



An Informative Full-Day Seminar:

Supervisor's Role... In Safety and Health

1 Who Should Attend . . .

This seminar is a must for anyone concerned about health and safety on the job including:

- ▶ Managers concerned about workers' compensation costs.
- ▶ Employees who want to learn proper techniques for protecting their safety and health at work.
- ▶ Business owners who want to learn about compliance with Michigan Occupational Safety and Health Administration (MIOSHA).

2 MIOSHA Training Institute

MIOSHA Consultation Education and Training (CET) Division and Macomb Community College (MCC) have developed the MIOSHA Training Institute (MTI) through a formal alliance. The MTI introduced an Assessment-Based Certificate program, effective October 1, 2007. The certificate program offers participants an opportunity to be recognized for their educational efforts and increased technical expertise. Courses are offered throughout the state in sponsorship with other M-TECSM facilities, community colleges, and safety and health organizations. To learn more about the certificate program, log-on to the CET Division website at www.michigan.gov/mti.

3 What You'll Learn . . .

This seminar is designed for both general industry and construction first line supervision, safety and health committee members, and management personnel. Topics covered include employee safety and health training, accident investigation, hazard recognition, and self-inspection techniques. This program gives tips to supervisors on methods to integrate health and safety into their daily duties and responsibilities. Using MIOSHA General Industry and Construction standards and required written programs as a baseline, supervisors are given suggestions to improve their safety and health hazard recognition skills.

Agenda

We offer a flexible program agenda to emphasize the health and safety topics you want most.

Participants will learn to:

- ▶ Identify a supervisor's major duties and responsibilities and how to integrate duties for safety and health.
- ▶ Recognize workplace hazards and corrective actions.
- ▶ Review common MIOSHA General Industry and Construction violations.
- ▶ Identify required job specific training.
- ▶ Identify how to conduct a self inspection.
- ▶ Conduct an accident investigation and complete associated paperwork.

This course has been approved for both residential builders pre-licensure and continuing safety training requirements.

All meetings are accessible and barrier free. Please contact the cosponsor or the CET Division, at least 30 days in advance, to request necessary accommodations.

New

MIOSHA Education Training Materials Have Gone Electronic

MIOSHA Training Institute (MTI) has changed the delivery of its printed education materials to an electronic format.

The student training manual and course reference materials will be provided in electronic format via email for students to download and print before class if they wish.

No hard copy textbook will be provided at the class. Upon arrival at class, each student will also receive a flash drive containing these materials which is theirs to keep. If you wish to bring a copy to class, you have the option to **download and/or print** the course materials in advance.

Important: When registering for this class, please provide your complete email address.

Remember to download your course handouts ahead of time!

Frequently Asked Questions

Q: Will I be able to print my materials at the seminar or workshop?

A: No printing services will be available. Print or download the presentation slides before you arrive for the class.

Q: What electronic format will the handouts be in?

A: All materials will be available as PDF documents.

Q: Will I be able to charge my device at the seminar or workshop?

A: We recommend that your device is fully charged before you arrive. Charging stations may not be available in the classroom.

Q: What happens if I do not receive an email?

A: In the unlikely event that you do not receive the link via email, please call the contact number listed on the next page for assistance.



Facilitator

Tarah Kile is an Occupational Safety Consultant with the Consultation Education and Training Division of MIOSHA. Tarah currently provides consultation and training services in the Northern Central Michigan counties.

Before working with the State of Michigan, Tarah managed safety programs for industrial and residential contractors as well as having worked as a Program Director for a safety training facility. Managing worker safety along with MIOSHA standard compliance are where Tarah has gained the majority of her experience. That knowledge, along with her understanding of behavior-based safety, program management, training, and hazard mitigation give her great insight into the challenges that are facing both contractor employees and owners.

Tarah is a graduate of Davenport University where she studied business with a focus on corporate behavior and personnel management.



Tarah Kile

*Construction Safety Consultant
MIOSHA, CET Division*

Program Details

DATE: January 23, 2019

LOCATION: AGC of Michigan
2323 N. Larch Street
Lansing, Michigan 48906

COST: \$120 per person.
Includes warm lunch and course materials.
Certification/Maintenance Points Available

TIME: Check-in - 8:30 a.m.
Program - 9:00 a.m. to 4:00 p.m.

DEADLINE: Register by January 16, 2019
Please register early!

CONTACT: Adriane Brandon - 517 371-1550 x 8055 or
abrandon@agcmichigan.org

Inclement Weather Line: 517-281-5380

COSPONSOR: Associated General Contractors (AGC) of Michigan

How to Register

Supervisor's Role in Safety and Health

Three Easy Ways to Register . . .

- ▶ **Fax:** 517 371-1131
- ▶ **Email:** abrandon@agcmichigan.org
- ▶ **Mail:** AGC of Michigan
2323 N. Larch Street
Lansing, MI 48906
Attn: Adriane Brandon

Please Make Check or Money Order
Payable to: **AGC of Michigan**

**Complete Separate Registration
Form For Each Attendee**

Name: _____
Company Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Fax: _____
Email: _____ (Needed for Registration)
AMX Discover Master Card Visa
Credit Card # _____
Credit Card Holder's Name: _____
Credit Card Security Code: _____ Exp. Date: _____
Signature: _____

The meeting site and parking is accessible. Individuals attending the meeting are requested to refrain from using heavily scented personal care products, in order to enhance accessibility for everyone. People with disabilities requiring additional services (such as materials in alternative format) in order to participate in the meeting should call 517-284-7720 at least 30 days before the program. The Department of Licensing and Regulatory Affairs is an equal opportunity employer/program.