



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY  
LANSING

JEFF DONOFRIO  
DIRECTOR

**OFFICIAL**  
**Policy Issuance (PI): 18-34, Change 5**

**Date:** December 2, 2019

**To:** Michigan Works! Agency (MWA) Directors

**From:** Joe Billig, Division Administrator **SIGNED**  
Targeted Services  
Workforce Development

**Subject:** Fiscal Year (FY) 2019 Food Assistance Employment and Training (FAE&T)  
Program Plan Instructions

**Programs Affected:** FAE&T

**Rescissions:** None

**References:** Food and Nutrition Act of 2008, 7 United States Code § 2011 (2008)  
(originally enacted as Food Stamp Act of 1977, as amended, Public  
Law 88-525 [1964])

Food, Conservation, and Energy Act of 2008 (2008 Farm Bill), PL 110-246  
(2008) (codified, as amended, at 7 U.S.C.) § 2015

7 Code of Federal Regulations, Department of Agriculture, Parts 273.75  
and 277

PI 19-01, Michigan Works! System Plan Instructions for Calendar Year 2019,  
issued February 5, 2019, and subsequent changes

PI 15-12, Procurement issued July 17, 2015

PI 18-33, Change 1, issued March 29, 2019, or any replacement policy

**Background:** The Food and Nutrition Act of 2008 provides that state agencies be given  
maximum flexibility in designing Employment & Training programs for  
individuals receiving food assistance. The FAE&T Program provides  
participants opportunities to gain skills, training, or experience to improve  
their ability to obtain regular employment and increase  
self-sufficiency. The Michigan Department of Labor and Economic  
Opportunity – Workforce Development (LEO-WD) operates a voluntary

LEO is an equal opportunity employer/program.

Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.  
WORKFORCE DEVELOPMENT, 201 N. WASHINGTON SQ., LANSING, MI 48913 • www.michigan.gov/wda • 517-335-5858

F&E&T Program, which is jointly administered by the Michigan Department of Health and Human Services and WD.

This policy redistributes \$2,000 in FY 2019 F&E&T Supportive Service funding. The funds are being redistributed to allow for closeout distribution.

**Policy: Allocations**

WD de-obligated \$2,000 from Macomb/St. Clair and is redistributing \$2,000 to Southeast Michigan Community Alliance. No changes in this PI were made to funding for Program Operations. All funding is described in Attachment A located at the end of this policy.

**Action:** The MWA officials have already received funding and no action is required.

All other requirements of PI 18-34; PI 18-34 change 1, PI 18-34 change 2, PI 18-34 change 3, and PI 18-34 change 4 remain in effect.

**Inquiries:** Questions regarding this policy should be directed to your Reemployment Services State Coordinator at 517-930-6863.

This policy is available for downloading from [WD's website](#).

WD is an equal opportunity employer program. Auxiliary aids and services are available upon request to individuals with disabilities. WD is funded by State and Federal funds, more details available on the Legal Disclaimer page at [www.michigan.gov/WDA](http://www.michigan.gov/WDA). Please contact Ms. Melissa Stebbins by telephone at 517-241-9834 or by email at [StebbinsM@michigan.gov](mailto:StebbinsM@michigan.gov) for details.

**Expiration**

**Date:** September 30, 2019

JB:SG:ms  
Attachments

***Budget Information Summary Instructions***  
**Food Assistance Employment and Training – Supportive Services – GF/GP**

**SECTION I – IDENTIFICATION INFORMATION**

Michigan Works! Agency (MWA) Name: Enter the name of the MWA.

Policy Issuance Number: Enter the policy issuance number. “18-34, Change 5” has been pre-printed.

Grant Name: Enter the grant name. “FY19 GF/GP FAE&T” has been pre-printed.

Project Name: Enter the project name. “FAE&T GF/GP” has been pre-printed.

Plan Period: Enter the start and end dates of the plan period. “10/01/18 through 09/30/19” has been pre-printed.

Catalog of Federal Domestic Assistance (CFDA): Enter the CFDA number associated with the Program. “n/a” has been pre-printed.

**SECTION II – TOTAL FUNDS AVAILABLE**

Beginning Allocation: Enter the amount of the beginning allocation.

Additional Allocation: Enter the additional allocation, if applicable.

De-obligation: Enter the de-obligation amount, if applicable.

Total Funds Available: *This cell will automatically calculate the sum of section II.*

**SECTION III – PLANNED EXPENDITURES BY COST CATEGORIES**

Supportive Services: *This cell will automatically equal the total funds available.*

**Note: The Supportive Services Budget Information Summary form titled “18-34c5\_BIS-Supp-Serv GFGP.xlsx” is attached to this official policy email.**

Food Assistance Employment and Training Program Fiscal Year 2019, PI 18-34, Change 5				
<b>Michigan Works! Agency</b>	Current Supportive Services Allocation	De-obligated Funds	Additional Funds	Revised Total Funds for Supportive Services
	(\$)	(\$)	(\$)	(\$)
ACSET dba West MI Works!	10,746			10,746
Berrien/Cass/Van Buren	5,141			5,141
Capital Area	11,458			11,458
Detroit Employment Solutions Corporation	39,678			39,678
Great Lakes Bay	14,403			14,403
GST Michigan Works!	15,990			15,990
Macomb/St. Clair	13,607	(2,000)		11,607
Michigan Works! Southwest	6,340			6,340
Oakland County	12,202			12,202
SEMCA	10,936		2,000	12,936
SE Michigan Consortium	19,499			19,499
<b>Total</b>	<b>160,000</b>	<b>(2,000)</b>	<b>2,000</b>	<b>160,000</b>

**Formula Run by TIA on August 9, 2018:**

Allocations based on number of Food Assistance Program (FAP) Cases by County as of June 2018.

GST Michigan Works! allocation is based on operating the FAE&T Program in Genesee County only.

Capital Area Michigan Works! allocation is based on operating the FAE&T Program in Eaton and Ingham Counties only.

Minimum Allocation = n/a

Source of FAP cases: Department of Health and Human Services