



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF CONSTRUCTION CODES  
IRVIN J. POKE  
DIRECTOR

STEVE ARWOOD  
DIRECTOR

# Memorandum

**DATE:** April 29, 2014

**TO:** Boundary Commissioners

**FROM:** Kevin O'Brien, P.S.  
Office of Land Survey and Remonumentation

**SUBJECT: Docket # 14-AR-1 Legal Sufficiency Review  
Petition for Annexation of land in Litchfield Township to the City of  
Litchfield (Hillsdale County)**

The petition was filed with the Commission on February 28, 2014 under Section 9(7)(b) of the Home Rule City Act 1909, PA 279, MCL 117.9(7)(a) which allows a city council to file an annexation petition with the Commission.

## **Staff Review of Legal Sufficiency:**

1. The petition contains a copy of a survey of the area proposed for annexation and a certified copy of a resolution passed by the City Council of the City of Litchfield which contains the legal description of the area proposed for annexation. OLSR has verified that the legal description shown on said resolution is the same area as the Part III description.
2. The Part I Map submitted with the petition clearly shows the area proposed for annexation as required by State Boundary Commission Rule 37.
3. The Part III Legal Description is substantially accurate and consistent with the Part I Map as required by State Boundary Commission Rule 37.
4. Based on the documentation provided by the Secretary of State as of April 29, 2014, the territory proposed for annexation is contiguous with the limits for the City of Litchfield as required by State Boundary Commission Rule 37.

*Providing for Michigan's Safety in the Built Environment*

LARA is an equal opportunity employer  
Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.  
P.O. BOX 30254 • LANSING, MICHIGAN 48909  
www.michigan.gov/bcc • Telephone (517) 241-9302 • Fax (517) 241-9570

**Staff Opinion on Legal Sufficiency:**

Based upon our review of the content of the petition, we are of the opinion that the petition to request the annexation of land in Litchfield Township to the City of Litchfield, Docket 14-AR-1, meets legal sufficiency. The Commission may consider our review and opinion, along with the petition and other evidence and testimony presented at the June 11, 2014 meeting, when making their decision.

**Additional Comments for Consideration:**

1. The Part I Map is comprised of an 11"x17" sheet.
  - a. The map and description clearly depict the area of the proposed annexation.
  - b. The Part I Map contained in the petition consists of a survey drawing of the proposed annexation area and the nearest adjacent existing local governmental boundaries.