



STATE OF MICHIGAN

GRETCHEN WHITMER
GOVERNOR

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

**STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS**

**Issued this 24th day of March 2020
by Orlene Hawks, Director
Department of Licensing & Regulatory Affairs**

**ORDER GOVERNING DISASTER RELIEF CHILD CARE CENTERS
EMPLOYER, SCHOOL DISTRICT OR NONPUBLIC SCHOOL**

On March 18, 2020, Governor Whitmer issued Executive Order 2020-16 expanding child care access during the COVID-19 emergency. The order provides, “To respond effectively to the urgent and steep demands created by this emergency, providers of health care, emergency medical services, law enforcement, and other essential services require child care services for their children, particularly when schools are closed.”

Further, section 2 of the order provides that a child care license is not required for an employer, or for a school district or nonpublic school to establish and maintain a disaster relief child care center in a school building, as “strict compliance with subsection (2) of section 5m of the Child Care Organizations Act, 1973 PA 116, as amended, MCL 722.115m(2) is suspended.” The order further requires the Department of Licensing and Regulatory Affairs (Department) to “issue rules and/or orders governing disaster relief child care centers.”

THEREFORE, the Department orders that an employer, school district or nonpublic school applicant shall:

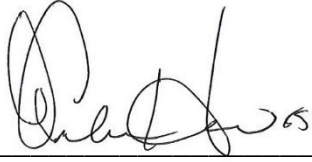
1. Notify the Bureau of Community and Health Systems, within the Department, by phone at 517-284-9730 within 48 hours from the start of operation.

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2. Operate no longer than the time period specified in section 2 of Executive Order 2020-16, or as otherwise extended by authority granted to the Department.
3. Operate in any school facilities operated by a school district or nonpublic school that are closed and are approved for student use.
4. Cooperate with the Department when conducting support and wellness calls or onsite visits.
5. Follow Safe Sleep requirements as listed in Rule 400.8188.
6. Follow diapering requirements as listed in Rule 400.8137.
7. Follow handwashing requirements as listed in Rule 400.8134.
8. Follow sanitizing requirements as listed in Rule 400.8325.
9. Provide cribs or porta-cribs for infants under 12 months of age for rest or sleep as listed in Rule 400.8176.
10. Provide porta-cribs, cots or mats for children older than 12 months for rest or sleep as listed in Rule 400.8176.
11. Solicit information about, and communicate with parents and guardians regarding, a child's medicine, allergies, including food allergies, and other special needs.
12. Have emergency contact information for each child in care that includes:
 - a. Child's name.
 - b. Contact information for the individual appointed by the parent or guardian to be contacted in the event of an emergency or illness.
 - c. Name(s) of any individual appointed by the parent or guardian to whom the child may be released.
13. Perform a health screening of all individuals who enter the center and deny entry to those individuals who do not meet the evaluation criteria that includes:
 - a. Symptoms of a respiratory infection, such as fever, cough, shortness of breath, or sore throat; and
 - b. Contact in the last 14 days with someone with a confirmed diagnosis of COVID-19.
14. Comply with the provisions of Executive Order 2020-16.

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15. Resources for this order are attached as Addendum A.
16. This order is effective immediately.

A handwritten signature in black ink, appearing to read "Orlene Hawks", written over a horizontal line.

**Orlene Hawks, Director
Department of Licensing and Regulatory Affairs**

Addendum A

1. Bureau of Community and Health Systems:
 - a. Phone: 517-284-9730.
 - b. Website: www.michigan.gov/bchs
2. Safe Sleep information and training: www.michigan.gov/michildcare (under Training)
3. A copy of the rules referenced in this Order may be found at:
https://www.michigan.gov/documents/lara/Homes_final_rule_R_400.1901_to_400.1963_12-13-19_674861_7.pdf
4. State's COVID-19 website: www.michigan.gov/Coronavirus