



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF CONSTRUCTION CODES
IRVIN J. POKE
DIRECTOR

MIKE ZIMMER
DIRECTOR

BARRIER FREE DESIGN BOARD
Conference Room 3, First Floor
2501 Woodlake Circle
Okemos, MI 48864

Minutes
July 17, 2015

MEMBERS PRESENT

Mr. Roger Donaldson
Mr. Vincent DeLeonardis
Mr. Brett Holt
Ms. Karla Hudson
Mr. Jeffrey Spencer

MEMBERS ABSENT

Mr. Aaron Besmer
Ms. Emily Blauw
Mr. Michael Harris
Mr. Aaron Andres

DEPARTMENT PERSONNEL IN ATTENDANCE

Mr. Stanley Skopek, Assistant Chief, Plan Review Division
Ms. Usha Menon, Plan Reviewer, Plan Review Division
Ms. Kathy Cosgray, Secretary, Plan Reviewer Division

OTHERS IN ATTENDANCE

Steve Easter Bach School
Colleen Monahan Smith Bach School
Shannon Gibb-Randall Bach School

1. **CALL TO ORDER AND DETERMINATION OF QUORUM**

The meeting was called to order at 9:35 am by Chairperson Donaldson. A quorum was determined present at that time.

Providing for Michigan's Safety in the Built Environment

2. **APPROVAL OF AGENDA**

A **MOTION** was made by Board Member Holt to approve the agenda for the July 17, 2015 Board meeting. The motion was seconded by Board Member DeLeonardis.
MOTION CARRIED.

3. **APPROVAL OF MINUTES**

A **MOTION** was made by Board Member Spencer to approve the minutes of the May 15, 2015 Board meeting. The motion was seconded by Board Member Hudson. **MOTION CARRIED.**

4. **NEW BUSINESS**

None.

5. **EXCEPTION APPLICATIONS**

- 01) 109232, Mel's Salon, Branch
- 02) 109417, Seville Motel, Oakland
- 03) 109418, Palms Motel, Oakland
- 04) 109419, City Motel, Oakland
- 05) 109710, Bach Elementary School, Washtenaw

A **MOTION** was made by Board Member Holt to adopt the reports of the Administrative Law Judge and the recommended decisions for cases 1 thru 4 listed above. The motion was seconded by Board Member DeLeonardis. **MOTION CARRIED.**

A **MOTION** was made by Board Member DeLeonardis to adopt the report of the Administrative Law Judge for case 109710-Bach Elementary School, Washtenaw. The motion was seconded by Board Member Holt.

6. **UNFINISHED BUSINESS**

None

7. **STAFF REPORT**

Assistant Chief Stan Skopek reported he is covering today's meeting in the absence of Todd Cordill. Stan introduced Kathy Cosgray, the division secretary filling in for Margarita Torres who retired yesterday. Stan informed board members that today's meeting will be the last one that will be held here at the Okemos location. He directed members to the new location which will be the Library Museum Building – Lake Superior Conference Room – located on the first floor. There is handicap accessible parking in front – which is free. Board Member DeLeonardis inquired about using the Okemos location for remaining calendar year as mentioned in the May board meeting. Mr. Skopek responded that there will be necessary construction to the conference room so our meetings will have to be moved.

7. **STAFF REPORT** (continued)

Chairperson Donaldson discussed that there is a 2015 Building Code Committee beginning to review the changes from the 2015 versus the 2012 code we are currently using. A second meeting was held this week, with discussion of Chapter 11. There have been word changes to try to match the 88 terminology. Recreational facilities was expanded in the new code stating that each piece of exercise equipment shall be accessible. The 2015 Residential Code should become effective late this year or early next year.

8. **PUBLIC COMMENT**

None

9. **NEXT MEETING**

September 18, 2015

10. **ADJOURNMENT:**

A **MOTION** was made by Board Member DeLeonardis to adjourn the meeting. The motion was seconded by Board Member Spencer. **MOTION CARRIED.** The meeting adjourned at 10:00 am.

Approved: _____ Date: _____

Roger Donaldson, Chairperson