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## Bulletin No. 2017-02

### Quarterly Price Book Deadline Dates

This is an important notice regarding the Price Book that is effective July 30, 2017. It is your obligation to advise all responsible personnel in your company of this letter's contents.

1. The Commission must receive quotations for case cost changes in E-Quote by June 16, 2017.
2. The Commission must receive quotations for new items, proof and case size changes in E-Quote by June 02, 2017, to be listed in the Price Book.
3. The Commission will not accept quotations that are incorrect.
4. The Commission must receive complete and accurate paperwork for ADA Changes by May 01, 2017.

March 15, 2017