

PART 8. ELECTRICAL CODE MICHIGAN CODE CHANGE PROPOSAL INSTRUCTIONS

All Proposals Must Be Received by April 18, 2014

Be sure to format your proposal and include all information as indicated in instructions below. Your proposal should be entered on page 3 as a separate file. Use a separate form for each proposal submitted.

Indicate appropriate Michigan Code(s) associated with this Proposal.

Note: All code change proposals will receive an acknowledgment by approximately **April 24, 2014**. Please contact the Office of Administrative Services at (517) 241-6312 if you do not receive an acknowledgment by this date.

Proposals may be sent via regular mail, facsimile, or email. An e-mail submittal is preferred, including an electronic version in PDF. **Send to:**

Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes/Office of Administrative Services
Attn: Shannon Matsumoto
P.O. Box 30254
Lansing, MI 48909
Fax: (517) 241-9570
Email: matsumotos@michigan.gov

Graphic materials (graphs, maps, drawings, charts, photographs, etc.) must be submitted as separate electronic files in .TIF or .JPG format (300 DPI minimum resolution; 600 DPI or more preferred) even though they may also be embedded in your PDF submittal. **Please indicate on the submission if a separate graphic file is provided.**

PROPOSAL FORMATTING:

Draft the proposal using ~~strikeout~~ / **bold underline (new language)** format (see sample on page 2). At the beginning of each section, one of the following instruction lines is also needed:

- Revise as follows:
- Add new text as follows:
- Delete and substitute as follows:
- Delete without substitution:

The only formatting that is needed is **BOLDING, STRIKEOUT AND UNDERLINING**. Please do not use additional formatting such as tabs, columns, etc. as this will be done by BCC. **DO NOT USE TRACK CHANGES, AUTOMATIC NUMBERING OR ANY OTHER ADVANCED FORMATTING TOOLS PROVIDED BY WORD.**

SUBMISSION REQUIREMENTS:

The following items are **required** to be included in your proposal. Proposals without all required information will be returned to the submitter:

1. Reproduce the entire section for which an amendment is proposed.
2. Sufficient supporting information to indicate how the proposal is intended to affect the intent and application of the Code.
3. Clearly state the purpose of the proposed code change, (i.e., clarifies the Code; revises outdated material; substitutes new or revised material for current provisions of the Code; adds new requirements to the Code; deletes current requirements, etc.).
4. Justify changing the current Code provisions, stating why the proposal is superior to the current provisions of the Code. Proposals which add or delete requirements must be supported by a logical explanation which clearly shows why the current Code provisions are inadequate or overly restrictive, specifies the shortcomings of the current Code provisions, and explains how such proposals will improve the Code.
5. Substantiation for the proposed code change based on technical information.
6. A bibliography of any substantiating material submitted with the code change proposal.

COST IMPACT:

Provide a statement on the cost impact of the code change proposal:

1. The code change proposal will increase the cost of construction; or
2. The code change proposal will not increase the cost of construction.
3. The code change proposal will reduce the cost of construction.
4. Provide a detailed analysis of the cost increase or cost decrease.

This information will be included in the published code change proposal.

Michigan Department of Licensing and Regulatory Affairs
 Bureau of Construction Codes/Office of Administrative Services
 Attn: Shannon Matsumoto
 PO Box 30254, Lansing, MI 48909
 Phone (517) 241-6312
 Fax (517) 241-9570
 Email: matsumotos@michigan.gov

SAMPLE CODE CHANGE PROPOSAL

NAME: John Smith		DATE: March 1, 2012	
NAME OF JURISDICTION/COMPANY: Lansing Township		CODE CHANGE SUBMITTED ON BEHALF OF: Bob Brown	
ADDRESS: 2347 Smith Road		CITY: Michigan City	STATE: MI
		ZIP: 48888	
PHONE: (555) 555-5555	FAX: (555) 555-5555	EMAIL: smithj@ispprovider.com	

CODE/CODE SECTIONS/TABLES/FIGURES PROPOSED FOR REVISION (Note: If the proposal is for a new section, indicate "new")

Michigan Building Code/Section 705

PROPOSED LANGUAGE

Revise as Follows:

705.1 General. Each portion of a building separated by ~~one or more~~ a fire walls that ~~comply~~ complies with the provisions of ~~this section~~ Section 705 shall be considered a separate building.

REASON

A fire wall complying with Section 705 establishes the equivalent of separate buildings on either side of the fire wall. This proposal provides text that more succinctly states this purpose of a fire wall.

COST IMPACT

The code change proposal will not increase the cost of construction.

Back Up/Graphic Material Included

Additional Code Proposals

Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes/Office of Administrative Services
Attn: Shannon Matsumoto
PO Box 30254, Lansing, MI 48909
Phone (517) 241-6312
Fax (517) 241-9570
Email: matsumotos@michigan.gov

CODE CHANGE PROPOSAL

NAME:		DATE:	
NAME OF JURISDICTION/COMPANY:		CODE CHANGE SUBMITTED ON BEHALF OF:	
ADDRESS:	CITY:	STATE	ZIP
PHONE:	FAX:	EMAIL:	

CODE/CODE SECTIONS/TABLES/FIGURES PROPOSED FOR REVISION (Note: If the proposal is for a new section, indicate "new")

PROPOSED LANGUAGE

REASON

COST IMPACT

- Back Up/Graphic Material Included**
- Additional Code Proposals**