spirit Drink, or Outstate Seller of Beer applicants.**
- ☐ Purchase agreement - **For the transfer of ownership of a license**

If applicant is a corporation also include (pursuant to R 436.1109):

- ☐ Report of Stockholders/Member/Partners (Form LCC-301)
- ☐ Copy of Articles of Incorporation from the state of issuance.
- ☐ Current Certificate of Good Standing from the state where incorporated and Certificate of Authority to Do Business in Michigan. A Certificate of Authority to Do Business in Michigan is not required if corporation is not transacting business in Michigan as defined under MCL 450.2012.
- ☐ Certified copy of the minutes of a meeting of its board of directors or a statement signed by an officer of the corporation naming the persons authorized by corporate resolution to sign the application and other documents required by the Commission or Part 3 of Form LCC-301.

If applicant is a limited liability company also include (pursuant to R 436.1110):

- ☐ Report of Stockholders/Member/Partners (Form LCC-301)
- ☐ Copy of Articles of Organization from the state of issuance.
- ☐ Copy of the operating agreement or bylaws of the applicant company
- ☐ Current Certificate of Authority to Do Business in Michigan. A Certificate of Authority to Do Business in Michigan is not required if limited liability company is not transacting business in Michigan as defined under MCL 450.5008.
- ☐ Statement signed by a manager of the limited liability company or by at least 1 member if management is reserved to the members naming the person authorized to sign the application and other documents required by the Commission or Part 3 of Form LCC-301.

If applicant is a limited partnership also include (pursuant to R 436.1111):

- ☐ Report of Stockholders/Member/Partners (Form LCC-301)
- ☐ Copy of the partnership agreement of the applicant limited partnership
- ☐ Each general partner of a partnership shall sign the application, bond, and other papers filed in connection with securing a new license or transferring an existing license. This requirement may be waived by the Commission upon showing of good cause, which must be submitted in writing.

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Business ID: _____

Request ID: _____

(For MLCC Use Only)

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For information on manufacturer and wholesaler licenses and permits, including a checklist of required documents for a completed application, please visit the Liquor Control Commission's frequently asked questions website by clicking this link.

Part 1 - Applicant Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it appears on your Articles of Incorporation / Organization.

Applicant name:		
Doing Business As (DBA) Name:		
Address:		
City:	State:	Zip Code:
Contact Name:	Phone:	Email:
Federal Employer Identification Number (FEIN):		
Mailing Address (if different than above):		
City:	State:	Zip Code:

Is this an application for a new license or the transfer of ownership of an existing license? ◯ New License ◯ License Transfer

Part 2 - License Transfer Information (If Applicable)

Current licensee(s):		
Address:		
City:	State:	Zip Code:

Part 3 - Licenses, Permits, and Permissions

Applicants for Manufacturer & Wholesaler licenses, permits, and permissions must complete the attached Schedule A and return it with this application. Transfer the fee calculations from the Schedule A to Part 4 below.

Part 4 - Inspection, License, and Permit Fees - Make checks payable to **State of Michigan**

Inspection Fees - Pursuant to MCL 436.1529(4) a nonrefundable inspection fee of $70.00 shall be paid to the Commission by an applicant or licensee at the time of filing of a request for a new license or permit or a request to transfer ownership of a license. No inspection fee is charged for a Limited Alcohol Buyer or Seller of Alcohol license.

License and Permit Fees - Pursuant to MCL 436.1525(1), license and permit fees shall be paid to the Commission for a request for a new license or permit or to transfer ownership or location of an existing license.

Inspection Fees: *(MLCC Fee Code 4036)*	License Fees: *(MLCC Fee Code 4038)*	**TOTAL FEES:**

Part 5 - Disclosure of Interest in a Michigan License

Have you ever been licensed by the Michigan Liquor Control Commission (MLCC) or do you currently hold an interest in any other licenses issued by the MLCC? ◯ Yes ◯ No

If **Yes**, please explain:

LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

Part 6 - Signature of Applicant

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

Print Name of Applicant & Title	Signature of Applicant	Date

Please return this completed form along with corresponding documents and fees to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Fax to: 517-373-4202

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Schedule A - Licenses and Permits

License Type: **Base Fee:**

☐ **Outstate Seller of Wine** $300.00

Check all that apply:

- ☐ Will import foreign product and ship to Michigan Wholesalers
- ☐ Will produce and bottle own product
- ☐ Will ship and sell bulk product to Michigan Manufacturers for blending and rectifying purposes or for non-beverage purposes
- ☐ Will sell bottled products to clergy for sacramental purposes
- ☐ Will bottle product produced by another person
- ☐ Will own the product manufactured by another person
- ☐ Have been designated as the sole and exclusive sales agent in the U.S. by the manufacturer of the product (not imported product)
- ☐ Will purchase product from an U.S. manufacturer, not to exceed 150,000 liters per manufacturer per calendar year
- ☐ Source or origin of shipments to Michigan: _____

License Type: **Base Fee:**

☐ **Outstate Seller of Mixed Spirit Drink** $300.00

Check all that apply:

- ☐ Will import foreign product and ship to Michigan Wholesalers
- ☐ Will produce and bottle own product
- ☐ Will ship and sell bulk product to Michigan Manufacturers for blending and rectifying purposes or for non-beverage purposes
- ☐ Will sell bottled products to clergy for sacramental purposes
- ☐ Will bottle product produced by another person
- ☐ Will own the product manufactured by another person
- ☐ Have been designated as the sole and exclusive sales agent in the U.S. by the manufacturer of the product (not imported product)
- ☐ Will purchase product from an U.S. manufacturer, not to exceed 150,000 liters per manufacturer per calendar year
- ☐ Source or origin of shipments to Michigan: _____

License Type: **Base Fee:**

☐ **Outstate Seller of Beer** $1,000.00

Check all that apply:

- ☐ Located in the U.S. (including Michigan) and will import and sell foreign beer to Michigan wholesalers
- ☐ Located outside Michigan, but inside the U.S., and will manufacture and package own beer for sale to Michigan wholesalers
- ☐ Have been designated as the sole and exclusive sale agent in Michigan by the manufacturer of he beer, not to exceed 5,000 barrels per manufacturer per calendar year
- ☐ Source or origin of shipments to Michigan: _____

License Type: **Base Fee:**

☐ **Limited Alcohol Buyer** 10.00

Do you want to purchase from:

☐ State ☐ Seller of Alcohol Licensee

Use of alcohol: _____

For resale? ◯ Yes ◯ No

License Type: **Base Fee:**

☐ **Seller of Alcohol** *(alcohol not for consumption)* 10.00

Source or origin of shipments: _____

Permit Type: **Base Fee:**

☐ **Beer and Wine Tasting Permit** No Charge

Outstate Seller of Wine or Outstate Seller of Beer licensees only

Inspection, License & Permit Fee Calculation

Number of Licenses: _____ x $70.00 Inspection Fee

Total Inspection Fee(s): _____ *(MLCC Fee Code 4036)*

Total License Fee(s): _____ *(MLCC Fee Code 4038)*

TOTAL FEES DUE: _____

Make checks payable to **State of Michigan**

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Credit Card Authorization Form

*** * FAX COMPLETED FORM TO SECURE FAX LINE: 517-373-4202 * ***
*** * DO NOT EMAIL OR MAIL THIS FORM * ***

Requests with credit card payments that are not faxed to the above secure fax line will be destroyed along with the credit card authorization in order to ensure the security of applicants' personal credit card numbers.

*** *IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED* ***

Name: _____

Address: _____

City: _____

State: _____

Zip Code: _____

Phone: _____

Applicant/Licensee Name: _____ Request or Business ID #: _____

Payment is for:

_____

Transaction Amount: _____

Card Number: _____

Check One:

◯ MasterCard ◯ Visa ◯ Discover

Expiration Date: _____

_____
Signature

IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED.

Credit Card Payment Itemization:

Fee Type	Fee Amount	*MLCC Fee Code*
☐ Inspection Fee(s):	_____	*4036*
☐ Special License Fee(s):	_____	*4008*
☐ Temporary Authorization Fee:	_____	*4037*
☐ License Renewal Fee(s):	_____	*4004*
☐ Manufacturer License(s):	_____	*4038*
☐ Wholesaler License(s):	_____	*4085*
☐ New Retailer License(s):	_____	*4012*
☐ Transfer Retailer License(s):	_____	*4034*
☐ New Add Bar ☐ Transfer Add Bar:	_____	*4012/4034*
☐ Sunday Sales Permit (AM):	_____	*4033*
☐ Sunday Sales Permit (PM):	_____	*4032*
☐ Catering Permit:	_____	*4031*
☐ Secondary Location Permit:	_____	*4011*

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