

Incident Investigation

1 Who Should Attend . . .

This seminar is a must for anyone concerned about health and safety on the job including:

- ▶ Managers concerned about workers' compensation costs.
- ▶ Employees who want to learn proper techniques for protecting their safety and health at work.
- ▶ Business owners who want to learn about compliance with Michigan Occupational Safety and Health Administration (MIOSHA).

2 MIOSHA Training Institute

MIOSHA Consultation Education and Training (CET) Division and Macomb Community College (MCC) have developed the MIOSHA Training Institute (MTI) through a formal alliance. The MTI introduced an Assessment-Based Certificate program, effective October 1, 2007. The certificate program offers participants an opportunity to be recognized for their educational efforts and increased technical expertise. Courses are offered throughout the state in sponsorship with other M-TECSM facilities, community colleges, and safety and health organizations. To learn more about the certificate program, log-on to the CET Division website at www.michigan.gov/mti.

3 What You'll Learn . . .

The program is planned for one day. The goal is to provide participants reasons why incident investigation is important, discuss the different aspects of an investigation, and practicing techniques for determining the root cause of incidents. The training will include class discussions and exercises, with small group breakout sessions for case studies and other activities.

Agenda

We offer a flexible program agenda to emphasize the health and safety topics you want most.

Participants will:

- ▶ Define Common Terms Used in Incident Investigations
- ▶ Explain the Need to Investigate Incidents
- ▶ Discuss the Tools Necessary to Properly Complete Investigations
- ▶ Four Techniques for Conducting an Investigation
- ▶ Understand the MIOSHA Injury and Illness Reporting Requirements
- ▶ Explain the Benefits of Incident Investigations

Required Class for
Safety & Health
Management Systems
Level Two
MTI Certificate

This course has been approved for both residential builders pre-licensure and continuing safety training requirements.

All meetings are accessible and barrier free. Please contact the cosponsor or the CET Division, at least 30 days in advance, to request necessary accommodations.

New

MIOSHA Education Training Materials Have Gone Electronic

MIOSHA Training Institute (MTI) has changed the delivery of its printed education materials to an electronic format.

The student training manual and course reference materials will be provided in electronic format via email for students to download and print before class if they wish.

No hard copy textbook will be provided at the class. Upon arrival at class, each student will also receive a flash drive containing these materials which is theirs to keep. If you wish to bring a copy to class, you have the option to **download and/or print** the course materials in advance.

Important: When registering for this class, please provide your complete email address.

Remember to download your course handouts ahead of time!

Frequently Asked Questions

Q: Will I be able to print my materials at the seminar or workshop?

A: No printing services will be available. Print or download the presentation slides before you arrive for the class.

Q: What electronic format will the handouts be in?

A: All materials will be available as PDF documents.

Q: Will I be able to charge my device at the seminar or workshop?

A: We recommend that your device is fully charged before you arrive. Charging stations may not be available in the classroom.

Q: What happens if I do not receive an email?

A: In the unlikely event that you do not receive the link via email, please call the contact number listed on the next page for assistance.



Facilitator

Deborah Ziel is a Senior Occupational Safety Consultant who joined the Consultation Education and Training Division of MIOSHA in 2006. Before that, she had over a decade of safety and health experience in private industry. Deborah currently provides consultation and training services for mid-west Michigan.

Before working for the State of Michigan, Deborah was an Environmental Health and Safety Specialist in a private manufacturing facility performing safety and health functions in two Michigan Voluntary Protection Program (MVPP) STAR sites. This included, but was not limited to, injury management and record keeping, program development and implementation, regulatory and best practice training, chemical management program, industrial hygiene coordination, hazard recognition program, and safety team development and facilitation. Deborah is a graduate of Grand Valley State University with a Bachelor of Science degree in Occupational Safety & Health.



Deborah Ziel
Senior Occupational Safety Consultant
MIOSHA, CET Division

Presenters: Deborah Ziel and Chris Johnson, Senior Occupational Safety Consultants; MIOSHA, CET Division

Program Details

DATE: February 27, 2019
LOCATION: Employers Association of West Michigan
Chamber of Commerce Building
380 West Western Ave, Suite 202
Muskegon, Michigan 49440
COST: \$120 per person
Includes warm lunch and course materials.
Certification/Maintenance Points Available

TIME: Check-in - 8:30 a.m.
Program - 9:00 a.m. to 4:00 p.m.

DEADLINE: Register by February 13, 2019
Please register early!

CONTACT: Jennie Koch, 231-759-0916 or
email: jenniekoch@eawm.net

COSPONSOR: *Employers Association of West Michigan*

How to Register

Incident Investigation

Four Easy Ways to Register . . .

- ▶ **Phone:** 231-759-0916, Ext 220
- ▶ **Fax:** 231-759-2100
- ▶ **Email:** jenniekoch@eawm.net
- ▶ **Mail:** Employers Association of West Michigan
Attn: Jennie Koch
380 West Western Ave,
Suite 202
Muskegon, MI 49440

Complete Separate Registration Form For Each Attendee

Name: _____
Company Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Fax: _____
Email: _____
Credit Card # _____ Verification Code: _____
MasterCard VISA Am. Express Exp. Date: _____
Print Credit Card Holder's Name: _____
Signature: _____

Please enclose check or money order made payable to: **Employers Association of West Michigan**

The meeting site and parking is accessible. Individuals attending the meeting are requested to refrain from using heavily scented personal care products, in order to enhance accessibility for everyone. People with disabilities requiring additional services (such as materials in alternative format) in order to participate in the meeting should call 517-284-7720 at least 30 days before the program. The Department of Licensing and Regulatory Affairs is an equal opportunity employer/program.