Bureau of Professional Licensing
PO Box 30670 ● Lansing, MI 48909
Telephone: (517) 241-9288
www.michigan.gov/bpl
BPLHelp@michigan.gov

COLLECTION AGENCY LICENSE APPLICATION

Authority: 1980 PA 299

(This Form Should NOT Be Used For License Renewal)

Agency Name			Permanent ID # (if applicable)
Address	City	State	Zip Code
Telephone Number	E-mail Address		

Manager Information

Legal Name of Manager (First, Middle, Last)	◯ Non-Owner Manager ◯ Owner Manager	Manager Permanent ID Number (if applicable)

Each individual, partner of a partnership, or officer or director of a corporation that is an applicant has the ability and will serve the public in a fair, honest and open manner. If any individual, partner of a partnership, or officer or director of a corporation that is an applicant has had a judgment of guilt in a criminal proceeding or a civil action against them, they have been rehabilitated or the substance of their former offense is not reasonably related to the occupation or profession for which they are seeking a license.

☐ Yes ☐ No

Complete this question for relicensure only - Does this applicant have any unsatisfied penalties and conditions imposed by disciplinary action in this state or any other jurisdiction?

☐ Yes ☐ No

Is each individual, partner of a partnership, or officer or director of a corporation that is an applicant at least 18 years of age?

☐ Yes ☐ No

Does each individual, partner of a partnership, or officer or director of a corporation that is an applicant have the financial stability, reputation, and experience such as to command the confidence of the community and to warrant the belief that the business will be operated lawfully, honestly and fairly?

☐ Yes ☐ No

Additional Documents Required

- Copy of corporate surety bond or cash bond pursuant to MCL 339.907 in the amount of $5,000.00 (minimum) to $50,000.00 (maximum); a flat $10,000 bond is required for a repossession agency license.
- The Collection Agency Manager License Application form is required for owner-manager applicants and non-owner managers not currently licensed. (The form can be found under the Licensing Applications and Forms at www.michigan.gov/collections).

Certification

I certify that the statements in this document are true and complete. I understand that any omitted statement, misrepresentation, or fraud may be cause for denial of my application, disciplinary action, or may be punishable by law.

Signature _____ Date _____

CHECK THE LICENSE TYPE		
☐ New License	$225.00	2401-01
☐ Relicensure	$245.00	2401-06

Make your check or money order in U.S. Currency payable to:

STATE OF MICHIGAN

FEES ARE AUTHORIZED BY THE STATE LICENSE FEE ACT, 1979 PA 152 AND ARE NOT REFUNDABLE.

FOR OFFICE USE ONLY	
License Number	Issue Date

The Department of Licensing and Regulatory Affairs will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency.