

MICHIGAN RESIDENTIAL BUILDERS LICENSING GUIDE

ELIGIBILITY FOR LICENSING – RESIDENTIAL BUILDER OR MAINTENANCE & ALTERATION (M&A) CONTRACTOR

- Complete 60 hours of approved prelicensure education courses which includes at least 6 hours in each subject below:
 - Business Management, Estimating, and Job Costing
 - Design and Building Science
 - Contracts, Liability, and Risk Management
 - Marketing and Sales
 - Project Management and Scheduling
 - The Michigan Residential Code
 - MIOSHA Construction Safety Standards
 - Other approved topicsA list of the approved sponsors may be found at www.michigan.gov/builders.
- Submit an online application at www.michigan.gov/mylicense or obtain an [Individual Residential Builder and Maintenance & Alteration Contractor License Application](#) on the Builders website at www.michigan.gov/builders.
 - Applicants must be of good moral character and provide a copy of driver's license or personal identification card. The fee due at the time of the application is \$195.
- Pass the required examination administered by PSI Services, LLC (PSI). The cost of the examination varies based upon the number of sections to be taken.

ELIGIBILITY FOR LICENSING – SALESPERSON

- Pass the required examination administered by PSI Services, LLC (PSI). The cost of the examination is \$81.
- Submit an online application at www.michigan.gov/mylicense or obtain a [Salesperson License Application](#) at www.michigan.gov/builders.
 - Applicants must be of good moral character and provide a copy of driver's license or personal identification card. The fee due at the time of the application is \$195.

*Records unavailable from a foreign country in relation to education or experience shall be allowed upon submitting the following to the department:

(a) A notarized affidavit approved stating the total number of years of education received, the name of the school or schools attended, the dates each school was attended, the degree obtained, the courses taken, the grades received, and the names of each former employer.

(b) A notarized statement approved from a governmental official testifying to the unavailability of the necessary records.