

COPY

Criteria Questionnaire for Annexation
State Boundary Commission
Office of Land Survey and Remonumentation
Bureau of Construction Codes/LARA

SBC DOCKET #14-AR-1 from the CITY OF LITCHFIELD
Proposed Annexation of Land in Litchfield Township
to the City of Litchfield, Hillsdale County

The term "unit" is used throughout this questionnaire and is intended to mean your township, city or village.

POPULATION

- 1. Total population of your unit for each of the following dates:
 1990 1317 2000 1458 2010 1369

POPULATION DENSITY AND LAND AREA

- 1. Give the total number of acres or square miles and density for your entire unit.

Total number of acres 1652.17 or square miles 2.60
Density for 2010 .83 population/acre or 526.54 population/sq.mile

- 2. Give the total number of acres or square miles in the area proposed to be annexed.

Acres 116.90 or sq. mi. _____

Correction

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LAND USE

1. Enclose a copy of the long range plan for your unit or larger area, e.g., comprehensive Master Plan, Land Use Plan, Growth Management Plan. If there is not one for your unit of government, include county plan or other. Please list enclosures.
2. Development

Does your unit provide special incentives, e.g., tax-abatement, low interest rates to homeowners, builders, or developers to locate in your area? Yes X No

If Yes, describe:

The City allows Tax Abatements to our Industrial Park Employers for both real & personal property as well as low interest loans to both

Industrial and Commercial Employers.

Give the quantity and location of any of the following types of development either planned, under construction, or completed within your unit during the last three years.

Building Type	Planned	Under Construction	Date Completed	Section or Exact Location	# Dwelling Units at Buildout
Apartment Buildings					
Standard Housing Subdivisions			May 2012	Sec. 10	92
Condominium Subdivisions			April 1999	Sec. 10	22
Mobile Home Parks					
Commerical Centers					
Industrial Parks				Sec. 15	36
Other					

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ZONING

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1. Does your unit have a zoning board or commission? Yes X No

If Yes, under what public act? Act 285, P.A. 1931

If Yes enclose a copy of the zoning ordinance and map.

If Yes describe the stage to which it this progressed? Master Plan & Zoning Update currently being reviewed

If No, enclose the governing county zoning map and ordinance.

Is your unit in the process of initiating a zoning ordinance? Yes No X

2. Has the area proposed for annexation been zoned? Yes No X

If Yes, for what purposes?

REAL

2014

15,338,700.00 +
3,851,000.00 +
7,660,400.00 +

003

26,850,100.00 +

2013

15,163,500.00 +
4,161,800.00 +
5,972,700.00 +

003

25,298,000.00 +

2012

15,925,100.00 +
3,697,500.00 +
6,802,800.00 +

003

26,425,400.00 +

Is any portion of the area proposed for annexation being considered for r

Yes _____ No X

If Yes, describe the proposed change.

List the acreage of the land zoned in your unit: Use	Number of Acres Zoned	Number Used a:
Residential		
Commercial		
Industrial		
Agricultural		
Other (Describe)		

STATE EQUALIZED VALUATION

1. Give the S.E.V. of your unit for the last three years. Start with present

Real Property	20 14	20 13	2012
Residential	\$15,338,700	\$15,163,500	\$15,925,100
Commercial	\$3,851,000	\$4,161,800	\$3,697,500
Industrial	\$7,660,400	\$5,972,700	\$6,802,800
Agricultural	\$	\$	\$
Developmental	\$	\$	\$
Timber Cutover	\$	\$	\$
Utilities	\$	\$	\$
TOTAL	\$26,850,100	\$25,298,000	\$26,425,400
Personal Property	20 14	20 13	20 12
Residential	\$	\$	\$
Commercial	\$581,771	\$929,966	\$1,030,217
Industrial	\$27,139,470	\$27,705,707	\$24,288,566
Agricultural	\$	\$	\$
Developmental	\$	\$	\$
Timber Cutover	\$	\$	\$
Utilities	\$2,104,150	\$1,698,746	\$1,598,996
TOTAL	\$29,825,391	\$30,334,419	\$28,917,779

Personal

2014

581,771.00 +
27,139,470.00 +
2,104,150.00 +

003

29,825,391.00 +

2013

929,966.00 +
27,705,707.00 +
1,698,746.00 +

003

30,334,419.00 +

2012

1,030,217.00 +
26,288,566.00 +
1,598,996.00 +

003

28,917,779.00 +

2. Give the current equalization factor for your unit: 1.00

3. Give the most recent year's state equalized value for the area proposed for annex

\$ 156,720

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ALLOCATED AND VOTED MILLAGE RATES FOR THE LAST 3 YEARS
(START WITH PRESENT OR PREVIOUS YEAR)

Example: General Fund 1.00 Mills
 Debt Retirement 2.00 Mills
 Pension Fund .50 Mills

 TOTAL 3.50 Mills

20 14					
Unit Millage		County Millage		School Millage	
Purpose	Amount	Purpose	Amount	Purpose	Amount
General Operating	13.0		SEE ATTACHED		
Total		Total		Total	

20 13					
Unit Millage		County Millage		School Millage	
Purpose	Amount	Purpose	Amount	Purpose	Amount
General Operating	13.0				
Total		Total		Total	

20 12					
Unit Millage		County Millage		School Millage	
Purpose	Amount	Purpose	Amount	Purpose	Amount
General Operating	13.0				
Total		Total		Total	

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STATE BOUNDARY COMMISSION

ALLOCATED & VOTED MILLAGE RATES FOR LAST 3 YEARS

2013 and 2014 CITY OF LITCHFIELD HILLSDALE COUNTY

-----SUMMER-----	-----WINTER-----
6.0000 STATE EDUC. T	18.0000 SCHOOL OPERAT
13.0000 LITCH. CITY O	3.1500 1996 SCHOOL D
4.9552 COUNTY ALLOCA	0.7500 2012 SINK FUN
	0.2674 HILLSDALE ISD
	3.0000 HILLSDALE SP
	0.8918 HILLSDALE VOC
	0.6000 COUNTY MED CA
	0.4200 2006 MCF DEBT
	0.4968 2004 SENIORS
	0.5000 2008 SENIORS
	0.2500 COUNTY AMBULA
	0.1500 2006 AMBULANC
	0.9957 VOTED DIST LI

2012 CITY OF LITCHFIELD HILLSDALE COUNTY

-----SUMMER-----	-----WINTER-----
6.0000 STATE EDUC. T	18.0000 SCHOOL OPERAT
13.0000 LITCH. CITY O	3.1500 1996 SCHOOL D
4.9552 COUNTY ALLOCA	0.7500 2009 SINK FUN
	0.2674 HILLSDALE ISD
	3.0000 HILLSDALE SP
	0.8918 HILLSDALE VOC
	0.6000 COUNTY MED CA
	0.3500 2006 MCF DEBT
	0.4968 2004 SENIORS
	0.5000 2008 SENIORS
	0.2500 COUNTY AMBULA
	0.1500 2006 AMBULANC
	0.9957 VOTED DIST LI

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TOPOGRAPHY/NATURAL BOUNDARIES/DRAINAGE BASINS

1. Check any unusual or restrictive topographic features which could inhibit the use or development of the area proposed to be annexed N/A

X	Feature	X	Feature
	Extreme Changes in Elevation		Wetlands
	Perk Test Failure		Bedrock Near Surface
	Flood Plain		Prime Agricultural Land
	Drainage Basin		Other _____

2. How does this proposed annexation relate to natural boundaries and drainage basins?
 Include aerial map if available. NO

BOUNDARY HISTORY

1. During the past 10 years, has your unit been involved in any proposed detachments, annexations, incorporations, or consolidations?

Yes _____ No X

If Yes, list the following for each case (attach extra sheets if necessary):

Type Of Adjustment Proposed (detachment, annexation, incorporation, consolidation):

Request Initiated By (registered electors, property owners, city council, township board):

Date Request Filed: _____

Date of Decision: _____

Decided by (referendum, County Commission resolution, City Council resolution, City/Township mutual resolutions, State Boundary Commission action, Circuit Court action, other): _____

Final Decision: _____

2. Of those annexations accomplished, are these areas receiving all the city's services?

Yes _____ No _____ **No annexations in past 10 years** X

If No, list the areas not receiving services and the services they lack:

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3. Does your unit have any joint policies or agreements with adjacent units of government?

Yes No

If Yes, explain: Joint Agreement with Fire Department Authority and provide police services with out reimbursements.

PAST AND PROBABLE FUTURE GROWTH AND DEVELOPMENT

1. How many building permits for the following categories have been issued by your unit of government within the last 3 years?

4 Industrial 1 Single Residential Units
0 Commercial 0 Multiple Housing Structures

2. Business development

How many new businesses opened in the last 5 years? 5

How many new jobs were created? 7

How many businesses expanded their operations in the last 5 years? 4

How many new jobs were added? 225

How many businesses reduced their operations in the last 5 years? 4

How many jobs were lost? 60

How many businesses moved or closed their operations in the last 5 years? 1

How many jobs were lost? 28

3. Have any special studies been conducted in your area regarding the general economic situation? Yes No In Process

If yes, enclose copy

4. Which of the following development tools serve your unit?

0 Economic Development Corporation (PA 338, 1974)
0 Local Development Finance Authority (PA 218, 1986)
 Tax Increment Finance Authority (PA 450, 1980)
 Downtown Development Authority (PA197, 1975)

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- Shopping Center Redevelopment Area (PA 120, 1961)
- Empowerment Zone/Enterprise Community/Enterprise Zone
- Local Revolving Loan Fund
- Other _____

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NEED FOR ADDITIONAL PUBLIC SERVICES

1. What additional services not presently available does your unit, residents and/or property owners feel are necessary in the area proposed for annexation?

Service	Date It Can Be Available
Water/Sewer Utility	Upon Request
Local Police	Upon Annexation -Immediately
Economic Development Support	Upon Annexation-Immediately

2. Of the services listed above, which ones will be difficult to provide?

None

Why? _____

**PROBABLE EFFECTS OF PROPOSED ANNEXATION
ON THE COST AND ADEQUACY OF SERVICES**

1. If annexation takes place, how will the change of boundaries affect the receiving unit of government? It will provide consistent services since half the owned property already exists within the City Of Litchfield Boundaries.
2. If annexation takes place, and public services are improved in the area annexed, what additional cost will the annexed area incur and how adequate will those services be? Currently unknown & under study City of Litchfield always offers public utilities and other services to property's located within city boundaries.
3. If annexation takes place, what will be the financial effect on the remaining area from which the annexed territory is removed? Undetermined
4. If annexation takes place, what will be the financial effect on the annexed area?
Golf Course annexed from township to city; minimal financial impact foreseen. The Litchfield Township collects 3.82 mills, while the the City of Litchfield would collect 13 mills.

PUBLIC SERVICES

Public Water

1. Does your unit provide public water service? Yes No

If yes, who owns the water treatment plant(s)? City of Litchfield

2. If the water treatment plant does not belong to your unit, has your unit purchased a utility equity in the water system? Yes No N/A

3. How many public water customers does your unit have? 573 Active Accounts

4. Give the number of homes and also the section numbers in which public water is not available: No. of homes _____ Section No. _____ N/A

5. Maximum capacity of your public water system is _____ gallons per day.

Average present usage is _____ gallons per day _____ % of capacity.

6. Is your unit under orders or has it been cited by the Michigan Department of Community Health, the Michigan Department of Environmental Quality, the Michigan Water Resources Commission, or any other State or Federal agency? Yes No

7. If Yes, give the nature of the orders or citations and what actions have been taken

8. Does your unit serve public water to the area proposed to be annexed?

Yes No

9. If No, how near to the area proposed for annexation are water mains of a size adequate to serve the area? Immediately Adjacent

10. How is your public water system financed? See Attached Resolution

General obligation bonds Tap-in fees (amount: \$ _____)
 Special assessments Other Metered Sales
 Revenue Bonds

11. What is the cost per linear foot to install water lines in the street? \$ Water \$28.00/Sewer \$42.00

12. What is the cost per linear foot to extend lines on site? \$ Depending on the size and amount of requested service.

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13. If public water service is not available, what other types of water services are available to residents? N/A

14. Have any governmental agencies placed any restrictions on adding new customers to your public water system?

Yes ___ No X

If Yes, describe these restrictions: _____

15. Are there any plans to expand your water system? Yes ___ No X

If Yes, what sections or areas will receive services? _____

16. How many new customers are expected to be served? N/A

17. What is the estimated total number of customers who will ultimately be served following this expansion? N/A

18. This expansion is: N/A

 Under study Under contract Under construction

19. Estimated date service will be available: N/A

20. What charges do customers within your unit pay to receive public water? \$ See Attached Resolution

21. If water is purchased under contract, do customers outside the unit pay the same rate as those within the unit providing the service? Yes ___ No ___ N/A

If No, what charges do customers outside the unit pay to receive public water? \$ _____

22. Are special charges made in lieu of an assessment? Yes ___ No X

If Yes, what is the amount? \$ _____

23. What must customers outside the providing unit do to receive this public water? N/A

24. If annexation does not occur, how soon would the area proposed for annexation receive public water services? Would not receive per city ordinance.

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Sanitary Sewer

1. Does your unit provide sanitary sewer service? Yes No

If Yes, who services the treatment plant? ~~City of Litchfield~~ Activated Lagoon System

2. If the sewage treatment plant does not belong to your unit, has your unit purchased a utility equity in the sewer system? Yes No N/A

3. How many sewer customers does your unit serve now? 573 Active

4. How many homes in your unit do not have sewer hookups available: N/A
In what sections or areas: _____

5. What is the highest level of wastewater treatment being provided:

Primary Secondary Tertiary

6. What methods of waste water treatment are being used (check all that apply)?

<input type="checkbox"/> Activated Sludge	<input type="checkbox"/> Rotating Biological Contactors or Disks
<input checked="" type="checkbox"/> Lagoons	<input type="checkbox"/> Groundwater Discharge Mound
<input type="checkbox"/> Sand Filter	<input type="checkbox"/> Sequencing Batch Reactors
<input type="checkbox"/> Trickling Filter	<input type="checkbox"/> Other _____

7. Where does the wastewater treatment plant discharge its effluent? Saint Joe River

Surface water (Name/Location) _____

Ground infiltration (Name/Location) _____

8. Maximum capacity of the sewer system is _____ gal/day.

9. The average usage is _____ gal/day; _____ % capacity.

10. Does your sewer ordinance require residents to hook up? Yes No

If Yes, how near does the sewer line have to be? 200 feet Per State Regulations

11. Does your unit provide sanitary sewer service to the area proposed for annexation?

Yes No

If No, not, how near to the area proposed to be annexed are sewer lines of a size adequate to serve the area? Immediately Adjacent

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12. How is your sewer system financed?

General obligation bonds Tap-in fees (amount \$ See Attached Resolution)
 Special assessments Other: Metered Sales
 Revenue bonds

13. What is the cost per foot for installation of sewer lines in the street? \$ 42.00

14. What is the cost per foot for extension on site? \$ 32.00 no street restoration necessary to provide sewer

15. Are you under orders to improve your wastewater treatment? Yes No

If Yes, describe: _____

16. Are there plans to expand the sewer system? Yes No

If Yes, what sections or areas will receive services? _____

17. Have you received approval from the involved state agencies for expansion of the sewer system? Yes No N/A

18. What is the estimated total number of customers who will ultimately be served by this expansion? _____ N/A

19. This expansion is: _____ N/A

Under study Under contract Under construction

20. Estimated date service will be available: _____ N/A

21. What do customers within your unit pay to receive sewer service? \$ See Resolution

22. If sewer service is purchased under contract, do customers outside the unit pay the same rate as those within the unit providing the services? Yes No N/A

If no, what charges do customers outside the unit pay to receive sewer service? \$ _____

23. Are special charges made in lieu of an assessment? Yes No

If Yes, what is the amount? \$ _____

24. What must customers outside the providing unit do to receive this sewer service?
Annexation

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From the _____ Joint Service District serving the following units:

2. What is the composition of the police department?

 2 Full-time officers 8 Part-time officers

3. How is the police department financed?

 Special Assessment Charge for each police run
 General obligation bonds X General operating funds
 Other _____

4. Who provides police protection to the area proposed for annexation?

City of Litchfield through request of Hillsdale Sheriff Dept.

5. If the annexation is approved, who would provide police protection?

City of Litchfield Police Dept.

6. How near is the police station which now provides police protection to the area proposed for annexation? 13 Miles for County and 30 Miles for State Police (Jackson)

City of Litchfield 1 mile.

7. If the annexation is approved, how near is the police station which would provide police protection? Within 1 mile

Garbage Collection

1. Does your unit provide garbage collection service? Yes X No

This service is provided by:

 XX Your unit via contract with private firm

 Your unit via an intergovernmental or regional contract

 If No, this service is provided by private arrangements between residents and property owners with individual haulers

 If No, this service is not available

If the answer to 1 was "Yes" respond to the 2. through 5. as follows.

2. How many homes are served? 573 Active Accounts

3. Does this service include the area proposed to be annexed? Yes No X

4. How often is the pickup made? Weekly

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5. How is the service financed?

- Special Assessment
- Each homeowner billed for service by governmental unit
- General operating funds
- Paid by resident to individual hauler

Street Lights

Does your unit have a street light program? Yes No

If yes, how is the program financed? General Fund

Library Service

Does your unit provide library service? Yes No

If Yes, it is: Unit operated County wide Area wide

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Name of School District(s): Litchfield Community Schools & Hillsdale County Intermediate.

OTHER SERVICES AVAILABLE TO YOUR UNIT'S RESIDENTS

Type of Service	Furnished by Unit or Service Contract	Method of Financing
Brush/Leaf Pick Up	City of Litchfield	General Fund
Recreation	City of Litchfield	General Fund

FINANCIAL ABILITY TO PROVIDE AND MAINTAIN SERVICES TO YOUR UNIT

1. What major capital improvements have taken place in your unit in the last five years, and how were they financed?

IMPROVEMENT	FINANCED
Street Scape -Downtown	Grant Total Project Cost SEE ATTACHED

City of Litchfield
Major Improvements Last Five Years
As of 6/30/2013

Asset Number	Asset Description	Acquisition Date	Original Cost	How Financed
LAND IMPROVEMENTS				
IMPR01-00007	PRIVACY FENCE MARSHALL ST.PK.L.O.	8/7/2008	2,037.13	General Operating Millage
IMPR01-00016	STREET CLOCK	7/30/2009	11,690.00	General Operating Millage
IMPR01-00017	TREE GRATES	8/15/2009	2,424.87	General Operating Millage
IMPR01-00018	STREETSCAPE ENHANCEMENT PROJ	6/30/2009	4,806.31	General Operating Millage/Local Donations/Fed & State Grants
IMPR01-00020	STREETSCAPE ENHANCEMENT PROJ	1/1/2010	242,643.53	General Operating Millage/Local Donations/Fed & State Grants
IMPR01-00024	STREETSCAPE ENHANCEMENT PROJ	6/30/2010	7,091.97	General Operating Millage/Local Donations/Fed & State Grants
IMPR01-00023	STREETSCAPE IMPROVEMENTS 2010	9/7/2010	6,307.44	General Operating Millage/Local Donations/Fed & State Grants
IMPR01-00025	STREETSCAPE IMPROVEMENTS 2011	8/26/2011	54,721.74	General Operating Millage/Local Donations/Fed & State Grants
IMPR01-00026	PARK BELL MONUMENT RESTORATION	11/28/2012	8,184.24	General Operating Millage/Local Donations/Fed & State Grants
IMPR01-00027	SEAL COATING DOWNTOWN ALLEY & LAND IMPROVEMENTS SUBTOTAL	8/13/2012	3,190.00	General Operating Millage
			<u>343,097.23</u>	
BUILDINGS, ADDITIONS & IMPROVEMENTS				
IMPR01-00008	WOOD BURNING STOVE-DPW GARAGE	10/7/2008	2,001.74	General Operating Millage
IMPR01-00009	OVERHEAD DOORS-PW BACK BLDG.	9/14/2008	1,910.00	General Operating Millage
IMPR01-00010	OVERHEAD DOORS-PW BACK BLDG.	6/3/2009	1,450.00	General Operating Millage
IMPR01-00011	OVERHEAD DOORS-PW BACK BLDG.	6/3/2009	1,450.00	General Operating Millage
IMPR01-00012	OVERHEAD DOORS-PW BACK BLDG.	6/3/2009	1,450.00	General Operating Millage
IMPR01-00021	OVERHEAD DOORS-123 W.SAINT JOE BUILDINGS SUBTOTAL	8/25/2010	2,275.00	General Operating Millage
			<u>10,536.74</u>	
SWIMMING POOL				
IMPR01-00002	SWIMMING POOL PUMP	7/16/2008	2,968.00	General Operating Millage
IMPR01-00003	POOL PUMP INSTALLATION	7/24/2008	1,637.06	General Operating Millage
IMPR01-00014	POOL STRAINER	8/27/2008	1,966.71	General Operating Millage
IMPR01-00015	INSTALLATION OF POOL STRAINER	8/27/2008	2,661.16	General Operating Millage
IMPR01-00019	POOL DOORS BACK OF BUILDING EQUIPMENT SUBTOTAL	5/31/2010	4,000.00	General Operating Millage
			<u>13,232.93</u>	
EQUIPMENT				
EQ01-00045	POLICE VESTS	06/20/11	2,757.50	General Operating Millage
EQ01-00046	SUMMER BALL EQUIPMENT	06/28/11	2,754.51	Private Donations
EQ01-00047	CHRISTMAS DECORATIONS	09/10/10	41,152.00	Private Donations
EQ01-00056	CHRISTMAS DECORATIONS EQUIPMENT SUBTOTAL	09/05/12	23,746.51	Private Donations
			<u>70,410.52</u>	

CONSTRUCTION IN PROGRESS				
Asset Number	Asset Description	Acquisition Date	Original Cost	How Financed
STRE08-00102	MILL STREET ENGINEERING	2/1/2010	13,987.50	MTF Revenue From State
	RIBLET PARK MEMORIAL	6/7/2013	1,400.00	Private Donations

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**City of Litchfield
Major Improvements Last Five Years
As of 6/30/2013**

<u>Asset Number</u>	<u>Asset Description</u>	<u>Acquisition Date</u>	<u>Original Cost</u>	<u>How Financed</u>
	PLAYGROUND EQUIPMENT	6/30/2013	\$ 9,835.62	Private Donations
	CONSTRUCTION IN PROGRESS SUBTOTAL		\$ 25,223.12	
STREETS				
STRE08-00082	MATERIAL FOR WILLIAMS STREET DR	11/30/2008	\$ 3,240.00	MTF Revenue From State
STRE08-00083	WILLIAMS STREET ENGINEERING	11/30/2008	\$ 7,259.50	MTF Revenue From State
STRE08-00084	ADDTL WILLIAMS STREET ENGINEERIN	11/30/2008	\$ 507.00	MTF Revenue From State
STRE08-00085	DRAIN PIPE (80 FT) WILLIAMS STREET	11/30/2008	\$ 451.20	MTF Revenue From State
STRE08-00086	DRAINAGE PIPE-WILLIAMS STEET	11/30/2008	\$ 7,664.51	MTF Revenue From State
STRE08-00087	DESIGN ENGINEERING-WILLIAMS STRI	11/30/2008	\$ 1,150.00	MTF Revenue From State
STRE08-00088	DESIGN ENGINEERING-W.SAINT JOE S	6/29/2008	\$ 1,687.50	MTF Revenue From State
STRE08-00089	ENGINEERING FOR MDOT EASEMENT	6/30/2008	\$ 440.00	MTF Revenue From State
STRE08-00090	ENGINEERING REVIEW-WILLIAMS STR	11/30/2008	\$ 75.00	MTF Revenue From State
STRE08-00091	PIPE - WILLIAMS STREET	11/30/2008	\$ 1,422.00	MTF Revenue From State
STRE08-00092	PIPE - WILLIAMS STREET	11/30/2008	\$ 5,915.00	MTF Revenue From State
STRE08-00093	REPAIR PARK STREET ASPHALT	7/30/2007	\$ 7,006.00	MTF Revenue From State
STRE08-00094	CRACK SEALING HAWTHORN HEIGHTS	9/14/2007	\$ 28,350.53	MTF Revenue From State
STRE08-00095	LINCOLN STREET OVERLAY	10/9/2008	\$ 26,924.55	MTF Revenue From State
STRE08-00096	N. CHICAGO STREET	10/9/2008	\$ 118,802.98	MTF Revenue From State
STRE08-00097	STREETSCAPE IMPROVEMENTS	5/28/2009	\$ 12,744.40	MTF Revenue From State
STRE08-00098	ADDITIONAL LINCOLN ST.ENGINEERIN	10/9/2008	\$ 1,281.80	MTF Revenue From State
STRE08-00099	ADDITIONAL N.CHICAGO ST.ENGINEEF	10/9/2008	\$ 1,523.58	MTF Revenue From State
STRE08-00100	WILLIAMS STREET NEW CONSTRUCTI	11/30/2008	\$ 225,254.84	MTF Revenue From State
STRE08-00101	WEST SAINT JOE STREET OVERLAY	6/30/2009	\$ 23,562.92	MTF Revenue From State
STRE08-00105	GARFIELD STREET ASPHALT PAVING	8/31/2010	\$ 2,985.00	MTF Revenue From State
STRE08-00106	E. SAINT JOE ST. ASPHALT PAVING	10/31/2010	\$ 2,900.00	MTF Revenue From State
STRE08-00108	SAINT JOE ST.(COMPLETED PORTION)	6/30/2011	\$ 24,950.42	MTF Revenue From State
STRE08-00109	10'-11' SAINT JOE STREET ENGINEERIN	10/1/2011	\$ 16,993.32	MTF Revenue From State
STRE08-00103	EAST SAINT JOE STREET ENGINEERIN	10/1/2011	\$ 11,512.50	MTF Revenue From State
STRE08-00107	ADDITIONAL SAINT JOE ST.ENGINEER	10/1/2011	\$ 5,325.00	MTF Revenue From State
STRE08-00110	11'-12' SAINT JOE ST.ENGINEERING	10/1/2011	\$ 9,659.26	MTF Revenue From State
STRE08-00111	SAINT JOE ST. PAVING-MDOT	10/1/2011	\$ 1,895.18	MTF Revenue From State
STRE08-00112	SAINT JOE ST. PAVING-MDOT	10/1/2011	\$ 28,697.14	MTF Revenue From State
STRE08-00113	SAINT JOE ST. PAVING-GRANT PORTIC	10/1/2011	\$ 198,245.39	MTF Revenue From State
STRE08-00114	ST.JOE ST.-EMP.LABOR & EQUIP.	10/1/2011	\$ 8,133.20	MTF Revenue From State
STRE08-00115	N. CHICAGO STREET OVERLAY	10/1/2011	\$ 73,356.02	MTF Revenue From State
STRE08-00116	PIONEER ST SECTION RESURFACE	9/12/2012	\$ 3,612.00	MTF Revenue From State
STRE08-00117	DRIVEWAY APPROACHES (14)	9/27/2012	\$ 11,700.00	MTF Revenue From State
	STREETS SUBTOTAL		\$ 875,227.74	

Dept. of Licensing & Regulatory Affairs
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AUG 05 2014 11:40:01

STATE BOUNDARY COMMISSION

**City of Litchfield
Major Improvements Last Five Years
As of 6/30/2013**

<u>Asset Number</u>	<u>Asset Description</u>	<u>Acquisition Date</u>	<u>Original Cost</u>	<u>How Financed</u>
SIDEWALK				
SIDEWL-00001	EAST SAINT JOE SIDEWALK	11/14/2008	\$ 7,589.38	MTF Revenue From State
SIDEWL-00002	EAST SAINT JOE SIDEWALK	6/15/2011	\$ 2,446.76	General Operating Millage
SIDEWALKS	SUBTOTAL		\$ 10,036.14	
GASB 34 FUND GRAND TOTAL			\$ 1,347,764.42	

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AUG 05 2014 '14 AR 0 1

STATE BOUNDARY COMMISSION

2. Does your unit of government have application for bonds before the Michigan Municipal Finance Commission? Yes ___ No X

If Yes, state the kind of bond, purpose, total amount of bonded indebtedness and the maturity date:

TYPE	PURPOSE	AMOUNT	MATURITY DATE

3. Indebtedness related to annexation area.

Does your unit of government have any bonded indebtedness in place or in process that affects the area proposed for annexation? Yes ___ No X

If Yes, state the following about the debt:

TYPE	PURPOSE	AMOUNT	MATURITY DATE

If Yes, attach copies of any "Order of Approval" issued to your unit by the Municipal Finance Commission that relate to bonds for sewer or water facilities serving the annexation area and include copies of maps describing the physical location of the sewer and water lines.

4. Has your unit incurred any other liabilities relating to the area proposed for annexation? Yes ___ No X

If Yes, describe the liabilities and their value (\$).

5. Has your unit signed any other contractual agreements affecting the area proposed for annexation? Yes XX No ___

If Yes, list the agreements and include copies.

Copies of loans attached

6. Has your unit accumulated any assets attributable to the area proposed for annexation? Yes ___ No X

If Yes, describe the assets and their values (\$).

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AUG 05 2014 '14 AR 0 1

GENERAL EFFECT UPON COMMUNITY OF PROPOSED ACTION

1. What is the position of your government officials on this proposed annexation?

The City of Litchfield City Council views the current petition received from Mr. Brubaker for annexation as a very positive step toward completing the contiguous enjoinment of property that is one parcel yet divided between the Township of Litchfield and the City of Litchfield. This annexation will be beneficial both to the city and property owner through the services of water, sewer and law enforcement would facilitate any economically necessary future development of the property.

2. What is the position of the affected residents of the proposed area for annexation towards this petition?

This property is currently zoned and occupied as Commercial Developmental property. Currently there are no affected residents which reside within the petitioned area.

3. What is the position of your constituents towards the petition?

This petition was initiated by Ms. Laura Brubaker and has been publically disclosed as to her motivation and desire to enjoin into the City of Litchfield's city limits. The City of Litchfield City Council and its administration have received very positive and supportive comments from the public concerning this matter. Neither the city elected officials nor the city administration have considered any negative comments concerning or objections from constituents with regard to the annexation petition. Keeping the golf course in the city will be a benefit to keeping it economically viable.

Dept. of Licensing & Regulatory Affairs
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AUG 05 2014 '14 AR 0 1

STATE BOUNDARY COMMISSION

**WHAT IS THE RELATIONSHIP OF THE PROPOSED ANNEXATION
TO ANY ESTABLISHED TOWNSHIP, VILLAGE, CITY, COUNTY
OR REGIONAL LAND USE PLAN?**

See Attached

List the people who completed this questionnaire:

Name	Title	Telephone (with area code)
Susan Ballinger	Clerk	517-542-2921
Jill Pelham	Treasurer	517-542-2921
James Uyl	Assessor	517-542-2921
Douglas K. Terry	City Manager	517-542-2921
Kevin Shirk	City Attorney	517- 439-1421

Wed. Only

Date Completed: August 4, 2014

Dept. of Licensing & Regulatory Affairs
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AUG 05 2014 '14 AR 0 1

STATE BOUNDARY COMMISSION

WHAT IS THE RELATIONSHIP OF THE PROPOSED ANNEXATION TO ANY ESTABLISHED TOWNSHIP, VILLAGE, CITY, COUNTY OR REGIONAL LAND USE PLAN?

A Large portion of the golf course currently lies within the City of Litchfield. Property owner would receive benefit of a property description that would lie completely within the City of Litchfield and would complete the City of Litchfield's Master Plan. Bringing the complete property into the city will allow for future development of what would be the only 18 whole Golf Courses in Hillsdale County. Currently, under The Litchfield City's 20 year Master Plan the desire to maintain the golf course for environmental and historic heritage. The Litchfield Planning Commission is currently reviewing the Master Plan for updating which includes positive economic development for the golf course property and keeping in mind to stay consistent within the City of Litchfield's Master Plan and zoning regulations. Currently the property is zoned by the Litchfield Township as RC-1 (Recreation Open Space), by annexing the parcel completely into the city boundary this will change the zoning to B-1 Highway Business for all the property. The City of Litchfield is currently looking into the hiring of a professional planner to work with the Litchfield Planning Commission, Litchfield City Council and the city residents for possible ways of development both environmental and economically.

**Dept. of Licensing & Regulatory Affairs
FILED**

AUG 05 2014 '14 AR 0 1

STATE BOUNDARY COMMISSION