



SPEECH-LANGUAGE PATHOLOGY LICENSING GUIDE

LICENSURE REQUIREMENTS CHECKLIST

(Listed below are the minimum requirements needed to obtain licensure in the Speech-Language Pathology field.)

APPLICATION AND FEES

- Application for a Speech-Language Pathology License - Complete all fields, answer all questions and submit any supporting documentation.
- Paper application can be found at www.michigan.gov/speechlanguagepathology

- Application Fee (Must be paid by check or money order payable to The State of Michigan):

Educational Limited – \$183.80 (Valid for 2 years from date issued)
 Educational Limited Relicensure – \$203.80
 Limited Relicensure (**Certified Teacher Only**) – \$122.70
 Speech-Language Pathologist – \$102.70
 Speech-Language Pathologist Relicensure – \$122.70

Application fees are valid for a year or less (unless otherwise stated) to get you into the renewal cycle for your profession.

THE FOLLOWING REQUIREMENTS APPLY TO ALL APPLICANTS (EXCEPT RENEWAL)

- Criminal Background Check – Once the application is received, you will be mailed an Application Confirmation letter containing instructions to complete the Criminal Background Check (except those applicants seeking relicensure, if the license expired within the last three years.)
- Good Moral Character Questions – Documentation will be required if you answer “yes” to either question to show at the current time you have the ability to, and are likely to, serve the public in a fair, honest and open manner, that you are rehabilitated, or that the substance of the former offense is not reasonably related to the occupation or profession for which you are seeking a license.
- Human Trafficking – Beginning March 16, 2021, individuals seeking licensure must have completed training in identifying victims of human trafficking that meets the standards in Administrative Rule 338.604 prior to being issued a license. The training must only be completed one time.
- Social Security Number – An individual applying for licensure is required to provide his or her social security number at the time of application. If exempt under law from obtaining a SSN or do not have a SSN, a statement in writing is required at the time the application is submitted.
- Verification of Licensure – If you hold a current license or ever held a license as a speech-language pathologist, verification of licensure will be required to be submitted directly to this office by the licensing

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agency of any state of the United States in which you hold or ever held a license. Verification can be emailed to bpldata@michigan.gov or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.

- Professional Education – Name of School Attended and Name of Educational Program Completed

ADDITIONAL REQUIREMENTS FOR SLP LICENSURE BY EXAMINATION

- Verification of your American Speech Language Hearing Association (ASHA) OR the Canadian Association of Speech-Language Pathologists and Audiologists (CASLPA) current certification sent directly to this office. The verification must include your name, the date your certification was issued, the expiration date of your certification and it must specify that your certification was issued in speech-language pathology. The certification can be emailed to bpldata@michigan.gov or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.

OR

- Final, Official Transcripts – Transcripts must be submitted directly to our office from the school attended and meet the standards set forth by the Board. Transcripts can be emailed to bpldata@michigan.gov or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.
 - If the education was taught in a non-accredited postsecondary institution, in place of a transcript from your educational institution, you must submit a full course-by-course credential evaluation of your Speech-Language Pathology education certified by a credentialing agency accredited by NACES. A list of approved credentialing agencies may be found on their website at www.naces.org.
 - If the education was not taught in English, you must obtain either a score of 570 on the written TOEFL exam, 230 on the computerized TOEFL exam and a score of 50 on the TSE exam, or an overall score of 89 or above on the TOEFL iBT examination.
- Post-graduate Clinical Experience Form verifying 9 months (1,260 hours) of supervised post-graduate experience. This form can be emailed to bpldata@michigan.gov or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.
- PRAXIS Series II Exam in Speech-Language Pathology must be completed. Please contact ETS to have your score information be made available to our office.

ADDITIONAL REQUIREMENTS FOR SLP LICENSURE BY ENDORSEMENT

- Verification of your American Speech Language Hearing Association (ASHA) OR the Canadian Association of Speech-Language Pathologists and Audiologists (CASLPA) current certification sent directly to this office. The verification must include your name, the date your certification was issued, the expiration date of your certification and it must specify that your certification was issued in speech-language pathology. The certification can be emailed to bpldata@michigan.gov or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.

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OR

- Have the final official transcripts, showing the date the degree was conferred, for a master's or doctoral degree forwarded directly to this office from your educational institution.
- Contact ETS and have your PRAXIS Series II Test in Speech-Language Pathology score report sent to the Michigan Board using recipient code 7430.

AND

- If licensed less than 5 years, submit the Post-graduate Clinical Experience form verifying 9 months (1,260 hours) of supervised post-graduate experience.

ADDITIONAL REQUIREMENTS FOR SLP RELICENSURE

- Proof of 20 hours of continuing professional development courses are required to be submitted, including 1 hour in pain and/or symptom management.
- If the license has been lapsed more than 3 years and the applicant is not licensed in another state, passing results of the PRAXIS Series II Exam is required.
- Certified Teacher Limited License Holder ONLY** – Relicensure is only available up to 3 years after lapsing.

ADDITIONAL REQUIREMENTS FOR EDUCATIONAL LIMITED LICENSURE FOR SLP

- Final, Official Transcripts – Transcripts must be submitted directly to our office from the school attended and meet the standards set forth by the Board. Transcripts can be emailed to bpldata@michigan.gov or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.
 - If the education was taught in a non-accredited postsecondary institution, in place of a transcript from your educational institution, you must submit a full course-by-course credential evaluation of your Speech-Language Pathology education certified by a credentialing agency accredited by NACES. A list of approved credentialing agencies may be found on their website at www.naces.org.
 - If the education was not taught in English, you must obtain either a score of 570 on the written TOEFL exam, 230 on the computerized TOEFL exam and a score of 50 on the TSE exam, or an overall score of 89 or above on the TOEFL iBT examination.
- Certification of Appointment form verifying you will obtain 9 months (1,260 hours) of supervised post-graduate experience. That form can be emailed to bpldata@michigan.gov or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.

RENEWAL REQUIREMENTS CHECKLIST

- Online Application For Speech-Language Pathology Renewal – Can be completed by visiting www.michigan.gov/elicense
- Renewal Application Fee (Must be paid by Visa, Mastercard, or Discover credit or debit card or by electronic check):
 - Speech-Language Pathologist - \$162.20
 - Speech-Language Pathologist -Educational Limited - \$162.20
 - Speech-Language Pathologist Limited - \$162.20
- Renewal Cycle:
 - Speech-Language Pathologist – 2 Years
 - Speech-Language Pathologist Ed. Limited – 2 Years (may renew a maximum of 2 times)
 - Speech-Language Pathologist Limited – 2 Years
- Good Moral Character Questions – Documentation will be required if you answer “yes” to either question to show at the current time you have the ability to, and are likely to, serve the public in a fair, honest and open manner, that you are rehabilitated, or that the substance of the former offense is not reasonably related to the occupation or profession for which you are seeking license renewal.
- Disciplinary Question – Documentation will be required if you answer “yes” to having sanctions imposed against you by a similar licensure, registration, certification, or disciplinary board of another state or country you have not previously reported to the department.
- Human Trafficking – Beginning in 2018, and all renewals thereafter, licensees seeking renewal must have completed training in identifying victims of human trafficking that meets the standards in Administrative Rule 338.604 prior to renewing their license. The training must only be completed one time.
- Accept Renewal Attestation - By accepting the renewal attestation you as the licensee are certifying that you have met all of the following continuing education requirements during the 2-year period immediately preceding the application for renewal:
 - 20 hours of continuing professional development courses approved by the board of which includes a minimum of 1 hour in pain and/or symptom management.

HELPFUL RESOURCES AND FORMS

- By visiting www.michigan.gov/healthlicense and clicking on the Speech-Language Pathology link you can access the following helpful resources and forms:
 - Resources:
 - Public Health Code
 - Administrative Rules for Speech-Language Pathology
 - Forms:
 - Speech-Language Pathologist Application and Relicensure
 - Certificate of Appointment Form

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- Post Graduate Clinical Experience Form
- SLP Limited License Renewal Form (Verification of Employment in Educational Setting)