# Change in Company Representation/Company or Personal Name Change/ Change of Address



Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes
PO Box 30254 (without fee), PO Box 30255 (with fee), Lansing, MI 48909
Licensing Division (517) 241-9316
www.michigan.gov/bcc

Print Clear

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|---|---|
| Authority: 1956 PA 217, 1984 PA 192, 2002 PA 733<br>Penalty: Failure to provide information may result in denial of your request. | LARA is an equal opportunity employer/program. Auxillary aids, services and other reasonable accommodations are available upon request to individuals with disabilities. |

**Instructions:**

- Make check payable to the State of Michigan and mail to the licensing division at address listed above.
- A separate form must be submitted for each license discipline.

**NOTE:This form may NOT be used to change the contractor of record or qualifying individual for an electrical license. A separate form must be used for each plumbing master representation on a plumbing contractors license.**

**Type of License**

**Electrical**

☐ Electrical License or Apprentice Registration Name or Address Change - **No Fee Due** (No reissuance)
☐ Electrical License or Apprentice Registration Company Name or Address Change **- No Fee Due** (No reissuance)

**Mechanical**

☐ Mechanical Contractor License Personal Name Change or Address Change - **No Fee Due** (No reissuance)
☐ Mechanical Contractor Company Name Change or Address Change - **No Fee Due** (No reissuance)

**Plumbing**

☐ Company Name Change on a Plumbing Contractor/Master Plumber License - **No Fee Due** (No reissuance)
☐ Change in Master Representation for a Plumbing Contractor License - **No Fee Due** (No reissuance)
☐ Additional Master Plumber for a Plumbing Contractor/Business Branch - **No Fee Due** (No reissuance)
☐ Personal Name Change on a Plumbing Master/Journey License or Apprentice Registration Name Change **(99) $30.00**
☐ Plumbing License or Apprentice Registration Address Change **(99) $30.00** (Request for a reissued license)
☐ Plumbing License or Apprentice Registration Address Change **- No Fee Due** (Address change only, no reissuance)
☐ Plumbing License/Registration Reissuance **(99) $30.00** (per license) ☐ Lost ☐ Destroyed

**Current Information**

| | | | | |
|---|---|---|---|---|
| | | | LICENSE NUMBER | |
| NAME | | Company Name (if applicable) | | |
| ADDRESS | | | TELEPHONE NUMBER (Include Area Code) | |
| CITY | STATE | ZIP CODE | TOWNSHIP | COUNTY |
| EMAIL ADDRESS | | | | |

**Changes Requested**

| | | | | |
|---|---|---|---|---|
| NAME | | Company Name (if applicable) | | |
| ADDRESS | | | TELEPHONE NUMBER (Include Area Code) | |
| CITY | STATE | ZIP CODE | TOWNSHIP | COUNTY |
| EMAIL ADDRESS | | | | |

**Signature**

I hereby certify that the statements in this application are true and correct. I have not withheld information which might affect decisions to be made on this application.

| | |
|---|---|
| SIGNATURE | DATE |