

Human Factors Engineering

1 Who Should Attend . . .

This seminar is a must for anyone concerned about health and safety on the job including:

- ▶ Managers concerned about liability and workers' compensation costs.
- ▶ Employees who want to learn proper techniques for protecting their safety and health at work.
- ▶ Business owners who want to learn about compliance with Michigan Occupational Safety and Health Administration (MIOSHA).

2 MIOSHA Training Institute

MIOSHA Consultation Education and Training (CET) Division and Macomb Community College (MCC) have developed the MIOSHA Training Institute (MTI) through a formal alliance. The MTI introduced an Assessment-Based Certificate program, effective October 1, 2007. The certificate program offers participants an opportunity to be recognized for their educational efforts and increased technical expertise. Courses are offered throughout the state in sponsorship with other M-TECSM facilities, community colleges, and safety and health organizations. To learn more about the certificate program, log-on to the CET Division website at www.michigan.gov/mti.

3 What You'll Learn . . .

This program is designed to provide a basic understanding of human factors engineering, otherwise known as "ergonomics," and the implementation of a successful ergonomics program. Upon defining some key terminology and discussing some background information, this seminar will then identify common ergonomic disorders and primary risk factors. The importance for building a case for implementing an ergonomics program and the elements of an ergonomics program will also be covered. Attendees will then learn how to perform incidence rate calculations followed by a presentation on MIOSHA's ergonomic initiatives. Additionally, ergonomic risk factor identification will be emphasized through use of a video and a class exercise. Another class exercise will present methods for analyzing workplace records to establish the need for implementing an ergonomics program. Attendees will also be provided with a variety of ergonomic resources.

Agenda

We offer a flexible program agenda to emphasize the safety and health topics you want most.

- ▶ Define "ergonomics" and "WMSD."
- ▶ Identify:
 - ▶ Ergonomic disorders and risk factors.
 - ▶ Basic ergonomic solutions.
 - ▶ Importance of building a case for an ergonomics program.
 - ▶ Elements of an ergonomics program.
 - ▶ Calculation of ergonomic incident rates.
 - ▶ MIOSHA ergonomic initiatives.

Required Class For
Occupational Health
Level Two
MTI Certificate

New

MIOSHA Education Training Materials Have Gone Electronic

MIOSHA Training Institute (MTI) has changed the delivery of its printed education materials to an electronic format.

Before a seminar or workshop, registered attendees for this class will receive an e-mail with a link and instructions for accessing electronic presentation slides. The handout can be printed in advance or downloaded onto a laptop, tablet or smartphone to view during the seminar or workshop. A flash drive will be provided at the class which will include additional handouts and reference materials.

Important: When registering for this class, please provide your complete email address.

Remember to download your course handout ahead of time!

Frequently Asked Questions

Q: How will I receive my materials?

A: You will receive an e-mail from this cosponsor, which will include instructions and a link to the MIOSHA website. Download the handout to your computer or other device before traveling to the class. Additional materials will be provided to you in class on a flash drive.

Q: Which e-mail address will materials be sent to?

A: The link will be sent to your e-mail address. Make sure that you provide us with your valid e-mail address (where you want the handout link to be sent).

Q: Will I be able to print my materials at the seminar or workshop?

A: Print or download the presentation slides before you arrive for the class. No printing services will be available.

Q: What electronic format will the handouts be in?

A: All materials will be available as PDF documents.

Q: Will I be able to charge my device at the seminar or workshop?

A: We recommend that your device is fully charged before you arrive. Charging stations may not be available in the classroom.

Q: What happens if I do not receive an email?

A: In the unlikely event that you do not receive the link via email, please call the Contact Number listed on the next page for assistance.



Facilitator

Jennifer Clark Denson is a Senior Occupational Safety Consultant with the MIOSHA's Consultation Education and Training (CET) Division. She provides occupational safety related services to Lenawee, Monroe, and Wayne counties. Jennifer has both a Bachelor's degree in Industrial and Environmental Health Management from Ferris State University, and a Master's degree in Human Resource Management from Davenport University.



Jennifer Clark Denson
Senior Occupational Safety Consultant
MIOSHA, CET Division

Program Details

Course # PERS 817

DATE: October 6, 2016
LOCATION: Monroe County Community College
Administration Building, Room A173ab
1555 S. Raisinville Road
Monroe, Michigan 48161
COST: \$120 per person.
Includes lunch and course materials.
Certification/Maintenance Points Available

TIME: Check-in - 8:30 a.m.
Program - 9:00 a.m. to 4:00 p.m.
DEADLINE: Register by September 29, 2016
Please register early!
CONTACT: Barry Kinsey - 734-384-4229 or
bkinsey@monroeccc.edu
Inclement Weather Line
734-384-4223

COSPONSOR: Monroe County Community College

How to Register

Human Factors Engineering

Four Easy Ways to Register:

- ▶ **Phone:** 734-384-4229
- ▶ **Fax:** 734-384-4190
- ▶ **Email:** bkinsey@monroeccc.edu
- ▶ **Mail:** Monroe County Community College
1555 S. Raisinville Road
Monroe, Michigan 48161
Attn: Barry Kinsey

Please Make Check or
Money Order Payable to:

Monroe County Community College

Complete Separate Registration Form for Each Attendee

Name: _____
Company Name: _____
Home Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Birth Date: _____ (Needed for Registration)
Email: _____ (Needed for Registration)
Print Credit Card Holder's Name: _____
Credit Card # _____ Exp. Date: _____
VISA MC Discover Credit Card Zip Code: _____
Signature: _____

The meeting site and parking is accessible. Individuals attending the meeting are requested to refrain from using heavily scented personal care products, in order to enhance accessibility for everyone. People with disabilities requiring additional services (such as materials in alternative format) in order to participate in the meeting should call 517-284-7720 at least 30 days before the program. The Department of Licensing and Regulatory Affairs is an equal opportunity employer/program.