

# CRITERIA QUESTIONNAIRE FOR CONSOLIDATION

## 191 PA 1968

(The term "unit" is used throughout this questionnaire and is intended to mean either your township or city)

### I. POPULATION

A. Total population of your unit for each of the following dates:

1990 1,040      2000 1,214      2010 1,232

### II. POPULATION DENSITY AND LAND AREA

A. Give the total number of acres or square miles and density for your entire unit.

(1) Total number of acres        or square miles 1.9.

(2) Density for 2010        popu/acre or 648.42 popu/sq.mile.

### III. LAND USE

A. Enclose a copy of the long range plan for your unit or larger area (e.g. comprehensive Master Plan, Land Use Plan, Growth Management Plan). If there is not one for your unit of government, include county plan or other. Please list enclosures:

TRI - Community Comprehensive Plan, 2005

B. Development

1. Does your unit provide special incentives (tax-abatement, low interest rates) to homeowners, builders, or developers to locate in your area?

Yes        No X

2. If yes, describe: \_\_\_\_\_  
\_\_\_\_\_

3. Give the quantity and location of any of the following types of development either planned, under construction, or completed within your unit during the last three years.

	PLANNED	UNDER CONSTRUCTION	DATE COMPLETED	SECTION OR EXACT LOCATION	# DWELLING UNITS AT BUILD OUT
Apartment Bldgs.	_____	_____	_____	_____	_____
Standard Housing Subdivisions	_____	_____	_____	_____	_____
Condominium Subdivisions	<u>1</u>	<u>2</u>	_____	_____	_____
Mobile Home Parks	_____	_____	_____	_____	_____
Commercial Centers	_____	_____	_____	_____	_____
Industrial Parks	_____	_____	_____	_____	_____
Other: _____	_____	_____	_____	_____	_____

**C. Zoning**

1. Does your unit have a zoning board or commission? Yes X No \_\_\_\_\_.

If yes, under what public act? P.A. 110 of 2006 - MCL 125.3101

If yes, enclose a copy of the zoning ordinance and map. attached

If yes, describe the stage to which this has progressed?

\_\_\_\_\_

If no, enclose the governing county zoning map and ordinance.

Is your unit in the process of initiating a zoning ordinance? Yes \_\_\_\_\_ No \_\_\_\_\_.

2. Is any portion of your unit being considered for rezoning? Yes \_\_\_\_\_ No X.

If yes, describe the proposed change.

3. List below the acreage of the land zoned in your unit:

<u>USE</u>	<u>NUMBER OF ACRES ZONED</u>	<u>NUMBER OF ACRES USED AS ZONED</u>
RESIDENTIAL	<u>1.50</u>	<u>1.47</u>
COMMERCIAL	<u>0.33</u>	<u>0.35</u>
INDUSTRIAL	<u>0.07</u>	<u>0.08</u>
AGRICULTURAL	<u>-</u>	<u>-</u>
OTHER	<u>-</u>	<u>-</u>

**IV. STATE EQUALIZED VALUATION**

Give the S.E.V. of your unit for the last three years. Start with present year:

<u>A. REAL PROPERTY</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>
Residential	\$ <u>138,330,700</u>	\$ <u>145,254,300</u>	\$ <u>160,800,300</u>
Commercial	\$ <u>24,636,300</u>	\$ <u>31,459,800</u>	\$ <u>34,555,800</u>
Industrial	\$ <u>1,495,000</u>	\$ <u>1,580,500</u>	\$ <u>1,861,600</u>
Agricultural	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>
Developmental	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>
Timber Cutover	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>
Utilities	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>
<b>TOTAL</b>	\$ <u>164,462,000</u>	\$ <u>178,294,600</u>	\$ <u>197,217,700</u>

<u>B. PERSONAL PROPERTY</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>
Residential	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>
Commercial	\$ <u>1,701,700</u>	\$ <u>1,613,400</u>	\$ <u>1,646,000</u>
Industrial	\$ <u>1,601,800</u>	\$ <u>1,735,800</u>	\$ <u>1,909,100</u>
Agricultural	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>
Developmental	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>
Timber Cutover	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>
Utilities	\$ <u>767,000</u>	\$ <u>759,000</u>	\$ <u>763,100</u>
<b>TOTAL</b>	\$ <u>4,070,500</u>	\$ <u>4,108,200</u>	\$ <u>4,318,200</u>

C. Give the current equalization factor for your unit: 1.0

V. ALLOCATED AND VOTED MILLAGE RATES FOR THE LAST 3 YEARS

Example:	General Fund	1.00 Mills
	Debt Retirement	2.00 Mills
	Pension Fund	.50 Mills
	TOTAL	3.50 Mills

Start with the present or previous year

20 11

<u>Unit Millage</u>	
Purpose	Amount
<u>Operating</u>	<u>13.0818</u>
_____	_____
_____	_____
TOTAL	<u>13.0818</u>

<u>County Millage</u>	
Purpose	Amount
<u>Operating</u>	<u>4.60930</u>
<u>Roads</u>	<u>0.9998</u>
<u>Senior</u>	<u>0.2400</u>
_____	_____
TOTAL	<u>5.8491</u>

<u>School Millage</u>	
Purpose	Amount
<u>Operating</u>	<u>16.8542</u>
<u>Debt</u>	<u>2.900</u>
<u>Supplemental</u>	<u>1.1458</u>
<u>Recreation</u>	<u>0.250</u>
TOTAL	<u>21.1500</u>

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<u>Unit Millage</u>	
Purpose	Amount
<u>Operating</u>	<u>13.0818</u>
_____	_____
_____	_____
TOTAL	<u>13.0818</u>

<u>County Millage</u>	
Purpose	Amount
<u>Operating</u>	<u>4.6577</u>
<u>Roads</u>	<u>0.9998</u>
<u>Senior</u>	<u>0.2400</u>
_____	_____
TOTAL	<u>5.8975</u>

<u>School Millage</u>	
Purpose	Amount
<u>Operating</u>	<u>16.8592</u>
<u>Debt</u>	<u>2.600</u>
<u>Supplemental</u>	<u>1.1408</u>
<u>Recreation</u>	<u>0.250</u>
TOTAL	<u>20.8500</u>

20 09

<u>Unit Millage</u>	
Purpose	Amount
<u>Operating</u>	<u>13.0818</u>
_____	_____
_____	_____
TOTAL	<u>13.0818</u>

<u>County Millage</u>	
Purpose	Amount
<u>Operating</u>	<u>4.6577</u>
<u>Roads</u>	<u>0.9998</u>
<u>Senior</u>	<u>0.2399</u>
_____	_____
TOTAL	<u>5.8974</u>

<u>School Millage</u>	
Purpose	Amount
<u>Operating</u>	<u>16.9584</u>
<u>Debt</u>	<u>2.600</u>
<u>Supplemental</u>	<u>1.0416</u>
<u>Recreation</u>	<u>0.2305</u>
TOTAL	<u>20.8305</u>

### VI. TOPOGRAPHY / NATURAL BOUNDARIES / DRAINAGE BASINS

A. Check any unusual or restrictive topographic features which could inhibit the use or development of the area proposed to be consolidated.

- Extreme changes in elevation
- Wetlands
- Perk test failure
- Bedrock near the surface
- Flood plain
- Prime agricultural land
- Drainage basin
- Other protected dunes

B. How does this proposed consolidation relate to natural boundaries and drainage basins? (Include aerial map if available)

N/A

### VII. BOUNDARY HISTORY

A. 1. During the past 10 years, has your unit been involved in any proposed detachments, annexations, incorporations, or consolidations?

Yes  No

2. If yes, list the following for each case (attach extra sheets if necessary):

TYPE OF ADJUSTMENT PROPOSED: Village to City incorporation  
(detachment, annexation, incorporation, consolidation)

REQUEST INITIATED BY: Village Council  
(registered electors, property owners, city council, township board)

DATE REQUEST FILED:                       
DATE OF DECISION: 11-14-2002

DECIDED BY: State Boundary Commission  
(referendum, County Commission resolution, City Council resolution, City/Township mutual resolutions, State Boundary Commission action, Circuit Court, other court)

FINAL DECISION: 12-6-2002

- B. Of those annexations accomplished, are these areas receiving all the cities services? Yes \_\_\_ No \_\_\_  
No annexations in past 10 years \_\_\_\_\_

If no, list the areas not receiving services and the services they lack:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- C. Does your unit have any joint policies or agreements with adjacent units of government? Yes X No \_\_\_

If yes, explain: 425 Agreement with City of Saugatuck for Police Services, Fire Authority with City of Saugatuck and Saugatuck Township, 425 Agreement with City of Saugatuck for Harbor Authority, Sewer and Water Authority with Saugatuck and Saugatuck Twp.

VIII. PAST AND PROBABLE FUTURE GROWTH & DEVELOPMENT

- A. How many building permits for the following categories have been issued by your unit of government within the last 3 years?

<u>   </u> Industrial	<u>  X  </u> Single Residential Units
<u>  X  </u> Commercial	<u>  X  </u> Multiple Housing Structures

- B. Business development

1. How many new businesses opened in the last 5 years? 74

How many new jobs were created?    

2. How many businesses expanded their operations in the last 5 years?    

How many new jobs were added?    

3. How many businesses reduced their operations in the last 5 years?    

How many jobs were lost?    

4. How many businesses moved or closed their operations in the last 5 years? 52

How many jobs were lost?    

- C. Have any special studies been conducted in your area regarding the general economic situation? Yes \_\_\_ No X In Process \_\_\_

If yes, enclose copy.

D. Which of the following development tools serve your unit?

- Economic Development Corporation (PA 338, 1974)
- Tax Increment Finance Authority (PA 450, 1980)
- Downtown Development Authority (PA197, 1975)
- Shopping Center Redevelopment Area (PA 120, 1961)
- Empowerment Zone/Enterprise Community/Enterprise Zone
- Local Revolving Loan Fund
- Other \_\_\_\_\_

### IX. NEED FOR ADDITIONAL PUBLIC SERVICES

A. What additional services not presently available in your unit, do residents and/or property owners feel are necessary?

	SERVICE	DATE IT CAN BE AVAILABLE
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____

B. Of the services listed above, which ones will be difficult to provide?

\_\_\_\_\_

\_\_\_\_\_

Why? \_\_\_\_\_

\_\_\_\_\_

### X. PROBABLE EFFECTS OF PROPOSED CONSOLIDATION ON THE COST AND ADEQUACY OF SERVICES

A. If consolidation takes place, how will the change of boundaries affect the new consolidated government?

*Police and Public Works operations would expand to the new boundaries. Existing Authorities including Fire, Police, Sewer and Water, Library, transportation and Harbor would be folded into new city structure.*

- B. If consolidation takes place, and public services are improved, what additional cost will the affected area incur and how adequate will those services be?

unknown

- C. If consolidation takes place, what will be the financial effect on the consolidated area?

unknown

### XI. PUBLIC SERVICES

#### A. Public Water

1. Does your unit provide public water service? Yes  No

2. If yes, who owns the water treatment plant(s)? Kalamazoo Lake Sewer and Water Authority

3. If the water treatment plant does not belong to your unit, has your unit purchased a utility equity in the water system? Yes  No

4. How many public water customers does your <sup>authority</sup> unit have? 2,453

5. Give the number of homes and also the section numbers in which public water is not available: No. of homes \_\_\_\_\_ Section No. \_\_\_\_\_

6. Maximum capacity of your public water system is 2,694,200 gallons per day.

Average present usage is 602,208 gallons per day;  
23 % of capacity.

7. Is your unit under orders or has it been cited by the Michigan Department of Community Health, the Michigan Department of Environmental Quality, the Michigan Water Resources Commission, or any other state or federal agency? Yes  No

8. If yes, give the nature of the orders or citations and what actions have been taken N/A

9. Have the issues been addressed or resolved satisfactorily? N/A  
Yes \_\_\_ No \_\_\_

10. Does your unit serve public water to any portion of the area proposed for consolidation?  
Yes X No \_\_\_ If yes, what areas? (Provide map if necessary) all

11. How is your public water system financed?  
\_\_\_ General obligation bonds      \_\_\_ Tap-in fees (amount: \$ \_\_\_)  
\_\_\_ Special assessments      X Other direct service fees  
\_\_\_ Revenue Bonds

12. What is the cost per linear foot to install water lines in the street?  
\$ \_\_\_\_\_ Industry Standards  
What is the cost per linear foot to extend lines on site? \$ \_\_\_\_\_

13. If public water service is not available, what other types of water services are available to residents?  
private wells

14. Have any governmental agencies placed any restrictions on adding new customers to your public water system?  
Yes \_\_\_ No X  
If yes, describe these restrictions: \_\_\_\_\_

15. Are there any plans to expand your water system? Yes \_\_\_ No X

16. If yes, what sections or areas will receive services? N/A

17. How many new customers are expected to be served? N/A

18. What is the estimated total number of customers who will ultimately be served following this expansion? N/A

19. This expansion is: N/A  
\_\_\_ under study      \_\_\_ under contract      \_\_\_ under construction

20. Estimated date service will be available: N/A

21. What charges do customers within your unit pay to receive public water?  
\$ \_\_\_\_\_ connection fee \$ 1.55 per 1000 gals

22. If water is purchased under contract, do customers outside the unit pay the same rate as those within the unit providing the service? Yes  No

If no, what charges do customers outside the unit pay to receive public water?  
\$ \_\_\_\_\_

23. Are special charges made in lieu of an assessment? Yes  No

If yes, what is the amount? \$ \_\_\_\_\_

24. What must customers outside the providing unit do to receive this public water?  
Construct infrastructure and provide financing along with any associated connection fees.

25. If consolidation does occur, what would be the effect on the public water service? None

**B. Sanitary Sewer**

1. Does your unit provide sanitary sewer service? Yes  No

If yes, who services the treatment plant? Kalamazoo Lake Sewer and Water authority

2. If the sewage treatment plant does not belong to your unit, has your unit purchased a utility equity in the sewer system? Yes  No

3. How many sewer customers does your unit serve now? 1,754

4. How many homes in your unit do not have sewer hookups available: \_\_\_\_\_; in what sections or areas: info. not available

5. What is the highest level of wastewater treatment being provided:  
Primary  Secondary  Tertiary

6. What methods of waste water treatment are being used?  
(Check all that apply.)

- Activated Sludge
- Lagoons
- Sand Filter
- Trickling Filter
- Rotating Biological Contactors or Disks
- Groundwater Discharge Mound
- Sequencing Batch Reactors
- Other clarifiers

7. Where does the wastewater treatment plant discharge its effluent?

Surface water (Name/Location) Lake Kalamazoo

Ground infiltration (Name/Location) \_\_\_\_\_

8. Maximum capacity of the sewer system is 1 million gal/day.

9. The average usage is 500,000 gal/day; 50% % capacity.

10. Does your sewer ordinance require residents to hook up? Yes X No \_\_\_

If yes, how near does the sewer line have to be? 200 feet.

11. Does your unit provide sanitary sewer service to any portion of the area proposed for consolidation?

Yes X No \_\_\_ If yes, what areas? (Provide map if necessary) \_\_\_\_\_

12. How is your sewer system financed?

\_\_\_ General obligation bonds

\_\_\_ Special assessments

\_\_\_ Revenue bonds

\_\_\_ Tap-in fees (amount \$ \_\_\_\_\_)

X Other: direct service fees

13. What is the cost per foot for installation of sewer lines in the street?

\$ \_\_\_\_\_

What is the cost per foot for extension on site? \$ \_\_\_\_\_

14. Are you under orders to improve your wastewater treatment?

Yes \_\_\_ No X

If yes, describe: \_\_\_\_\_

15. Are there plans to expand the sewer system? Yes \_\_\_ No X

16. If yes, what sections or areas will receive services? \_\_\_\_\_

17. Have you received approval from the involved state agencies for expansion of the sewer system? Yes \_\_\_ No X

18. What is the estimated total number of customers who will ultimately be served by this expansion? N/A

Proposed Consolidation of the City of Saugatuck, City of the Village of Douglas and Saugatuck Township, Allegan County

19. This expansion is \_\_\_ under study \_\_\_ under contract \_\_\_ under construction N/A

20. Estimated date service will be available: N/A

21. What do customers within your unit pay to receive sewer service?  
\$ \_\_\_\_\_ connection fee \$ 2.40 per 1000 gal.

22. If sewer service is purchased under contract, do customers outside the unit pay the same rate as those within the unit providing the services?  
Yes X No \_\_\_

If no, what charges do customers outside the unit pay to receive sewer service?  
\$ \_\_\_\_\_

23. Are special charges made in lieu of an assessment? Yes \_\_\_ No \_\_\_  
If yes, what is the amount? \$ \_\_\_\_\_ The KLSWA does not charge Assessments

24. What must customers outside the providing unit do to receive this sewer service? Finance the infrastructure and pay connection fees.

25. If consolidation does occur, what would be the effect on the sewer service?  
None

C. Fire Protection

1. Fire protection for your unit is provided: Saugatuck Township Fire Authority  
X by your own department  
\_\_\_ under contract from another unit:  
by the Saugatuck Township Fire District which serves the following units:  
Saugatuck Township, City of Saugatuck, City of Douglas

2. Underwriters rating: 5

3. What is the composition of the fire department that provides fire protection to your unit?

Number of fire fighters on force: Full-time 4 Volunteer 25

4. How is the fire department financed?

- X Special Assessment
- \_\_\_ Charge for each fire run
- \_\_\_ General obligation bonds
- \_\_\_ General operating funds
- \_\_\_ Other \_\_\_\_\_

Proposed Consolidation of the City of Saugatuck, City of the Village of Douglas and Saugatuck Township, Allegan County

- 5. If the consolidation is approved, who would provide fire protection?  
the new city as a General Fund department
- 6. If the consolidation is approved, how would the fire protection services be affected?  
no change

**D. Police Protection**

1. Police protection for your unit of government is provided:

- by your own department
- by the county sheriff
- under contract from another unit: \_\_\_\_\_
- from the \_\_\_\_\_ Joint Service District which serves the following units: \_\_\_\_\_

2. What is the composition of the police department?

8 Full-time officers      5 Part-time officers (Summer)

3. How is the police department financed?

- Special Assessment
- General obligation bonds
- Other \_\_\_\_\_
- Charge for each police run
- General operating funds

4. If the consolidation is approved, who would provide police protection?

no change

5. If the consolidation is approved, how would the police protection be affected?

expand current staffing and operations to new boundaries

**E. Garbage Collection**

1. Does your unit provide garbage collection service?     YES     NO

This service is provided by:

- your unit via contract with private firm.
- your unit via an intergovernmental or regional contract.
- If No: this service is provided by private arrangements between residents and property owners with individual haulers.
- If No: this service is not available.

If the answer to 1 was "Yes" respond to the following (2 - 5):

Proposed Consolidation  
of the City of Saugatuck, City of the Village of Douglas and Saugatuck Township, Allegan County

- 2. How many homes are served? \_\_\_\_\_
- 3. Does this service include the entire area of your unit?  
Yes \_\_\_ No \_\_\_
- 4. How often is the pickup made? \_\_\_\_\_
- 5. How is the service financed?  
 Special Assessment  
 Each homeowner billed for service by governmental unit  
 General operating funds  
 Paid by resident to individual hauler

**F. Street Lights**

- 1. Does your unit have a street light program? Yes \_\_\_ No X  
If yes, how is the program financed? \_\_\_\_\_
- 2. Approximately what percentage of the area of your unit is served?  
\_\_\_\_\_

**G. Library Service**

- 1. Does your unit provide library service? Yes \_\_\_ No X *District Library*
- 2. If yes, it is: \_\_\_ unit operated \_\_\_ county wide \_\_\_ area wide.

H. Name of School District(s): Saugatuck

**I. Other services available to your unit's residents:**

TYPE OF SERVICE	FURNISHED BY UNIT OR ON CONTRACT?	METHOD OF FINANCING
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____

**XII. FINANCIAL ABILITY TO PROVIDE AND MAINTAIN SERVICES TO YOUR UNIT**

A. What major capital improvements have taken place in your unit in the last five years, and how were they financed?

IMPROVEMENT	FINANCED
1. <u>Blue Star Bridge Rehab.</u>	<u>Capital Improvement Bond</u>
2. _____	_____
3. _____	_____
4. _____	_____

B. Does your unit of government have application for bonds before the Michigan Municipal Finance Authority? Yes \_\_\_ No X

If yes, state the kind of bond, purpose, total amount of bonded indebtedness and the maturity date:

KIND	PURPOSE	AMOUNT	MATURITY DATE
_____	_____	\$ _____	_____
_____	_____	\$ _____	_____

C. Indebtedness

1. Does your unit of government have any bonded indebtedness in place or in process?  
Yes X No \_\_\_

a. If yes, state the following about the debt:

TYPE	PURPOSE	AMOUNT	MATURITY DATE
<u>Loan</u>	<u>building purchase</u>	<u>\$ 448,403.</u>	<u>2017</u>
<u>Loan</u>	<u>building Rehab.</u>	<u>190,000</u>	<u>2021</u>
<u>Capital Imp. Bond</u>	<u>BRIDGE Rehab.</u>	<u>325,000</u>	<u>2020</u>

b. If yes, attach copies of any "Order of Approval" issued to your unit by the Municipal Finance Authority that relate to bonds for sewer or water facilities serving the consolidation area and include copies of maps describing the physical location of the sewer and water lines.

2. Has your unit incurred any other financial liabilities?  
Yes \_\_\_ No X

If yes, describe the liabilities and their value (\$).

3. Has your unit signed any other contractual agreements that would affect the proposed consolidation? Yes \_\_\_ No X *not as I understand the question*

If yes, list the agreements and include copies.

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4. Has your unit accumulated any assets that would affect the proposed consolidation? Yes \_\_\_ No X *not as I understand the question*

If yes, describe the assets and their values (\$).

### XIII. GENERAL EFFECT UPON COMMUNITY OF PROPOSED ACTION

- A. What is the position of your government officials on this proposed consolidation?

*no position taken*

- B. What is the position of your constituents on this proposed consolidation?

*unknown - we have not ask all of them.*

XIV. WHAT IS THE RELATIONSHIP OF THE PROPOSED CONSOLIDATION TO ANY ESTABLISHED TOWNSHIP, VILLAGE, CITY, AND COUNTY OR REGIONAL LAND USE PLAN?

none

List the people who completed this questionnaire:

Name	Title	Telephone (include area code)
<u>Bill LaFevre</u>	<u>City Manager</u>	<u>269-857-1438</u>
<u>Bob Drexler</u>	<u>Treasurer</u>	<u>269-857-1438</u>
<u>Kelly Ziesinger</u>	<u>Assessor</u>	<u>269-857-1438</u>
<u>Daryl VanDyke</u>	<u>KLSWA Director</u>	<u>269-857-2709</u>

Date Completed 5-16-2012