

An Informative Full-Day Seminar:

MIOSHA Recordkeeping and Cost of Injuries

1 Who Should Attend . . .

This seminar is a must for anyone concerned about health and safety on the job including:

- ▶ Managers concerned about workers' compensation costs.
- ▶ Employees who want to learn proper techniques for protecting their safety and health at work.
- ▶ Business owners who want to learn about compliance with Michigan Occupational Safety and Health Administration (MIOSHA).

2 MIOSHA Training Institute

MIOSHA Consultation Education and Training (CET) Division and Macomb Community College (MCC) have developed the MIOSHA Training Institute (MTI) through a formal alliance. The MTI introduced an Assessment-Based Certificate program, effective October 1, 2007. The certificate program offers participants an opportunity to be recognized for their educational efforts and increased technical expertise. Courses are offered throughout the state in sponsorship with other M-TECSM facilities, community colleges, and safety and health organizations. To learn more about the certificate program, log-on to the CET Division website at www.michigan.gov/mti.

3 What You'll Learn . . .

This MIOSHA program is designed to help employers ensure that their organization complies with MIOSHA recordkeeping requirements as contained in MIOSHA Administrative Rules Part 11, Recording and Reporting of Occupational Injuries and Illnesses. In addition to learning and understanding the "recordability" of work related injuries and illnesses, attendees will actively participate in a group exercise to complete the MIOSHA 300 log. Using this data, participants calculate injury and illness rates and learn how to compare these rates to other companies with their North American Industrial Classification System (NAICS).

Agenda

We offer a flexible program agenda to emphasize the health and safety topics you want most.

- ▶ Overview of CET Services
- ▶ Administrative Rules, Part 11
- ▶ MIOSHA Log 300
- ▶ Review of Reporting and Recording of Occupational Injuries
- ▶ Questions and Answers

Required Class for
Safety & Health
Management Systems
Level Two
MTI Certificate

This course has been approved for both residential builders pre-licensure and continuing safety training requirements.

All meetings are accessible and barrier free. Please contact the cosponsor or the CET Division, at least 30 days in advance, to request necessary accommodations.

New

MIOSHA Education Training Materials Have Gone Electronic

MIOSHA Training Institute (MTI) has changed the delivery of its printed education materials to an electronic format.

The student training manual and course reference materials will be provided in electronic format via email for students to download and print before class if they wish.

No hard copy textbook will be provided at the class. Upon arrival at class, each student will also receive a flash drive containing these materials which is theirs to keep. If you wish to bring a copy to class, you have the option to **download and/or print** the course materials in advance.

Important: When registering for this class, please provide your complete email address.

Remember to download your course handouts ahead of time!

Frequently Asked Questions

Q: Will I be able to print my materials at the seminar or workshop?

A: No printing services will be available. Print or download the presentation slides before you arrive for the class.

Q: What electronic format will the handouts be in?

A: All materials will be available as PDF documents.

Q: Will I be able to charge my device at the seminar or workshop?

A: We recommend that your device is fully charged before you arrive. Charging stations may not be available in the classroom.

Q: What happens if I do not receive an email?

A: In the unlikely event that you do not receive the link via email, please call the contact number listed on the next page for assistance.



Facilitator

Tarah Kile is an Occupational Safety Consultant with the Consultation Education and Training Division of MIOSHA. Tarah currently provides consultation and training services in the Northern Central Michigan counties.

Before working with the State of Michigan, Tarah managed safety programs for industrial and residential contractors as well as having worked as a Program Director for a safety training facility. Managing worker safety along with MIOSHA standard compliance are where Tarah has gained the majority of her experience. That knowledge, along with her understanding of behavior-based safety, program management, training, and hazard mitigation give her great insight into the challenges that are facing both contractor employees and owners.

Tarah is a graduate of Davenport University where she studied business with a focus on corporate behavior and personnel management.

Presenters: Tarah Kile, Construction Safety Consultant, and Brian Kellogg, Senior Occupational Safety Consultant; MIOSHA-CET Division



Tarah Kile
Construction Safety Consultant
MIOSHA, CET Division

Program Details

DATE: January 29, 2019
LOCATION: Great Lakes Safety Training Center
Student Entrance
1900 Ridgewood Drive
Midland, Michigan 48642
COST: \$110 per person (GLSTC Member)
\$120 per person (Non Member)
Includes warm lunch and course materials.

TIME: Check-in - 8:30 a.m.
Program - 9:00 a.m. to 4:00 p.m.
DEADLINE: Register by January 22, 2019
Please register early!
CONTACT: Melody DeBolt - 989-839-2332
or email: mdebolt@glstc.org
Certification/Maintenance Points Available

COSPONSOR: Great Lakes Safety Training Center

How to Register

MIOSHA Recordkeeping and Cost of Injuries

Four Easy Ways to Register:

- ▶ **Phone:** 989-839-2332
- ▶ **Fax:** 989-837-6330
- ▶ **Email:** glstc@glstc.org
- ▶ **Mail:** Great Lakes Safety Training Center
Attention: Melody DeBolt
1900 Ridgewood Drive
Midland, Michigan 48642-5865

Please make checks payable to:
Great Lakes Safety Training Center

**Complete Separate Registration
Form For Each Attendee**

Name: _____
Company Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Email: _____
Birth Date: _____ (Needed for Registration)
Credit Card: AMX Discover Mastercard Visa
Credit Card #: _____ Exp. Date: _____
Credit Card Holder's Name: _____
Credit Card Holder's Verification Code: _____
Signature: _____

The meeting site and parking is accessible. Individuals attending the meeting are requested to refrain from using heavily scented personal care products, in order to enhance accessibility for everyone. People with disabilities requiring additional services (such as materials in alternative format) in order to participate in the meeting should call 517-284-7720 at least 30 days before the program. The Department of Licensing and Regulatory Affairs is an equal opportunity employer/program.