Elevator Certificate of Operation Renewal

- Click on "Account Management"

click "Account Management"

- Click "Add a License"

Manage Your Account

Your current account information is shown below. Click an Edit button to update information within a section.

Account Type

Citizen Account

Login Information

Edit

User Name:
E-mail:
Password: ******
Security Question: What was the name of your first dog?
Mobile Phone:
Receive SMS Message: NO

License Information

click "Add a License"

Add a License

You may add professional license(s) to your public user account by clicking the Add a License button. Your professional license(s) may need to be validated by the agency before you can use it.

Showing 0-0 of 0

State License #	License Type	First Name	Last Name	Expired Date	Business Name	Address Line 1	City	State	Zip	Home Phone	Mobile Phone	Status	Action
No records found.													

- Select "Elevator Serial Number" as the License type

- Type in the State Serial Number
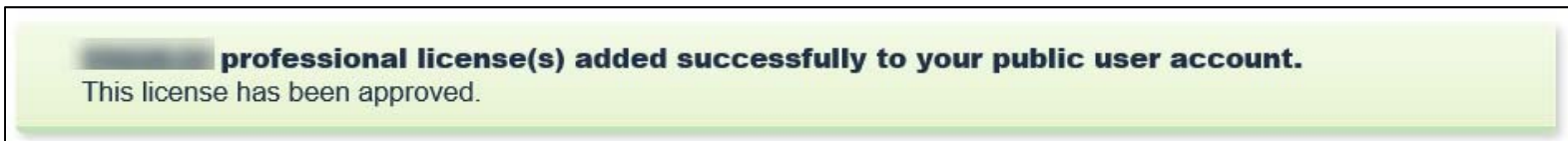
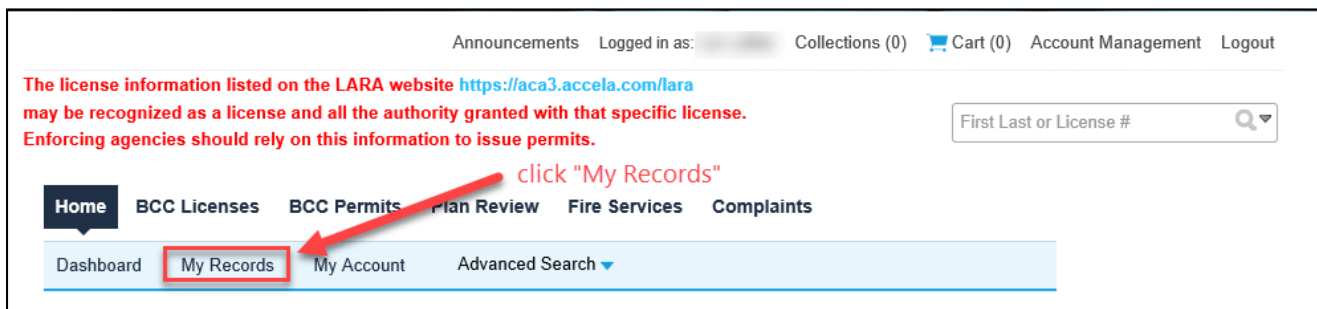**- Click "Find License"**

-Click "Connect" next to the Serial Number

- Click "OK" to connect the Serial Number to your account
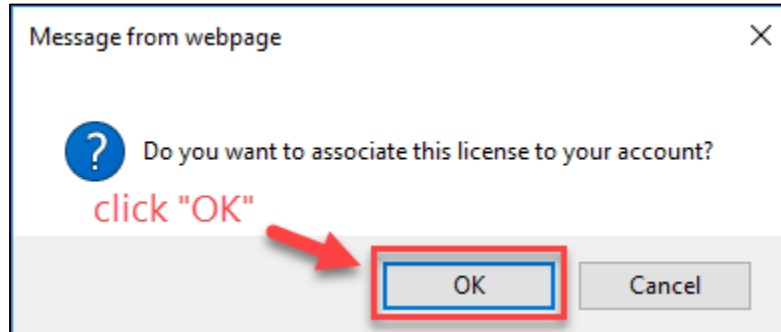
- You will receive confirmation of a successful connection.

professional license(s) added successfully to your public user account.
This license has been approved.

-Click "My Records"

-The Serial Number will be in the "BCC Permits" Section

-Click "Renew Application" Next to the Serial Number

The Renewal checkout process will now begin. Agree to the certification, click "Continue Application," and proceed to checkout.