

An Informative Two-Day Seminar:

# Recommended Practices for Safety and Health Programs (Formerly Elements)

## 1 Who Should Attend . . .

This program is a must for anyone concerned about health and safety on the job including:

- ▶ Managers concerned about workers' compensation costs.
- ▶ Employees who want to learn proper techniques for protecting their safety and health at work.
- ▶ Business owners who want to learn about compliance with Michigan Occupational Safety and Health Administration (MIOSHA).

## 2 MIOSHA Training Institute

MIOSHA Consultation Education and Training (CET) Division and Macomb Community College (MCC) have developed the MIOSHA Training Institute (MTI) through a formal alliance. The MTI introduced an Assessment-Based Certificate program, effective October 1, 2007. The certificate program offers participants an opportunity to be recognized for their educational efforts and increased technical expertise. Courses are offered throughout the state in sponsorship with other M-TEC<sup>SM</sup> facilities, community colleges, and safety and health organizations. To learn more about the certificate program, log-on to the CET Division website at [www.michigan.gov/mti](http://www.michigan.gov/mti).

## 3 What You'll Learn . . .

These recommended practices provide responsible employers, workers, and worker representatives with a sound, flexible framework for addressing safety and health issues in diverse workplaces. They may be used in any workplace, but will be particularly helpful in small and medium-sized workplaces. They can be applied equally well in traditional, fixed manufacturing workplaces and in the service sector, healthcare, retail, and even mobile or office-based work environments.

They also include information specifically aimed at temporary worker and multiemployer work situations. Separate recommended practices are available for the construction industry.

The attendee will learn the recommended practices for a Safety and Health Program and how they place emphasis on involving workers, and include a more robust program evaluation element to help drive continuous improvement. The recommended practices also stress the need for communication and coordination on worksites involving more than one employer.

## Agenda

- ▶ The benefits of implementing these practices.
- ▶ 10 easy things to get your program started.
- ▶ Core elements of the safety and health programs.
- ▶ How to accomplish each core element.

Required Class for  
General Industry  
Level One  
MTI Certificate

***This course has been approved for both residential builders pre-licensure and continuing safety training requirements.***

All meetings are accessible and barrier free. Please contact the cosponsor or the CET Division, at least 30 days in advance, to request necessary accommodations.

**New**

## ***MIOSHA Education Training Materials Have Gone Electronic***

MIOSHA Training Institute (MTI) has changed the delivery of its printed education materials to an electronic format.

The student training manual and course reference materials will be provided in electronic format via email for students to download and print before class if they wish.

**No hard copy textbook will be provided at the class. Upon arrival at class, each student will also receive a flash drive containing these materials which is theirs to keep.** If you wish to bring a copy to class, you have the option to **download and/or print** the course materials in advance.

**Important:** When registering for this class, please provide your complete email address.

***Remember to download your course handouts ahead of time!***

### ***Frequently Asked Questions***

**Q: Will I be able to print my materials at the seminar or workshop?**

**A:** No printing services will be available. Print or download the presentation slides before you arrive for the class.

**Q: What electronic format will the handouts be in?**

**A:** All materials will be available as PDF documents.

**Q: Will I be able to charge my device at the seminar or workshop?**

**A:** We recommend that your device is fully charged before you arrive. Charging stations may not be available in the classroom.

**Q: What happens if I do not receive an email?**

**A:** In the unlikely event that you do not receive the link via email, please call the contact number listed on the next page for assistance.



# Facilitator

Deborah Ziel is a Senior Occupational Safety Consultant who joined the Consultation Education and Training Division of MIOSHA in 2006. Before that, she had over a decade of safety and health experience in private industry. Deborah currently provides consultation and training services for mid-west Michigan.

Before working for the State of Michigan, Deborah was an Environmental Health and Safety Specialist in a private manufacturing facility performing safety and health functions in two Michigan Voluntary Protection Program (MVPP) STAR sites. This included, but was not limited to, injury management and record keeping, program development and implementation, regulatory and best practice training, chemical management program, industrial hygiene coordination, hazard recognition program, and safety team development and facilitation. Deborah is a graduate of Grand Valley State University with a Bachelor of Science degree in Occupational Safety & Health.

Presenters: Deborah Ziel and Chris Johnson, Senior Occupational Safety Consultants; MIOSHA, CET Division



**Deborah Ziel**  
Senior Occupational Safety Consultant  
MIOSHA, CET Division

## Program Details

**DATE:** May 8 and 9, 2019  
**LOCATION:** Grand Valley State University  
Holland Meijer Campus  
515 S. Waverly Road, Room 104  
Holland, Michigan 49423  
**COST:** \$180 per person.  
Includes warm lunch and course materials.  
Certification/Maintenance Points Available

**TIME:** Check-in - 8:30 a.m.  
Program - 9:00 a.m. to 4:00 p.m.  
**DEADLINE:** Register by April 24, 2019  
Please register early!  
**CONTACT:** Tina Lee – 616-331-7180,  
or [ceinfo@gvsu.edu](mailto:ceinfo@gvsu.edu)

***Inclement Weather Line: 616-331-2020***

***COSPONSOR: Grand Valley State University Center for Adult & Continuing Studies***

## How to Register

Recommended Practices for Safety and Health Programs (Formerly: Elements of Safety and Health)

### ***To Register and Pay by Check or Money Order***

- ▶ **Email:** [ceinfo@gvsu.edu](mailto:ceinfo@gvsu.edu)
- ▶ **Mail:** Grand Valley State University  
Center for Adult & Continuing Studies  
301 W. Fulton, EC 718  
Grand Rapids, MI 49504-6495  
Attn: Tina Lee

### ***To Register and Pay By Credit Card***

- ▶ **Web:** [www.gvsu.edu/training](http://www.gvsu.edu/training)  
**Click:** MIOSHA Safety Courses  
**Click:** MIOSHA Course Schedule
- ▶ **Phone:** 616-331-7180

The meeting site and parking is accessible. Individuals attending the meeting are requested to refrain from using heavily scented personal care products, in order to enhance accessibility for everyone. People with disabilities requiring additional services (such as materials in alternative format) in order to participate in the meeting should call 517-284-7720 at least 30 days before the program. The Department of Licensing and Regulatory Affairs is an equal opportunity employer/program.

[www.michigan.gov/lara](http://www.michigan.gov/lara)

### ***Complete Separate Registration Form For Each Attendee***

Name: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_

*(Needed for Registration)*

Please make check or money order payable to:  
**Grand Valley State University**